

## **Administrative Faculty Assembly**

Approved Meeting Minutes

May 20, 2011 at 1:00PM – 2:00PM

Charleston Campus H-105

Officers Present: Vartouhi Asherian, Shellie Keller, Dave Morgan, Taylor Gray, Brenda Talley

Division Representatives Present: Jeff Fulmer, Jann Carson, Nancy Webb, Tina Dobbs, Wayne Schultz, Shirley Carton

Division Representatives w/Proxy:

Division Representatives Excused:

Division Representatives Not Present: Avis Tasker, Linda Chapman, Diane Waryas, Chuck Masoka, Shawn Claxton, Anna-Marie Hamel, CeCe McNeeley, Bernadette Lopez-Garrett, Ruben Kihuen

Division Representative On-line: Mark Cahill, Tina Petrie, Christina Brown, Anita Stockbauer

Guests: Haunani Taylor, Millie Vuksanovic, Laura Cortez, Chemene Crawford, Mike Richards

Guests On-line:

### **I. Call to Order**

Chair Asherian called the meeting to order at 1:05PM.

### **II. Approval of Minutes (<http://www.csn.edu/pages/317.asp>)**

Approved April 15, 2011 Minutes (*Motion: Tina Dobbs, Second: Shirley Carton*)

### **III. Chairs Report**

- a. AFA of the Month – Chair Asherian recognized AFA of the Month John Scarborough (May 2011) and Mark Cahill (June 2011).
- b. The Audit committee consisting of Shellie Keller, Taylor Gray, and Haunani Taylor met and reviewed the financial documents for AFA for this year and reported that everything was in order.
- c. The AFA executive committee for 2011-2012 is:
  - i. Shellie Keller, Chair
  - ii. Taylor Gray, Chair Elect
  - iii. Vartouhi Asherian, Past Chair
  - iv. Haunani Taylor, Secretary
  - v. Brenda Talley, Parliamentarian
- d. Member elections will be held in July after administrative changes have been finalized
- e. Cabinet Reports
  - i. MyCSN training will be held through the CAPE office
  - ii. Commencement will be May 23<sup>rd</sup>. CSN has its highest graduation rate ever of 8% with more than 2500 students graduating.
  - iii. Contact your legislator (June 7<sup>th</sup> is the end of the regular session)
    1. Brenda Talley provided a hand out that detailed who to call in the legislature and contained important points to mention about CSN.
    2. Nancy Webb shared that the compromise between the legislature and the Governor is that the 2009 taxes will not be sunseting. Clarification was made as to pay cuts and any cuts will be made from the base pay level on July 1. A 2.5% pay cut and 6 furlough days is a possibility as well as a potential 12 furlough days.
    3. The Foundation reported that the annual Legacy of Achievement Gala raised more than \$250,000 for scholarships.
    4. August 22<sup>nd</sup> is Fall Convocation
    5. August 20<sup>th</sup> is the CSN Adjunct Impact Conference at the Texas Station

**IV. Dr. Michael Richards and Dr. Chemene Crawford**

- a. Dr. Crawford shared results from the CSN Climate Survey. The survey was meant to get a baseline and that other surveys would follow it to measure improvement. Administration was not present during the Climate Survey committee meetings so that information could flow more freely. Dr. Richards mentioned the four main themes that the committee found. Dr. Richards would like to keep the committee in place, have more conversations with Deans about the findings, and work with employee groups.
- b. The Foundation Gala was on April 30<sup>th</sup>. 500 people attended including the very first CSN President and the first chair of the CSN Foundation.
- c. May 4<sup>th</sup> was the Outstanding Student Awards ceremony and CSN gave away 23 scholarships plus two Regents Scholarships. For the first time in CSN history we gave away a Jack Kent Cooke Scholarship in the amount \$30,000 per year, renewable for 3 years.
- d. The Latino Student Graduation had around 400 people attend and 150 graduates. This special graduation spotlights Latino students and gives them a more intimate setting and a special stole that they can wear at commencement. This special ceremony is part of CSN's goal of increasing the graduation rates of Hispanic students. If CSN can demonstrate that it is a Hispanic serving institution then we may qualify for several million dollars of Title 5 money.

**V. Committee Updates**

- a. Committee updates
  - i. Faculty Senate
    - i. Nancy Webb will serve on the Faculty Senate Executive Committee
    - ii. Bill Kerney should be sending out Faculty Senate bylaw voting information

**VI. New Business**

- a. AFA Faculty Senate Representative Diane Waryas has resigned from CSN. Elections for this position will be held soon.
- b. Chair Asherian asked the Assembly if they would like to split the recognition and fundraising committee into two separate committees.

**VII. Other**

- a. Motion Form (can be found at <http://www.csn.edu/pages/2855.asp>)

**VIII. Adjournment** – Meeting adjourned at 1:41PM