

Community College of Southern Nevada

Professional Standards Committee Meeting Minutes - March 11, 2005

10 – 11:30 am
Charleston Campus
Building “A” Room 210 “T”

Call to Order: By Chair Contreras deFinch at 10:00m.

Roll Call: The following persons were in attendance: Susana Contreras deFinch, Christine Presson (proxy for Joe Cracraft) Ginny Martin, Valerie Smith, Richard Williams and Jean Wolff. A quorum was established.

Approval of Agenda: The agenda was approved as presented

Approval of Meeting Minutes: February 11, 2005 minutes were approved as amended.

Announcements:

1. Susana deFinch brought homemade cake. Thank you, Susana.
2. Jean Wolff’s new position as Administrative faculty does not preclude her serving on this committee. She agreed to serve and assist the Chair with paperwork.

Unfinished Business:

- A. **Elect New Chair** Jean Wolff nominated Susana deFinch for Chair. Richard Williams seconded the nomination. Following discussion, the motion carried. Congratulations Susana.
- B. **Elect Co-Chair:** Richard Williams nominated Caroline Bass for Co-Chair. Ginny Martin seconded the nomination. Following discussion, the motion carried. Congratulations Caroline.
- C. **ONE Faculty Member:** Tabled action item from 2/11/05 meeting. Faculty member provided requested items that verified coursework was graduate level. Request for placement in column 4 based on BS +60 credits as of 7/1/04 was addressed via e-mail following the last meeting. Seven members voted in favor of **recommending movement to column 4 retroactive to July 1, 2004.** Faculty member and Human Resources notified of committee action.

New Business:

A. **New Applications**

Applicant	Application Focus	Committee Action
ONE FACUTLY MEMBER	<i>Begin MS Nursing degree program, California State Univ</i> 36 credits, anticipated completion 8/08	RECOMMEND APPROVAL
ONE FACUTLY MEMBER	<i>Request for movement from column 3 to columns 4 based on Masters plus 30 credits</i> <i>Effective 7/1/05</i>	RECOMMEND APPROVAL
ONE FACUTLY MEMBER	<i>Begin JD program UNLV</i> 89 credits anticipated completion 5/06	RECOMMEND APPROVAL
ONE FACUTLY MEMBER	<i>Request movement from column 3 to column 4 based on Masters plus 30 credits</i> <i>Effective 7/1/05</i>	RECOMMEND APPROVAL
ONE FACUTLY MEMBER	<i>Occupationally-Related Course</i> <i>‘2005 Consumer Education Campaign’ 6 clock hours</i> <i>completed 3/4/05</i>	RECOMMEND APPROVAL
ONE FACUTLY MEMBER	<i>Occupationally-Related Courses</i> <i>‘Health Information Management Education – Innovation and Collaboration’</i> 25 clock hours anticipated completion 6/29/05	RECOMMEND APPROVAL- Pending submission of verification of attendance and clock hours
	Nevada HIM Assoc. ‘Winds of Change’ 19.5 clock hours anticipated completion 4/23/05	RECOMMEND APPROVAL- Pending submission of verification of attendance and clock hours

- B.** Ginny Martin suggested the PSCCommittee consider recommending approval of courses offered through the new department of professional development CAPS. As the department develops, the committee may wish to monitor and review the caliber and quality of programs offered.

Next Meetings: 2005
Friday; *April 15, May 13*
Time: 10-11:30 am,
Place: Charleston Campus, Building “A”, Room 210 “T”

Adjournment: 10.50 am

Respectfully submitted,

Susana Contreras deFinch, Chair
Professional Standards Committee