

GENERAL DEGREE REQUIREMENTS - CERTIFICATE OF ACHIEVEMENT (CA)

Coursework must total at least 30 credits. The Certificate of Achievement includes between 30-39 credit hours including 9 credit hours of general education. In no case, may one course be used to meet more than one distribution requirement. Only courses numbered 100 or above may be used to meet requirements for the CA.

The Certificate of Achievement provides employment related and career enhancing skills necessary to succeed in a chosen occupational or technical field of study. The courses will often be a subset of those required for a corresponding Associate of Applied Science degree. Many students complete the CA and then continue to complete the associate degree while experiencing employment in their chosen profession.

GENERAL EDUCATION REQUIREMENTS:

COMMUNICATIONS:

Choose from the following:

Business (BUS) 108

Communication (COM) 101, 102, 215

English (ENG) (100 or 101 or 113), or (102 or 114), 107, 205

Journalism (JOUR) 102

Theatre (THTR) 105

CR

3

SPECIAL PROGRAM REQUIREMENTS:

Number of credits required may vary by emphasis.

Each certificate must include courses which have specific instructional content in computation and human relations.

This content must be of significant depth and breadth and be clearly identified in the syllabi of these courses.

See program requirements and specific courses in the catalog.