

**College of Southern Nevada
Professional Advancement Committee
Meeting Minutes – September 16, 2011
10 – 11:30 am**

Charleston Campus Building “K” Room 108

Call to Order: By Chair Hardy at 10:07 am.

Roll Call: The following persons were in attendance: Jann Carson, Sue Gordon, Susan Gregg, Deborah Harbour, David Hardy, David Hervey, Joan Pelaez-Fisher, and Jean Wolff. A quorum was established.

Approval of Agenda: The agenda was approved as amended.

Approval of Meeting Minutes: May 6, 2011 minutes were approved as amended.

Announcements:

- A. Introductions: Members introduced themselves.
- B. Jean Wolff gave a brief history of the committee and its work.
- C. Summer Committee Activity – Tina Petrie (HR) reports that Cameron Basquiat and Christine Lines both completed coursework to qualify for professional advancement as of July 1, 2011.
- D. TENURE and Professional Advancement Committee – The Faculty Senate Tenure committee has been blended with the PAC. Chair Hardy will talk with Senate Chair Tracy Sherman to get more details how this will change the committee mission. He will email the committee as soon as he has that information.
- E. Brochure – Jean Wolff will send copies of the brochure to new members.

Unfinished Business:

- A. At the next meeting, the concept of bachelor’s plus 60 credits in salary advancement will be discussed in detail.

New Business

- A. **New Applications** – The Committee recommended the following to the VP for Academic Affairs:

APPLICANT	APPLICATION FOCUS	COMMITTEE ACTION	
ONE FACULTY MEMBER	<u>DEGREE APPLICATION</u>	<i>recommend approval</i>	
	James Madison University MS Information Security		33 semester credits
	Anticipated Completion		June 2014

- B. **Subcommittee for next meeting** – Sue Gordon, Deborah Harbour and Jann Carson will serve as members of the subcommittee for the next meeting. These individuals are to meet at 9 am to review occupationally related coursework prior to the full committee meeting. Jean Wolff will bring applications and appropriate paperwork.
- C. **Meeting access to members in distant areas** – Chair Hardy would like to explore options to assist at least one member who lives out of town to attend the meetings. Jann Carson will contact Vartouhi Asherian regarding using Wimba Classroom.

Next Meeting: Date: October 7, 2011

Time: 10:00 – 11:30 (subcommittee meets 9:00 am)
Place: Charleston Campus, Building 'K' Room 108

Meeting dates for 2011/2012: 9/9, 10/7, 11/4, 12/2, 2/3, 3/2, 4/6, 5/4.

Adjournment: 11:08 am

Respectfully submitted,

David Hardy
Chair, Professional Advancement Committee

DH/ JMW