

COMMUNITY COLLEGE OF SOUTHERN NEVADA
Department of Business Administration
Business 273 – 3001 – Course Syllabus
Spring 2012 Semester

COURSE TITLE: BUS 273 – Business Law I
PROFESSOR: Glynda White, J.D.
OFFICE LOCATION: Room C-250E
OFFICE HOURS: TBA (Office Door)
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E-MAIL: glynda.white@csn.edu
MEETING DAY/TIMES: Tuesday 11:00 a.m. – 1:50 p.m.

REQUIRED TEXT:

Essentials of Business Law, Fourth Edition, Beatty, Jeffrey F.; Samuelson, Susan S.

COURSE DESCRIPTION:

A study of law as it applies to Contract law, Constitutional law, Torts, Commercial paper and the UCC and Sales.

COURSE OUTCOMES – SPECIFIC:

- 1) Apply state laws and concepts applicable to the business environment.
- 2) Interpret court opinions, statutory law and administrative decisions, and the effect on the business environment.
- 3) Identify areas of the law that encumber the business environment.
- 4) Recognize and identify the interrelationship between law, ethics, business, politics and international issues and the impact on the workforce (labor and management).
- 5) Apply the general rules of contract law to business settings.

SAFETY PROCEDURES:

Safety procedures will be discussed with students and reviewed during the first week of instruction.

AMERICAN WITH DISABILITY ACT (ADA) STATEMENT:

Any student with a disability of requiring special accommodations for the class should contact the Disability Resource center located on each CCSN campus. See page 5

SECTION 504 – REHABILITATION ACT OF 1973:

If you have a documented disability that may require assistance, you will need to contact the Disability Resource Center.

SYNOPSIS OF COURSE CONTENT:

BUS 273 (Business Law I), focuses on legal concepts, fundamental principles of law and case analysis. This course will cover traditional business law topics and address the legal environment in which business must operate. Moreover, the course incorporates contemporary issues; namely, ethical, economic, political, international and social issues.

BUS 273 will introduce to students the judicial structure and procedure for legal proceedings.

Lastly, BUS 273 will introduce students to actual cases, legal issues and court opinions and rulings. This course will provide students with an understanding of the nexus between law and the business environment and how it must be implemented and upheld.

CULTURAL COMPETENCY:

This course strives to introduce to students law, legal concepts and legal analysis from a diverse perspective. We recognize and respect diverse ideas and differences. Lectures and class discussions are presented by introducing cultural competency and diversity as it has historically been a part of law and society.

ATTENDANCE POLICY:

Each student will be expected to be in class for all regularly scheduled meetings. Students are responsible for all course work whether in class or absent. Late assignments are not accepted. A student's schedule is considered a contract and constitutes a series of obligated appointments. A contract demands full performance on the contract by all parties. Attendance in this class is critical. Students will be allowed three (3) excused absences. The fourth (4th) absence will lead to the lowering of your grade. Your grade will be lowered by one letter grade. Example an A grade will be lowered to the letter grade of a B.

EVALUATION:

Each student's grade will be based upon completion of the following:

		Grading Scale
A. Quiz (unannounced)	15%	A = 90 – 100
B. Mid – Term	25%	B = 80 – 89
C. Court Room Observation/ Moot Court	25%	C = 70 – 79 D = 60 – 69
D. <u>Final Exam</u>	<u>35%</u>	F = 59 – below
Total	100%	

NOTE: This professor does not use the Plus (+) and Minus (-) in the grading scale.

COURSE REQUIREMENTS:

Course assignments will be chosen from the textbook and other course material. Video tapes will be shown to students during class for class discussions and student participation. Tapes of court cases will be played for students to analyze and discuss timely issues and the law.

Handout Material: Court cases, articles and other readings will be given to students or placed in the library for students to read and prepare for class discussions, debates and assignments or presentations.

Subsequently, the class will analyze and discuss these cases and their importance to business, law and society.

This course will cover approximately Fifteen (15) Chapters during the semester. Class Participation is required of all students.

CASE PRESENTATIONS:

As part of class participation, which is mandated, all students will be assigned case(s) from texts and other material to be briefed and presented in class during lecture and class discussion. Students must be present and prepared on due date for their case brief presentation. This assignment is a major part of class participation for the course. Failure to participate in this required class assignment will have a negative impact on a student's grade.

EXAMINATIONS:

One mid-term examination and a final examination will be given during the semester. Students are expected to be timely for exams. Any student who is more than ten minutes late for an exam (midterm/final) will not be permitted to take the exam absent, exigent or emergency circumstances.

LIBRARY ASSIGNMENT:

Optional at professor's discretion. Selected library reading material will be assigned to students to review for class lectures. Students will be asked to critique such material for discussion.

SUPPLIES NEEDED:

Pen and/or pencil, notebook or pad, blue exam booklets, and, of course, the textbook.

COURSE OBJECTIVES:

1. To help students learn and develop a general working knowledge of legal concepts.
2. To learn basic laws and legal principles that are applicable to business, government and society.
3. To develop an understanding and appreciation of the law and its functions.
4. To help students understand the legal environment and its importance as they enter the business world.
5. To help students develop creative and critical thinking and analysis skills.
6. To introduce to students the law through diversity.
7. To introduce and expose students to the concept of cultural competency.

MAKEUP EXAMS:

All test/assignments are accomplished or due on the date assigned. NO, repeat, NO, under any circumstances will assignments be made up or accepted late after the date of the class period that the test or assignment was due to be accomplished or assigned. Late accomplishment of tests (Mid-Term/Final), or receipt of assignment material because of absence or neglect, cannot be accepted without PRIOR understanding or arrangement with the professor.

REQUIRED READING/LIBRARY:

- A. Law Article/Commerce Clause – Chapter 4
- B. The Value of Diversity on Campus and In The Classroom.
- C. Michael Moore (Chapters to be assigned.)

EXTRA CREDIT:

Extra Credit work may be assigned at the discretion of the professor where the assignment is relevant to coursework and educationally motivating. This is not part of the required coursework or the grade evaluation process.

GUEST LECTURES/SPEAKERS:

The professor will bring in guest lecturers to enhance the course when time permits.

CHAPTERS TO BE COVERED:

- A. Chapters 1 – 2; Introduction to Law and Ethics
- B. Chapters 3 – 8; The Legal Environment of Business
- C. Chapters 9 – 15; Contracts
- D. Supplemental chapters and assigned course materials. (Chapters 16 & 17) lecture notes.
- E. UCC – Uniform Commercial Code – Article 2

TEACHING AND LEARNING THROUGH FILM:

Class lectures, discussions, and course work for the semester will be presented to students through film. Films will be shown to present issues of : conflict, ideas and critical analysis to enhance students learning comprehension; and further expose students to real, factual situations that are prevalent in business society and the law. Teaching through film has been incorporated throughout the business law course. This should be an integral part of the learning process for students. At various intervals during the semester, as we cover topics and specific areas of the law, we will show films to illustrate pertinent points and concepts.

ARTICLE RESEARCH:

On a designated day, by the professor, students will select/research an article relevant to any of the topics and discuss it in class. Topics include: Law, Business, Economics, Ethics, World/Foreign Affairs, Domestic Affairs, Social Consciousness, Politics, War, Social Justice and Equity, Technology and Health Care.

The Quiz dates and Exam dates are not listed on the syllabus. These dates are announced in class prior to exam dates. Students are given ample time to prepare for exams.

MEDIA:

The presentation of films and playing cassettes of landmark Supreme Court cases are an integral part of this writer’s teaching techniques. Films provide a foundation for good student dialogue and debate. Therefore, note taking on films, tapes (cassettes) or videos is required of all students. The course material is always subject to examination.

ACADEMIC INTEGRITY: Scholastic dishonesty will not be tolerated and will be prosecuted to the fullest extent. You are expected to have read and understood the current issue of the student handbook (published by Student Services) regarding student responsibilities and rights, and the intellectual property policy, for information about procedures and about what constitutes acceptable on-campus behavior.

ADA STATEMENT: Students with medical, psychological, learning or other disabilities desiring academic adjustments, accommodations or auxiliary aids will need to contact a Campus Disability Resource Center – Cheyenne: 651-4045, Charleston: 651-5089, Henderson: 651-3086. DRC determines eligibility for and authorizes the provision of services.

TUTORIAL SERVICES:

Students are entitled to 12 hours free tutoring per semester. For appointment call **Cheyenne** 651-4232, **West Charleston** 651-5732, **Henderson** 651-3125.

IMPORTANT CLASS NOTES:

***PLEASE TURN OFF ALL BEEPERS AND CELLULAR PHONES PRIOR TO ENTERING CLASS.**

The syllabus is subject to modification with ample notice to students if professor deems necessary or circumstances require it.

Research days will be assigned by the professor for outside coursework.

Additional reading material may/shall be assigned at the professor's discretion.

***NO FOOD PERMITTED IN THE CLASSROOM.**

***DISRESPECT, RUDENESS, AND DISCOURTESY ARE NOT TOLERATED IN THIS CLASS.**

***SLEEPING IN CLASS IS NOT TOLERATED.**

Students are expected to be prepared for class each class meeting.

Office hours will be posted outside of the professor's office door.

Failure to take final exam without **PRIOR** discussion with professor is an automatic failure of course.

Students who discontinue (stop) coming to class before the end of the semester and do not officially withdraw from this course will receive a grade of F.

Students are to use green exam booklets for taking exams.

Students will not leave the classroom while taking an exam without permission from the professor.

Students will not be permitted to take an exam if they arrive for class ten minutes or more after the exam has commenced.

TARDINESS:

It is the professor's position that students should be timely for class sessions. Therefore, students are strongly encouraged to be on time for class. Continuous, systematic tardiness by any student will result in a consultation with the professor to evaluate your commitment to the course. Excessive tardiness will have a negative impact on a student's grade.

RECORDING IN CLASS:

All recording in class is for personal use of the individual student only. Any replaying or copying of this for other purposes is hereby prohibited. All rights are reserved by the Professor and shall not be taken out of the context of the College Course at hand. This is a privilege not a right and is therefore revocable at any time should it be misused or abused in any fashion. Recording is with requested permission of the Professor only and with prior agreement the above statement.

USE OF CELL PHONES AND TEXT MESSAGING:

All Cell Phone and Text Messaging shall be restricted to before and after class. All phones should be set on silent/vibrate. The Professor reserves the right to restrict all use of cell phones in class. Students will be required to leave class should this become a problem. Cell phone use and texting during class are prohibited.

Supplemental or additional information or material is subject to become an addendum to this syllabus if deemed necessary or if relevant at the discretion of the professor.

EXITING CLASSROOM REVOLVING DOOR:

The classroom is not a revolving door. Continuous exiting and re-entering the classroom is not tolerated. Students who exit and re-enter the classroom excessively will be asked to leave class and schedule a conference with this professor.

COURSE WITHDRAWAL:

This professor does not give "W" for a class grade. Students must officially withdraw from the class at Admissions and Records.

COURSE REQUIREMENT/COLLEGE LEVEL AND QUALITY COURSEWORK:

Course assignments that are submitted below college level standards and in improper formats will not be accepted for grading by this professor. Quality is defined as: A level of or degree of excellence. Written assignments must demonstrate critical thought and analysis when responding to questions and discussion. Students must give substantial effort to course assignments. And assignments appearances must reflect a level of high quality.

DISRUPTIVE AND ABUSIVE BEHAVIOR:

Students are expected to conduct themselves in a professional manner in the classroom, on campus and through electronic media at all times. Disruptive and abusive conduct will not be tolerated. Students who fail to adhere to behavioral standards may be subject to discipline per CSN's Disruptive and Abusive Student policy. A copy of the complete Student Conduct Code and Disruptive and Abusive Student Policy is available for review on the CSN web page.

INSTRUCTIONS RE LATE PROFESSOR:

Students must wait for fifteen (15) minutes if professor is late. Students are required by policy to wait fifteen (15) minutes after the scheduled class time for the professor. The professor is given this grace period for the class before it is officially determined that the professor is late and class is cancelled.

Information contained in this syllabus, other than the grading, late assignments, makeup work, and attendance policies, may be subject to change with advance notice, as deemed appropriate by the instructor.