

**ADDENDUM 1  
RFP #199**

**College of Southern Nevada  
Purchasing Department  
3200 E. Cheyenne Avenue - J1C  
North Las Vegas, Nevada 89030-4296**

**NOTE: Please initial the Addendum page(s) in the lower left corner and make it a part of the Bid. Attach to submitted Bid. If bid has already been returned, complete this addendum and return for attachment to bid prior to date and hour of opening as shown in the space provided herein.**



**Addendum No:   1   RFP No: 199**

**Date of Addendum:**

**Date and Hour of Opening: October 27, 2011 at 2:00 P.M.**

---

Mark Cahill, Interim Director of Purchasing  
College of Southern Nevada

**Grounds Maintenance and Landscaping Services**  
**NOTICE TO BIDDERS**

The intent of this addendum is to:

Provide that the following clarifications and revisions are to be incorporated into and are hereby made a part of the RFP # 199 for the above referenced project.

This addendum consists of 5 pages.

Thank you for your interest in the College of Southern Nevada.

Initialed By: \_\_\_\_\_

**Addendum 1 – RFP 199**

**RFP 199**  
**ADDENDUM NO. 1**

**ATTENTION:** All Bidders

**PROJECT:** Grounds Maintenance and Landscaping Services  
RFP 199, Addendum No. 1  
Clarifications/Corrections, Answers to Questions & Additional Information

**DATE:** October 19, 2011

A. The following clarifications and revisions are to be incorporated into and are hereby made a part of the RFP 199 for the above referenced project.

1) Page 6 of 34, Section C, 2., b. – Award of Contract is the correct term of the contract. Note the Statement below:

The initial term of the contract will be two (2) years with the option to extend for an additional one (1) year by mutual agreement of both parties.

2) Page 10 of 34, Section D, 1. – TERM is incorrect and should be replaced with the term as listed below.

~~The term of the contract shall be for three (3) years, with the option of two, one (1) year extensions upon mutual agreement by both parties.~~

The initial term of the contract will be two (2) years with the option to extend for an additional one (1) year by mutual agreement of both parties.

3) Page 11 of 34, Section D, 9. – PERFORMANCE BOND is incorrect and should be replaced with the requirement below.

~~Upon the execution of the Contract, Contractor shall deliver to CSN an executed standard performance bond, with approved surety, payable to The Board of Regents of the Nevada System of Higher Education on behalf of the College of Southern Nevada. The bond shall be guarantee for the faithful performance by the Contractor of its obligations under the Contract as such the Contract may be amended from time to time. The sureties of all bonds shall be from such a security company or companies as are reasonably approved by CSN and are authorized to transact business in the State of Nevada. No Contract shall be deemed in effect until bonds and insurance are in effect and the contract is completely executed. The bond shall remain in effect throughout the term of the contract, any extensions thereof, and for at least ninety (90) days after expiration or earlier termination of the contract.~~

LIQUIDATED DAMAGES – In the case of failure by the Contractor to provide the staffing requirements as stated under the Additional Site Specific Requirements (pages 21 – 22),

Initialed By: \_\_\_\_\_

**Addendum 1 – RFP 199**

or with such additional time as may be granted by the formal action of CSN, the Contractor shall pay to CSN, not as a penalty but as liquidated damages, \$ 225 per-working day. This sum shall be considered reimbursement, in part, to CSN for the loss of services agreed to in this document. This shall not preclude the recovery of any other damages which can be reasonably estimated.

B. Answer to Questions Submitted for RFP 199

1) Q – Will there be a site walk?

*A – No. The areas to be serviced are readily open to the general public and the maps and scope of work should be sufficient to identify the project.*

2) Q – In regards to page 15, Plant & Tree Maintenance 4., the scope of work identifies that the expected palm tree pruning frequency to be “minimum of two (2) services per calendar year (June and October).” Is this a contract inclusive item or will it be paid as an Additional Service Item at time of completion

*A – This is a contract inclusive item, not an additional service item.*

3) Q – In regards to page 17, Fertilization Schedule, there is requirement to “Provide copies/verification of invoices of fertilization expenses.”

Please verify that all fertilization costs associated with the requirements as set forth will be the sole fiscal responsibility of the Contractor for which they will receive no additional compensation. Is this correct?

*A – This is a contract inclusive item, not an additional service item.*

4) Q – In regards to page 17, Irrigation System Maintenance, 3., as part of the service, provide irrigation repairs, including parts (nozzles, diaphragms, solenoids, emitters, laterals, etc.) from the point of the ball valve located directly before the irrigation valve as necessary. All current non-turf irrigation equipment has been replaced in the last 18 – 24 months. All repairs must use the same make/model of materials that is currently installed. The current standard can be found at Rain Bird products <http://rainbird.com/landscape/index.htm>

Who is responsible for the cost of repairs to the irrigation system due to causes outside of the control of the Contractor and/or not directly caused by the Contractor?

*A – Any and all repairs from the point of the ball valve located directly before the irrigation valve traveling downstream is the responsibility of the Contractor and is a contract inclusive item. Any other repair requests would be at the sole discretion of CSN and require approval in advance.*

5) Q – In regards to page 18, Turf Overseeding Schedule, is this a contract inclusive item or will it be paid as an Additional Service Item at time of completion?

*A – This is a contract inclusive item, not an additional service item.*

Initialed By: \_\_\_\_\_

**Addendum 1 – RFP 199**

- 6) Q – In regards to page 19, Additional Plants, Materials and Miscellaneous Items, 3. “Power washing: The Contractor shall remove all dirt, debris, residue, gum, grease, and tar within the exterior walkways of the building(s) monthly. The Boulder City location shall be serviced every other month.”

Please verify that Power Washing is a requirement of the Contract for which the Contractor will receive no additional compensation. Is this correct?

*A – This is a contract inclusive item, not an additional service item. Attachment A provides an approximate square footage of the service areas requested to be power washed.*

- 7) Q – In regards to page 26, Section F Pricing Response Form, what is the intent of the “Cost per Square Foot” pricing for Power Washing - Four (4) Step Process and Power Washing – Two (2) Step Process as it pertains to the application within the specified properties?

*A – This sets a service price in the event a power washing need arises that is not covered by the RFP.*

Initialed By: \_\_\_\_\_

**Addendum 1 – RFP 199**

## Attachment A Power Washing Square Footage Requirements

| Campus Location                         | Estimated Square<br>Footage |
|---|-----------------------------|
| <b>West Charleston Campus (Monthly)</b> |                             |
| Bldg A                                  | 4,430                       |
| Bldg B                                  | 42,607                      |
| Bldg C                                  | 14,208                      |
| Bldg D/E                                | 66,794                      |
| Bldg N                                  | 1,337                       |
| KNPR Radio                              | 8,243                       |
| Bldg G/H                                | 57,325                      |
| Bldg M                                  | 11,080                      |
| Bldg L                                  | 18,163                      |
| Bldg K/I                                | 22,642                      |
| <b>WCC Total Square Footage</b>         | <b>246,829</b>              |
| <b>Henderson Campus (Monthly)</b>       |                             |
| C Building                              | 35,806                      |
| B Building                              | 6,450                       |
| A Building                              | 18,497                      |
| Ball Field                              | 7,562                       |
| <b>HDC Total Square Footage</b>         | <b>68,315</b>               |
| <b>Boulder City Campus (Bi-Monthly)</b> |                             |
| <b>Main Bldg.</b>                       | <b>4000</b>                 |

Initialed By: \_\_\_\_\_

**Addendum 1 – RFP 199**