

ASCSN/Cipriano Chavez Work for Your Book Assistance Program

Time Sheet

3200 E. Cheyenne Ave.
N. Las Vegas, NV 89030
(702) 651-4051
Fax (702) 651-4416

*W. Charleston Office
B-102 C*

*Cheyenne Office
1089*

*Henderson Office
B-130E*

Service Time Sheet

In order to receive credit for your book voucher, timesheets must be turned in by **10/21/11**. All students who turn in their timesheets will be eligible to participate in the ASCSN/Cipriano Chavez Work for Your Book Program.

You must take this form with you each time you volunteer at your site. In addition, the agency/department supervisor must sign each time. We contact agencies/departments as needed for verification of hours and participation progress.

Semester: Fall Spring Summer Year 201__

Student Name _____ Student ID# _____

Agency/Department Name _____

Supervisor's Name _____

Date	Time In	Time Out	Daily Total	Supervisor's Signature

If you need additional space, please visit Student Life for an additional time sheet.

Total Hours Completed _____ Comments on Progress: ___ Satisfactory ___ Needs Improvement

Additional
Comments _____

I hereby verify that the above is accurate (Student Signature Required) _____ Date _____

FOR OFFICIAL USE ONLY

RECEIVED ON _____ INITIALS _____ INPUT DATE _____ INITIALS _____