

FACULTY SENATE MEETING MINUTES
Cheyenne Campus Room 2631
October 6, 2006

1. CALL TO ORDER

Chair Pandey called the meeting to order at 1:35 p.m.

Senate Leadership: Alok Pandey, Chair; Judy Stewart, Chair-Elect; Kim Brown, Secretary;

Senate Assistants: C.A. Apostol, Virginia McRoyal

Senators Present: Thomas Finneran, Eric Moreau, Ivonne Leavell, Gayle Thomas, Laura McBride, Robb Bay, Samuel Esemuede, Bob Gutschick, NJ Pettit, Jana Wolf, Patricia Castro, Heidi Schneiter, Tracy Sherman, Judy Scott, Mike Connolly, Joe Miller, Lynn Best, Kraig Knapp, Jim Matovina, Rhett Michelson, Sherry Norris, Sondra Cosgrove, Joshua Levin, Theri Wyckoff

Senators Absent With Proxy: Sandra Kingma, proxied by Dennis Soukoup, Fran Campbell, proxied by Shari Lyman, Jennifer Basquiat, proxied by Angela Holland

Senators Absent Without Proxy: Sammy Milburn, Gretchen Steensen, Randy Becker

Guests: Ginny Martin, Brenda Talley, Jackie Waggoner, Stephen Konowalow, Candace Kant

2. SIGN ATTENDANCE SHEET: The attendance sheet was signed.

3. Approval of September 8, 2006 Minutes:

Motion: Motion to approve the minutes was made by Judy Scott.

Second: Eric Moreau seconded the motion.

Gayle Thomas noted grammatical errors in the minutes; she will send changes to Virginia.

Vote: The September minutes were approved with changes, by a unanimous vote.

Chair Pandey asked senators to review minutes for possible actions. He will take any issues to Vice-President Foshee. He also reminded senators he is available to channel concerns to Dr. Richards, per his statement on page four of the September minutes.

Chair Pandey informed senators of the following items:

- Policies and Procedures will be discussed at next meeting
- Documents are posted on the website, updating 2005, and 2006
- All current records will be on line in a couple of months.

4. Faculty Senate Committees:

- Meeting dates and Committee membership on website send comments to Committee Members.

Motion: Judy Scott motioned to approve the Committee List

Second: Mike Connolly seconded

Jim Matovina commented that the Division Should be changed>Science & Math

Ivonne Leavell commented that the Procedures Committee is not listed.

Vote: Committee List was approved with the noted changes.

5. Travel Committee /Addendum-Summer Travel:

Alok contacted Eric Moreau, will look at Application, he stated the Addendum is only to accommodate summer travel, summer request go to the Senate Chair and notice of approval will be given to the committee chair. Senator Moreau stated most committee members are gone during the summer however, the same procedures will be followed. Theri Wyckoff asked a question regarding traveling when presenting. Senator Moreau responded that approval is usually 99.9%; however, he advised not purchasing a ticket without approval from the Travel Committee. Chair Pandey noted that any travel applications submitted after travel is complete would be denied.

Motion: Senator Matovina motioned to approve the Travel Committee Addendum

Second: Senator Moreau seconded

Vote: The Travel Committee Addendum was approved by a majority vote.

6. Chair's Report:

Faculty Authors-From bookstore

- Bookstore is interested in displaying Faculty publications
- They will contact publishers directly if given the names

Softball Game (flyer distributed)

- Saturday October 22, Faculty Senate vs. Administration, Darren Divine collecting names of senators for team.

Senate's Web page

- Chair Pandey explained the updates
- Errors and/or Corrections can be e-mailed to Chair Pandey

Sabbatical On-line Application

- NJ Pettit helped Chair Pandey with the on-line application
- Sabbatical Application linked to Employee Application Page
- Need password and user name (will require you to set it up once you begin the process)
- Evaluation can be done at home on-line by committee members
- Chair Pandey will try to get a link directly to Sabbatical Application from Search Postings
- Goal of Chair Pandey to have software for every committee

Bookstore

- Chair Pandey will send an e-mail with names of Bookstore committee members
- Members will look at Policy

Senator Gutschick asked if a Financial Aid person could be on the committee. Chair Pandey indicated that it would be up to the committee to determine. Senator Bay asked if the same process could be done for Food Service.

Henderson Campus Development

- Chair Pandey informed Senators of a proposal by President Carpenter to use 20 acres of land owned by CCSN, for an apartment complex, in which CCSN Faculty will be given a discount of about 20%, through a partnership with a developer. CCSN would be a 50% partner and this may generate revenue of about \$750,000 to \$850,000 per year for 20 years. After 20 years, CCSN can buy out. President Carpenter will go to the Board of Regents with this

proposal and Chair Pandey thought it best to inform faculty before the newspapers report it.

Senators asked numerous questions regarding the proposal and Chair Pandey asked that the questions be sent to him to take to the President.

Policies Movements

- Program Review Policy moved to the Academic Standards Committee
- Emeritus Policy given to the Faculty Welfare Committee

Regents Awards

- Chair Pandey received a call from Jane Nichols requesting nominations for yearly Regents Awards.
- An e-mail will be sent requesting nominations; Chair Pandey will send out information.
- Anneli Adams (CAPE) will send a notice in a couple of weeks

Enrollment

- As of October 4th, enrollment is down 10.7% since last fall and down 8.5% FTE.

Job Abandonment Policy

- Chair Pandey informed senators that all Senate Chairs have agreed to send a "Do Not Pass" to Regents regarding the Job Abandonment Policy. The reason, it is not fair to all faculty.

Accreditation Visit

- Chair Pandey reported that an Exit conference was held at 11:30 today with the Accreditation Committee. They will send a draft of their commendations and recommendations to the President. They gave six (6) commendations and five (5) recommendations. Judy Scott stated they expected the recommendations they received. Chair Pandey noted that the meeting with the Accreditation Committee went well.

7. New Business

- Senator Bay suggested that a Faculty and Staff Phone Directory with photos, sort codes, email and office numbers come out every two years. It could be used as a tool to communicate with people and learn their names etc., not just a photo directory.
- Laura McBride asked if the administration is planning to change Tenure. Chair Pandey has a new Tenure Policy-Faculty Senate will look at suggestions and changes.
- The Tenure Policy will go to the Faculty Welfare Committee.
- Senator Connolly heard a rumor that lab assistants will move to Collegis. Chair Pandey will look into the rumor and get back to Senator Connolly within this week.
- Senator Connolly mentioned an article of interest in USA Today, regarding the Spelling Report; Candace Kant said a response to the article is on the NUP website.
- Senator Gutschick questioned faculty office hours regarding DE. Chair Pandey suggested sending opinions to the DE Standards Committee. Senator Levin commented that DE is working on that aspect of the Policy.
- Chair Pandey will put a link on web page to DE committee.
- Senator Michelson has issue with on screen commercials in Smart Classrooms.

Chair Pandey will check into the issue.

8. Adjournment

Motion: Judy Scott motioned to adjourn the meeting

Second: Ivonne Leavell seconded

Vote: Motion to adjourn passed by a unanimous vote at 3:30 pm.

