

# Time Management Matrix

| Hours    | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|----------|--------|---------|-----------|----------|--------|----------|--------|
| 6:00 AM  |        |         |           |          |        |          |        |
| 7:00 AM  |        |         |           |          |        |          |        |
| 8:00 AM  |        |         |           |          |        |          |        |
| 9:00 AM  |        |         |           |          |        |          |        |
| 10:00 AM |        |         |           |          |        |          |        |
| 11:00 AM |        |         |           |          |        |          |        |
| 12:00 PM |        |         |           |          |        |          |        |
| 1:00 PM  |        |         |           |          |        |          |        |
| 2:00 PM  |        |         |           |          |        |          |        |
| 3:00 PM  |        |         |           |          |        |          |        |
| 4:00 PM  |        |         |           |          |        |          |        |
| 5:00 PM  |        |         |           |          |        |          |        |
| 6:00 PM  |        |         |           |          |        |          |        |
| 7:00 PM  |        |         |           |          |        |          |        |
| 8:00 PM  |        |         |           |          |        |          |        |
| 9:00 PM  |        |         |           |          |        |          |        |
| 10:00 PM |        |         |           |          |        |          |        |
| 11:00 PM |        |         |           |          |        |          |        |
| 12:00 AM |        |         |           |          |        |          |        |
| 1:00 AM  |        |         |           |          |        |          |        |