

**COMMUNITY COLLEGE OF SOUTHERN NEVADA  
SABBATICAL LEAVE PROPOSAL  
EVALUATION FORM**

Applicant's Name \_\_\_\_\_

<b>A. MERIT OF PROPOSAL (60 POINTS TOTAL)</b>	
<b>1. Design of Proposal (15 points)</b> a. Narrative, including nature of activities, professional growth and/or renewal b. Realistic time schedule c. Statement of measurable objectives	15 max
<b>2. Teaching/Job Effectiveness (15 points)</b> a. Subject matter relates directly to community college students. b. Materials being prepared enhance the learning objectives established for the targeted college students. c. The individual's knowledge and resources are considered.	15 max
<b>3. Scholarly Usefulness (15 points)</b> a. Increased knowledge of subject matter involved in the person's area of responsibility. b. A new course/new course format is involved in the sabbatical implementation. c. The proposal results are feasible for implementation at CCSN.	15 max
<b>4. Academic, Research, Service Programs (15 points)</b> a. The proposal is consistent with long-range plans of CCSN. b. The proposal is consistent with the needs of the community. c. The proposal offers exposure/prestige for CCSN.	15 max

<b>B. ACCOMPLISHMENTS OF APPLICANT AT CCSN AS A SALARIED FULL-TIME PROFESSIONAL SINCE HIRE DATE OR LAST SABBATICAL LEAVE. CONSIDER ONLY THE LAST TEN YEARS. (30 POINTS TOTAL)</b>	
1. Professional accomplishments (10 points)	10 max
2. Service activities, including committee assignments (5 points)	5 max
3. Professional publications and presentations, research, scholarly or creative efforts completed and in progress (5 points)	5 max
4. Membership/offices in professional organizations (5 points)	5 max
5. Community professional-related activities/other professional recognition (5 points)	5 max

<b>C. NUMBER OF YEARS OF SALARIED FULL-TIME PROFESSIONAL SERVICE AT CCSN SINCE HIRE DATE OR LAST SABBATICAL LEAVE, WHICHEVER IS LEAST. (10 POINTS TOTAL – ONE POINT PER YEAR – MAXIMUM 10)</b>	10 max
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**COMMENTS:**


	Date	
(Evaluator's Signature) _____		
Print Name	TOTAL POINTS	100 MAX