

# College of Southern Nevada

## Professional Standards Committee

Meeting Minutes – April 4, 2008

10 – 11:30 am

Charleston Campus Building “A” Room 210 “T”

**Call to Order:** By Paul Billings, Chair, at 10:08am.

**Roll Call:** The following persons were in attendance: Arnold Bell, Paul Billings, Joe Cracraft, David Hardy, David Hervey, Barbara Kraus, Christine Lines, Nathalie Odom, Tina Petrie, and Glynda White. A quorum was established.

**Approval of Agenda:** The agenda was approved as amended, (substituted D. Broderson for C. Brew in New Business, due to a typo).

**Approval of Meeting Minutes:** November 2, 2007 minutes were approved as amended, (date correction typo).

### **Announcements:**

- A. PSC Procedures Document – Our document is still awaiting administrative signatures. Senate Chair Stewart requested that a copy of the old procedures document, (from spring 2000, which was approved by senate but apparently never made it through administration for unknown reasons), be forwarded for comparison purposes.
- B. PSC website update – Updates are still pending. Meeting between Jean and Alok Pandey have needed to be rescheduled.
- C. PSC faculty training sessions in planning – A planning meeting is scheduled for 04/18 with Tina Petrie, Anneli Adams, and Linda Chapman.

### **Unfinished Business:**

- A. None.

### **New Business**

- A. New Applications – The Committee recommended the following to the VP for Academic Affairs:

APPLICANT	APPLICATION FOCUS	COMMITTEE ACTION
One faculty member	<i>Credit Coursework</i> 12 credit hours requested for 3 classes completed and 1 class with anticipated completion 5/08, all taken at UNLV. However, only one application was in his file, (for the pending course).	Recommended approval of CIT 709 for 3 credit hours, PENDING receipt of official transcripts
One faculty member	<i>Credit Coursework</i> 9 credit hours requested for 3 classes previously completed at UNLV. However, one course is for a course taken during the completion of her Master’s degree. While not officially part of the degree program, its concurrency posed necessitation of further research for policies regarding this situation. Tina Petrie will report her findings to the committee.	1 – Recommended approval of 6 credit hours, for EDH 733 and EDH 765  2 – Recommendation tabled, PENDING further information
One faculty member	Degree Completion AND Column Movement	1 – Recommended approval, pending official transcripts  2 – Recommended column movement to column 5, pending official transcripts

- B. Updating the Professional Standards Committee brochure – The committee’s brochure is very out of date. All committee members were asked to review the document, and report what changes they recommend at next month’s meeting. Senate Chair Stewart indicated via e-mail with committee Chair Billings that there was probably enough money in the budget to reprint this brochure

### **Next Meeting:**

May 2, 2008  
Time: 10-11:30 am  
Place: Charleston Campus,  
Building “A”, Conference room 210  
“T”

Paul Billings  
Chair, Professional Standards Committee

**Adjournment:** 11:00am

Respectfully submitted,