

Community College of Southern Nevada

Professional Standards Committee

Meeting Minutes - April 15, 2005

10 – 11:30 am

Charleston Campus

Building “A” Room 210 “T”

Call to Order: By Chair Contreras deFinch at 10:00m.

Roll Call: The following persons were in attendance: Paul Billings, Susana Contreras deFinch, Joe Cracraft, Scott Helkaa, Ginny Martin, Valerie Smith, Richard Williams and Jean Wolff. A quorum was established.

Approval of Agenda: The agenda was approved as presented

Approval of Meeting Minutes: March 11, 2005 minutes were approved as amended.

Announcements:

A. New member Scott Helkaa was introduced to members of the Committee.

B. **Extension at Top of Pay Scale** – Joe Cracraft reported the President of NFA is suggesting that each column on the salary schedule be extended at the top to 30 years of service. At present, those at the top of the current salary schedule have to justify their merit pay each year. More to come.

Unfinished Business:

A. **Incentive Program** - Joe Cracraft met with President Carpenter regarding development of an incentive program for professional advancement for non-tenure faculty. Pres. Carpenter will be talking with Faculty Senate. The PSC sent a letter in support of the idea. Such a concept may be difficult as it would have to be changed system wide.

New Business:

A. **New Application**

Applicant	Application Focus	Committee Action
ONE faculty member	<i>Begin PhD degree program, Walden University</i> 134 credits Anticipated completion 12/07	RECOMMEND APPROVAL

B. **Appeal of Credit Denial** - Chair Contreras deFinch received a memo from VP of Academic Affairs Joan McGee regarding an appeal of denied credit. A faculty member requested Dr. McGee review applications for credit previously denied by the PSC in 2003. Dr. McGee awarded credit. The Committee has some questions for Dr. McGee regarding this move. The Committee asked that Dr. McGee be reminded of the provision for appeal of denials set forth in the Board of Regents Handbook is clear that appeals shall be directed to the Faculty Senate Executive Committee. Chair Contreras deFinch and Jean Wolff will meet with Dr. McGee for clarification and then report back to the membership.

Following verification from Dr. McGee, a memo will be sent to faculty member reminding her to submit future applications for credit approval toward professional advancement prior to embarking on the trip or internship.

C. **Reminder** - Chair Contreras deFinch will e-mail a notice to all faculty reminding them to submit applications for the Committee by May 1, 2005 if they will be completing a degree, graduate coursework or occupationally related coursework that would make them eligible for salary column advancement for the 2005/2006 contract.

Next Meeting:

2005

Friday; *May 13*

Time: 10-11:30 am,

Place: Charleston Campus, Building “A”, Room 210 “T”

Adjournment: 10.50 am

Respectfully submitted,

Susana Contreras deFinch, Chair
Professional Standards Committee