

Community College of Southern Nevada

Professional Standards Committee

Meeting Minutes - April 7, 2006

10 – 11:30 am

Charleston Campus Building “A” Room 210 “T”

Call to Order: By Susana Contreras deFinch at 10:07 am.

Roll Call: The following persons were in attendance: Caroline Bass, Paul Billings, Susana Contreras deFinch, Joe Cracraft, Valerie Smith, Richard Williams and Jean Wolff. A quorum was established.

Approval of Agenda: The agenda was approved as amended.

Approval of Meeting Minutes: March 03, 2006 minutes were approved as amended.

Announcements: Thank you Susana for bringing cake and coffee.

Unfinished Business:

- A. Bylaws – Committee reviewed proposed amendments. One additional amendment was moved and approved. Committee approved bylaws as amended. *Chair deFinch will forward Bylaws to Faculty Senate for approval.*
- B. Brochure – Committee reviewed and made recommendations on revisions. *Susana will check on the website links for correctness. Paul will update and forward to the committee for final input. Paul will take care of having it printed before Fall Convocation.*
- C. 90 day grace period following contract signing – Tabled. Tina Petrie was not present to report
- D. Correction of Policies and Guidelines column 4 description – Tabled. Tina Petrie was not present to report
- E. HR webpage to link to PSC website - Tabled. Tina Petrie was not present to report
- F. Research on self study course work and acceptance in other Nevada colleges - Tabled. Tina Petrie was not present to report
- G. Market Factor – Joe Cracraft recommended to submit a year-end proposal to Faculty Senate for their review of the current discrepancy on non incentive for non tenure faculty under the Market Factor Value. There is no current promotion on the salary schedule for non tenure faculty hired under the Market Factor Value. Susana Contreras de Finch (chair) will call Darren Devine regarding this recommendation.
- H. Research Western Nurses Schools Study Resource – Richard Williams researched Western Nurses Schools Study Resources and compiled following information: Located in Massachusetts, it is a home study continuing education frame work, there is a Post Test, transcript and certificate are given to student upon completion of course(s). *Paul Billings will contact Tina Petrie to investigate if there are other similar companies offering such home studies.* Committee voted to review Irene Colson Coons’ application with the new information set forth by Richard Williams.

New Business

- A. Abbreviated Protocol – It was moved, seconded and approved to amend the Abbreviated Protocol, Section II.A to read: Application for approval of occupationally-related coursework must be made within 12 months following course attendance.

B. New Applications

APPLICANT	APPLICATION FOCUS	COMMITTEE ACTION
One faculty member	Occupational Related Coursework 3,000 clock hours completed 2002	Tabled. Jean will contact applicant
One faculty member	Request for assignment to Column 2 based on BA from UNLV. Graduating 5/2006	RECOMMENDED APPROVAL. Pending official transcripts from UNLV
One faculty member	Occupational Related Coursework (Self Study) 90 clock hours	RECOMMENDED APPROVAL. Pending certificate and transcript from Western Schools of Nurses’ Study Resource
One faculty member	Request for assignment to Column 4 based on PhD from UNLV. Graduating 5/2006	RECOMMENDED APPROVAL. Pending official transcripts from UNLV
One faculty member	Request for assignment to Column 4 Based on Master’s + 30 MSN – Nursing 39 credits University of Phoenix Completed 2002	RECOMMENDED APPROVAL Pending official transcripts

One faculty member	Begin PhD Program in Educational Leadership, UNLV 72 credits Anticipated completion 12/2011	RECOMMENDED APPROVAL
One faculty member	Begin B.S. Program in Ed-Post – Secondary Workforce Ed., UNLV 124 credits Anticipated completion 5/08	RECOMMENDED APPROVAL

Next Meetings: May 5, 2006
Time: 10-11:30 am
Place: Charleston Campus, Building “A”, Conference room 210 “T”

Adjournment: 12:35 am

Respectfully submitted,

Susana Contreras deFinch, Chair
Professional Standards Committee