

Cabinet Notes  
March 9, 2009

Cabinet Members:

President Mike Richards  
John Bearce, Interim Director of Institutional Research  
Kim Brown, Chair, Administrative Faculty Assembly  
Thomas Brown, Chief Campus Administrator, Cheyenne  
Art Byrd, Vice President, Student Affairs  
Sondra Cosgrove, Faculty Senate Chair  
Patty Charlton, Senior Vice President for Finance & Facilities  
Darren Divine, Interim Vice President, Academic Affairs  
Richard Hinckley, General Counsel - absent  
K.C. Brekken, Manager of Communications  
Penny McCollum, Campus Site Administrator, Henderson Campus  
Joan McGee, Chief Campus Administrator, Charleston Campus  
Larry Mason, Interim Vice President, Diversity & Cultural Affairs - absent  
Jacque Matthews, Executive Director, Foundation  
Francisco Porras, Chief Information Officer  
Mark Rauls, Faculty Senate Chair-elect  
Kevin Stich, President, Classified Council  
David Waterhouse, Student Government President  
Anne Zemek de Dominguez, General Counsel

The meeting was called to order by Dr. Richards at 9 a.m.

The notes of the February 9, 2009 cabinet meeting were approved.

Dr. Richards noted some important upcoming dates. March 16-22 is Spring Break. March 26 at UNLV, a second rally will take place at 6 p.m. Administration and faculty are invited and encouraged to attend. Another Great Steak Out event benefitting CSN Foundation will happen at Mimmo Ferraro Restaurant on March 14. April 25 is the date for the Legacy of Achievement Gala.

Kim Brown said the AFA is working on nominations for a faculty senate representative and an AFA Chair for next year.

Dr. Byrd reported for Student Affairs

- Enrollment has increased for spring semester over this same time last year. FTE is up on all campuses and online/ distance education is up by 11.5%.
- An Emergency Notification System is in the works; executive staff has approved contract negotiations.
- Student Affairs is revising the mission and vision statements
- DRC has been restructured to become the department of CAPS/DRC under one director, Dr. Brad Gruner.

The MLK Diversity Awards Event took place in February. The following were recognized:

- Ann Johnson, Associate VP for Student Affairs, for Commitment to Excellence in Education
- Hannah Brown, President Emeritus Urban Chamber of Commerce, for Commitment to Excellence in Community Service
- Anabel Garcia Gomez and Abriana Foster for Student Excellence
- Dr. Glynda White and Dr. Linda Karen Miller for Faculty Excellence
- Charles Masoka, Dr. Terry Norris, and Dr. Charles Okeke for Administrator Excellence

Penny McCollum distributed Henderson Campus' Spring 2009 Cultural Calendar, which includes CSN Concert Band's "Made in America," on March 27, CSN Jazz Singers on April 3, and a lecture given by CSN Professor, Dr. David Broderson, "Tapping into Our Strengths, the Fountain of Success" on April 17. All events take place in C-133 on Friday evenings at 7:30 p.m. Penny reported a parking problem at peak times on the Henderson Campus, and has been discussing the solution with Sherri Payne and the Facilities Department. Temporary parking in an adjacent vacant lot may help. An RTC Bus Shelter is being established in front of the C Building on March 9. In April, the Henderson Campus will host the Nevada State Geography Bee, with 200-300 CCSD students competing. April 23 is Take Your Daughters and Sons to Work Day and campus volunteers will supervise activities for the children at work with their CSN parent. The Outdoor College Art Festival (formerly Artapalooza) will also take place in April. The event is sponsored by Student Government. Henderson Campus projects include:

- Upgrading the student study area in Building C behind the switchboard
- Upgrading campus food services
- Improving Building B with some carpeting and other improvements to the lobby and walkway to Building A
- Cleaning up Landscaping
- Cleaning up restroom facilities

Francisco Porrás introduced Mugunth Vaithyalingam, the new CTO. Mugunth will assist Francisco in managing the OTS department. Francisco reported there were 98,000 course enrollments online through Angel. There are still some bugs to work out, but the situation is improving. A detailed report from OTS can be found here: <http://sites.csn.edu/ots/rep20090309.html>

Kevin Stich encouraged administrators to allow time for their classified staff to attend the upcoming CAPE classes March 26 and 27. He also thanked Faculty Senate for keeping Classified Council in the loop.

Jacque Matthews reported that the Foundation will cover the expense of printing the annual "Report to the People" with funds left over from convocation and the holiday party. The Foundation has a new trustee, Jeff Cooper. Jacque also informed the group of the Foundation members' efforts on CSN's behalf: enlisting help from business partners, letter-writing to the legislature, etc. Jacque reminded cabinet that the Foundation members are not only fundraisers, but friends.

Dr. Richards talked about a capital improvement project request for the Charleston campus that will go to the Board of Regents for approval next month. The project involves improving the drainage on the corner of Torrey Pines and Oakey, to help the interface with the Fire Station and Engelstad additions to the campus. Dr. Richards is hopeful the project will be completed over the summer and add 640 or more parking spaces to Charleston campus.

Thomas Brown and Debbie Tanner conducted diversity and sensitivity training for Cabinet members. The training focused on a video presentation, "Different Like Me," review of the book, Racism Explained to My Daughter, and results of an Employee Diversity Climate Survey. A second segment of training will be conducted later in the year. It will focus on discrimination laws.

Meeting adjourned at 11:00 a.m.

Next meeting scheduled April 13, 2009.