

Auditing Classes (Additions are bold, deletion is strike through)

~~Auditing Classes~~

~~Students who wish to enroll for no grade may register as an auditor. Students must register in person at any of the three main campuses. An auditor will pay regular fees and tuition and must, at the discretion of the instructor, meet all regular class requirements. Students who audit a course will receive a grade of "AU" for that course and it will be entered as such on the student's academic record. Changing from audit to credit or from credit to audit must be done by filing the necessary forms before the end of the eighth week of instruction in a regular semester and before the end of the third week of instruction in a summer session. In all cases, in courses in which the first scheduled meeting is after the time periods stated above, a change to or from an audit shall be permitted prior to the initial meeting. Forms for changing audit status must be processed through the Office of the Registrar.~~

Following is entirely a new text, Above is the old text

PURPOSE: Establish policy for students who wish to enroll in a course for no grade

POLICY (Catalog Text):

1. To audit a course—attend class without receiving credit - you must register in person for the course and pay the regular tuition.
2. **Audit to Credit:** To change the status of a course from audit to credit, you must complete the change in person before the end of the registration period.
3. **Credit to Audit:** To change the status of a course from credit to audit, you must complete the change in person by the official last day for withdrawal from a class without academic penalty.
4. Courses you are auditing are NOT counted as part of your academic load when full-time or part-time status is reported, for any reason, to any internal or external office or agency, for example, financial aid office, Social Security Administration, an employer and others.
5. A student who audits a course must, at the discretion of the instructor, meet all regular class requirements.
6. A grade of "AU" is posted for audited courses and it will be entered as such on the student's academic record.
7. All enrollment changes are processed at the Office of the Registrar at any of our three main campuses.