

Academic Council
Cheyenne Campus
September 13, 2006

Members Present: Mike Richards, Joe West, Anneli Adams, Hyla Winters, Sally Johnston, Kay Moormann, Charles Okeke, Peg Pankowski, Carlos Campo, Chris Kelly, Clarissa Erwin, Terry Norris, Alok Pandey, Jan Kramer

Others Present: Ann Johnson (proxy for Art Byrd)

Members Excused: Paul Pate, Pat Zozaya, Chemene Crawford, Thomas Brown

1. Dr. Richards opened the meeting at 9:00 a.m. with the Dean's Training. Academic Deans and Directors are invited to participant in this training. Carlos Campo, Joe West, Peg Pankowski, Charles Okeke, Kay Moormann, Hyla Winters, Jan Kramer, Sally Johnston, Chris Kelly, & Anneli Adams were all present. He began by discussing the partnerships the college has with CCSD. He introduced Carlos Campo as our new Director for Academic Partnerships and Liz Fraser, past principal for Durango School, who may also assist with these endeavors.

Dr. Richards explained the guidelines on classes falling on a holiday. He explained that this is not a policy, but a guideline and that it would be up to the instructor to cancel the class.

2. Dr. Richards distributed the current enrollment report to the group. He encouraged them to double the 4 & 8 week class offerings for this semester. He asked Carlos Campo and Charles Okeke to plan to put more classes at AD Guy Center.

As informational items, Dr. Richards informed the group he had received an application for the pilot program for IPod. He reminded the group that this was still under review and nothing has been finalized yet. He asked them to provide him with comments as soon as possible. Dr. Richards also encouraged the group to attend the Automotive Groundbreaking that was scheduled for Tuesday, September 19, 2006 on the Cheyenne Campus.

3. Dr. Richards distributed a copy of the final version of the IU report. He asked the deans to email him their allocations in their respected areas.
4. With the new classroom building and library on the Charleston Campus being built, Dr. Richards wanted to get a start on room allocations, so he asked Dr. Foshee if he would accept recommendations. He distributed a draft copy of

what he would present to Dr. Foshee. He welcomed comments from the group.

5. The group began their discussion on the first issue from the book Good to Great. There was some discussion. Dr. Richards asked the group to continue reading issues 2-3 for the next meeting. He asked everyone to take a break before the regular meeting started.
6. The group reconvened at 10:00 a.m. with Dr. Richards introducing Emily Lowe to discuss the Governor's Cup event. Ms. Lowe explained in detail the particulars of this event. She distributed contact information to the group and also explained that she was willing to attend any classroom to discuss further about the event.
7. Clarissa Erwin distributed a few items pertaining to the library. A draft copy of the strategic plan was distributed. Clarissa spent some time explaining this document.
8. Minutes were approved from the August 9, 2006 meeting. Dr. Richards spoke about transfer agreements; he wanted to make sure everyone was familiar with them. He asked the deans to make sure that department chairs had copies.
9. Dr. Richards distributed a copy of the CCSSE report. He further explained that this was the first time the Community College had participated. He also distributed a copy of the executive summary that was prepared by the I&R office. Dr. Richards asked that everyone read through the document and be prepared to discuss at the next meeting on September 27, 2006.
10. Dr. Richards distributed a copy of Increasing Success for Underserved Students. He explained that this was a national research exploring better ways to serve underserved students. He further explained that it has been proposed that CCSN and UNLV offer English courses and UNR and TMCC offer Math courses; all institutions had agreed to participate in this study. Results will be shared.
11. Dr. Richards shared with the group a copy of Teaching with Technology Needs Assessment – Report Summary. He explained that this was a study that was done to see what faculty are saying about technology. It was to provide information on what technology was needed to better help faculty. Dr. Richards informed the group that Shah Ardalan, who is our new CIO, would be conducting faculty focus groups next week to do an assessment on technology.

The group decided that it would be helpful to invite Shah to one of the future meetings. Dr. Richards said he would take care of that.

12. As informational items, Dr. Richards distributed a copy of the current Strategic Plan: Mapping CCSN's Future. He wanted to make sure everyone had a copy. He also informed the group that letters were going out regarding hosting accounts soon. The group was given a current copy of our enrollment status. Dr. Richards also announced that our new Interim Director for Diversity was Mr. Larry Mosley.

Joe West provided examples of some of the brochures that he had been receiving. Dr. Richards explained that 12-15 brochures would be produced each semester. He asked the group to provide their information using the template that he would resend today.

13. Members were invited to share reports on what's new in their respective areas.

The meeting adjourned at 11:30 a.m.

Handouts available upon request.