

Faculty Senate meeting
Henderson Campus Room 133
October 2, 2009

1. **Call to Order:** Chair Rauls opened the meeting at 2:05 p.m.
2. The attendance sheet was signed

3. **Election of Senate Secretary:**

A Motion was made by Shari Lyman to approve Dorsey Ballow as Senate Secretary; it was seconded by Steve Konowalow and approved by acclamation.

Guest: Scott Hubert, President of State NFA Board and Senate Chair at Truckee Meadows.

Mr. Hubert discussed collective bargaining at Truckee Meadows. Shari Lyman reported the NFA approved to allow CSN to have the first year at half off dues for new members.

4. **Approval of September 11, 2009 Minutes:**

Motion to approve was made by Joshua Levin and seconded by Steve Konowalow minutes were approved by majority vote.

5. **Guest: Ryan Livengood**, District Manager of Follett Bookstore, in charge of three CSN campuses. He reported that meetings were held at all three campuses regarding the attempts to streamline procedures and processes. Distant Education course books are now at all campuses. There is a free shipping program available, with explanation on the website. He also reported the response has been well received by students. The bookstore advisory committee meets each month and he urged faculty to bring issues to their attention. He explained the program in place if a book is not available. Students have a choice to pick up books at all campuses; they can fill out a form to bring to specific campus. There is also a gift card program that will give a one-thousand dollar donation to the scholarship fund if they run out of a book. And the student will get a twenty-five dollar gift card. The students need to order and pay for the book in advance in order to receive the gift card.

Mr. Livengood explained the HEOA Act which takes affect July 2010; primarily it says the student has to know new and used book prices and is mandated by the government. He said they will try to buy back as many books as possible. He said if anyone has questions, they can contact him at rlivengood2fh@follett.com.

Chair Rauls stated he is hopeful the bookstore customer service is getting better and thanked Mr. Livengood for attending the meeting.

6. **Policy: Notification of Administrative Access to Online Classes**

After discussion, it was decided to send back to the committee.

7. **Resolution: Faculty Senate Support for Additional E Learning Personnel**

*Be it resolved, as more faculty **and students** must rely on online resources due to cuts to department budgets, the CSN Faculty senate supports allocating any available resources to hiring more **full time** personnel for the eLearning Office.*

After discussion approving changes, (in red), Motion to approve was made by Jennifer Basquiat and Seconded by Ken Betita, Motion was approved by majority vote, with 9 nays, 7 of the nays wanting statistics attached. Chair Rauls will print and send to Senators and Dr. Richards.

Chair's Report:

-Chair Rauls gave the results of the Chair Election for Business Administration, Clarissa Cota was elected Chair.

-The new Tenure requirement was passed by Senate in April 2008.

It was the will of the Senate that everyone from that point will be under the new Policy.

- Sabbatical e-mail was sent out, the deadline is October 15th

-H1N1-Presidents Cabinet had a presentation by Disease Specialist, it was concluded that there will be no Policy changes at this time. Prevention is the focus at this point.

-GenEd Requirements:

Chair Rauls reported that Hyla Winters is the CSN representative for UNLV's Gen Ed. He reported that UNLV is doing an overhaul of Gen Ed Requirements. There will be new Accreditation Standards coming soon. Chair Rauls says a committee is needed to start the process, and he will try to form one with Curriculum Committee members.

-Add Drop: Will be sent back to Academic Standards Committee

-Shorten drop period to two weeks

-Possibility of non-attendance drop, committee formed with Financial Aid staff, Patrick Villa and others.

-Financial Aid- Have to pay back to government for students who fail to show up

Faculty will need to make a statement on Syllabus regarding drops etc.

Chair Rauls will ask Financial Aid to attend the next Senate meeting to discuss the issues.

Social Sciences Department Chair Election:

Chair Rauls sent the report written by the Senate Committee to Dr. Bracey, who was not satisfied with it. Dr. Bracey wanted his request for language changes in the report conveyed to Senate. Chair Rauls would not discuss further without all parties being present. Chair-Elect Kerney explained the validity of the first and second elections as determined by the committee.

A Motion was made by Eric Moreau "To take no further action by Faculty Senate regarding the Social Science Department Chair Election held in the Spring of 2009", Jennifer Basquiat seconded, Motion passed by majority vote.

Academic Dishonesty Policy:

Chair Rauls reported the Academic Standards Committee wants to bring the Policy to a vote at the November meeting. The Policy is located on the website.

Evaluation Policy-Jim Matovina:

Senator Matovina said one of the issues in the Policy is the dates. They will put language in the Policy stating “list accomplishments since last evaluation” before November 15th. He will write up a paragraph to add to the Policy in order to get a vote at the November meeting. The committee is also working on how to handle evaluations for those on Sabbatical Leave. They want to have an on-line system ready however the company missed the deadline. It will still need to be reviewed by the Welfare Committee. This semester they will use the “paper” version for non-tenured faculty. The forms are located on the Faculty Senate website and are interactive PDF forms (if you have Adobe Professional installed). He will be working with the CAPE office scheduling workshops this month on each campus targeted to non-tenured faculty, who are required to do the evaluations this semester. Tenured Faculty will be using the on-line version in the spring. Tom Rosenberger will have special workshop with Council of Chairs. Gail Thompson asked for an e-mail reminder.

Retirees:

Senator Robb Bay said retirees need to be recognized. Chair Rauls reported that Dr. Richards has put together a committee to try to unify all the recognition programs we have. It is called the Internal Recognition Committee. Chair-Elect Rauls is on the committee and the next meeting date is October 23rd at 9:00 a.m. in Room E-327 Charleston Campus.

Senator Gutschick would like to discuss Paid Administrative leave at next meeting.

Chair Rauls announced that Chancellor Dan Klaich will attend the November 6th Senate meeting.

Motion to adjourn was made by Senator Steve Konowalow, seconded and adjourned at 3:50 pm

CSN FACULTY SENATE- SIGN-IN-SHEET - October 2, 2009

TITLE/DEPT.	NAME	SIGNATURE or Proxy's Name (printed)
Chair	N. Mark Rauls	<i>N. Mark Rauls</i>
Chair- ELECT	Bill Kerney	<i>Bill Kerney</i>
Past Chair	Sondra Cosgrove	ADSENT
Secretary	Dorsey Ballow	PRESENT
Senate Adm. Asst.	Virginia McRoyal	<i>Virginia McRoyal</i>

Schools/Depts.	NAME	SIGNATURE or Proxy's Name (printed)
	Shellie Keller	<i>Shellie Keller</i>
	Nancy Webb	<i>Nancy Webb</i>
	Tom Finneran	<i>Tom Finneran</i>
	Tom Lisa	<i>Tom Lisa</i>
	Joe Miller	<i>Joe Miller</i>
	Sandra Kingma	<i>Sandra Kingma</i>
	Jennifer Basquiat	<i>Jennifer Basquiat</i>
	Laura McBride	<i>Laura McBride</i>
	Steve Konowalow	<i>Steve Konowalow</i>
	Eric Moreau	<i>Eric Moreau</i>
	Karen Hyman	<i>Karen Hyman</i>
	Diana Clennan	<i>Diana Clennan</i>
	Robert Aberle	<i>Robert Aberle</i>
	Jeff Jones	<i>Jeff Jones</i>
	Robb Bay	<i>ROBB BAY</i>
	Terry Pippin	<i>Terry Pippin</i>
	Ken Betita	<i>Ken Betita</i>
	Deborah Mzhickteno	<i>Deborah Mzhickteno</i>
	Joshua Levin	<i>Joshua Levin</i>
	X Shari Lyman	<i>Shari Lyman</i>
	De Anna Beachley	proxy Shari Johnston
	Diana Anson	<i>Diana Anson</i>

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	Tracy Sherman	<i>T Sherman</i> (PS - I was also here last month)
	Dorsey Ballow	<i>D Ballow</i>
	Heidi Schneiter	<i>Heidi Schneiter</i>
	Doreen Craig	<i>Doreen Craig</i>
	Donna Enrico	
	Jack Sawyer	
	Billy Duke	<i>Billy Duke</i>
	Patrick Villa	<i>Patrick Villa - proxy</i>
	Chuck Milne	<i>Chuck Milne</i>
	Peter Langagan	<i>Peter Langagan</i>
	Cindy Shroba	<i>Cindy Shroba</i>