

College of Southern Nevada
Professional Standards Committee
Meeting Minutes – September 5, 2008
10 – 11:30 am
Charleston Campus Building “A” Room 210 “T”

Call to Order: By Paul Billings, Chair, at 10:01am.

Roll Call: The following persons were in attendance: Caroline Bass, Paul Billings, David Hardy, David Hervey, Tom Gill, Barbara Kraus, Christine Lines, Eric Moreau, John Mueller, Nathalie Odom, Tina Petrie, Glynda White, Richard Williams, and Jean Wolff. A quorum was established.

Approval of Agenda: The agenda was approved as amended. (Added a review of summer business to the Unfinished Business section.)

Approval of Meeting Minutes: May 2, 2008 minutes were approved as written.

Announcements:

- A. Welcome to new and returning members – Introductions and salutations were made
- B. Status of the committee’s procedures document – Chair Billings was notified by Senate Chair Cosgrove in August that the committee’s procedures document was officially approved in December 2007.

Unfinished Business:

- A. Applications
 - 1. One faculty member – This application was tabled again (unanimous decision) at the request of Human Resources. HR is seeking precedent on how to process coursework completed concurrently but separately from coursework completed for a degree.
 - 2. One faculty member – This application was tabled again (all votes in favor except one vote opposed), due to a mismatch between the applicant’s requested number of clock hours and the apparent number of hours contained within the documentation.
- B. Committee renaming – As per discussion within this committee, and by request of this committee chair, the Faculty Senate will consider the renaming of this committee to the “Professional Advancement Committee.” Hopefully this name will better reflect the mission of the committee, and therefore better serve the faculty seeking our service.
- C. Summer Business – The committee conducted a small amount of business over the summer via electronic voting. These items were briefly reviewed.

New Business

- A. New Applications – The Committee recommended the following to the VP for Academic Affairs:

APPLICANT	APPLICATION FOCUS	COMMITTEE ACTION
One faculty member	<i>Credit Coursework</i> 6 credit hours requested for 2 classes previously completed at UNLV.	Recommended approval of the 6 credit hours for CIT 709 and CIT 720, PENDING receipt of official transcripts. (unanimous vote)
One faculty member	<i>Occupationally Related Course Work</i> Based on conference attendance at two separate conferences. The first was attended in 08/07, with a requested 18 contact hours. The second was attended 10/07, with a requested 12 contact hours.	Recommended returning the application to the applicant, based on an incorrect computation of the requested hours. (one vote opposed –Moreau)
One faculty member	<i>Occupationally Related Course Work</i> Based on conference attendance at three separate conferences. The first was attended on 12/10/07, with a requested 24 contact hours. The second was attended on 12/20/07, with a requested 6 contact hours. The third was attended on 11/29/07, with a requested 6 contact hours.	Recommended approval of all applications, for a grand total of 36 contact hours. (unanimous vote)
One faculty member	<i>Occupationally Related Course Work AND Credit Course Work</i> Occupationally related courses were based upon 2 conferences attended in October 2007, (8 contact hours requested), and May 2008, (2 contact hours requested), respectively.	1 – Recommended approval of the 12 total contact hours from the occupationally related course work, PENDING completion of

	The Credit coursework was based on five separate three-credit courses offered at UNLV.	the rationale portion of the application. (unanimous vote) 2 – The applications for the credit coursework from UNLV were tabled, due to missing dates of completion or anticipated completion of the courses, missing transcripts, and missing rationale for approval. (unanimous vote)
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Next Meeting:

October 3, 2008

Time: 10-11:30 am

Place: Charleston Campus, Building “A”, Conference room 210 “T”

Adjournment: 11:41am

Respectfully submitted,

Paul Billings

Chair, Professional Standards Committee