

Community College of Southern Nevada

Professional Standards Committee

Meeting Minutes - December 1, 2006

10 – 11:30 am

Charleston Campus

Building “A” Room 210 “T”

Call to Order: By Paul Billings, Chair at 10:15 am.

Roll Call: The following persons were in attendance: Caroline Bass, Paul Billings, Nathalie Odom, Joe Pietrantonio, Sara Sain-Jurgens (Proxy for Catherine Rojas), John Scarborough (Proxy for Tina Petrie), and Richard Williams. A quorum was established.

Approval of Agenda: The agenda was approved.

Approval of Meeting Minutes: Nov. 3, 2006 minutes were approved as written.

Announcements:

A. Chair Billings has brought to the attention of Alok Pandey and Senator Joshua Levin that this committee is excluded in the Faculty Senate by-laws, and that the by-laws are out of date, (1999). Both parties indicated that including our committee in the Senate by-laws was unnecessary, and that an updated version of the Senate by-laws is in process.

Unfinished Business:

- A. Market Factor Hires – John Scarborough presented the break-down of the current educational levels of existing market factor hires at CCSN on behalf of Tina Petrie. This information may be useful in writing the policy proposition for salary advancement for market factor hires. The PSC will proceed with developing a policy.
- B. Policies at other Nevada institutions – John Scarborough presented the obtained policy information pertaining to acceptance of “D” grades and of Self-Study courses from Western Nevada Community College on behalf of Tina Petrie. WNCC does not currently have a formal policy for addressing these issues. The PSC will proceed with developing a policy.

New Business

A. New Applications – The Committee recommended the following to the VP for Academic Affairs:

APPLICANT	APPLICATION FOCUS	COMMITTEE ACTION
ONE FACULTY MEMBER	<i>Degree Program</i> <i>Ph.D. degree program</i> in Informatics 45 credits University of Nevada, Las Vegas Anticipated completion 05/2009	RECOMMEND APPROVAL PENDING COMPLETION OF RATIONALE
ONE FACULTY MEMBER	<i>Degree Program</i> <i>Ph.D. degree program</i> in Educational Leadership – Technology Use in Higher Education 69-72 credits University of Nevada, Las Vegas Anticipated completion 05/2012	RECOMMEND APPROVAL

- B. Procedures Guidelines Document – The existing Procedures Document was disseminated. The committee agreed to proceed by working on new policy statements for incorporation into the document. The following assignments were accepted: Paul Billings – “D” grades policy, Richard Williams – self-study course policies, Joe Pietrantonio – recertification/repeated courses policy, and Caroline Bass – conference contact hours policy. These policies should be available for committee review and discussion for the next committee meeting. Jean Wolff has already informally made many updates and corrections to the procedures document that the committee will also need to review.
- C. Meeting Schedule – The committee agreed to continue to meet on the first Friday of the month, at 10am in room 210T, “A” building, at the West Charleston campus.

Next Meetings: February 2, March 2, April 6, and May 4, 2007
Time: 10-11:30 am
Place: Charleston Campus, Building "A", Conference room 210 "T"

Adjournment: 11:05 pm

Respectfully submitted,

Paul Billings
Chair, Professional Standards Committee