



MAIL OPTIONS FORM

Mail options available for your I-20

Note: All application and mail related fees are non-refundable.

Last Name: _____ First Name: _____

Students applying from their home country or overseas. Please check off one option:

- FedEx – Express mail (International).** Your I-20 will be sent to the permanent foreign address listed on your application. This shipment takes 3 to 4 days for delivery. You will receive a tracking number by email with this option. You must log in to MyCSN to pay the necessary fees before your application can be processed.
 - Step 1- Complete the international student application and mail it to the International Center
 - Step 2- You will receive an email with your NSHE ID and a second email with your temporary password.
 - Step 3- Log in to MyCSN at <https://por.shr.nevada.edu/psp/spporprd/CSN/ENTP/h/?tab=GUEST> to pay the application and mailing fees. **Do not mail your payment.**

- Different Permanent Foreign Address.** You would like your I-20 sent to the address below.

Address _____
 City _____ Province/Territory _____
 Postal Code _____ Country _____ Phone # _____

- Air-mail.** Depending on the mail system in your country, this shipment can take 7 days or more for delivery. This type of service is not guaranteed and cannot be tracked. There is no cost for this shipment.

- You have applied through an educational agency.** You want your I-20 sent to your agent by FedEx. Please provide your agent’s address and phone number below (any shipping costs will be taken care of by your agent):

Name of educational agency _____
 Name of contact person _____
 Address _____
 City _____ Province/Territory _____
 Postal Code _____ Country _____ Phone # _____

- You are authorizing someone to pick up your I-20.** This person must present a picture ID when picking up the I-20 in our office.

Person’s full name _____ Person’s phone number _____

Students applying from within the U.S.:

Transfer students: Your I-20 will be issued after you attend the mandatory orientation for new students and register for classes.

If you will travel outside the U.S. before starting your classes at CSN and need your I-20 to return to the U.S., choose one of the following:

- FedEx – Express mail (International).** See description/instructions above.
- You will pick up the I-20 in our office before leaving the U.S. Your SEVIS record must be transferred to CSN at least 3 business days prior to your departure.

Change of status students: You must pick up your I-20 in our office. You will need to meet with the Senior Specialist, who will give you information regarding the change of status immigration requirements.

Student’s signature (in English writing): _____ Date: _____