



CSN Student Vaccination Submission Guide

Please follow the instructions below to verify vaccination status or provide documentation for exemptions. The form to submit your information is accessible [here](#).

Step 1: Enter your student information

Student COVID-19 Vaccination Form

*Required field

Student Identification Information

This form requires your primary name as listed in MyCSN and not your preferred name. If you enter your preferred name, you will receive an error message. If you need assistance completing this form due to a disability, please contact the Disability Resource Center (DRC) at (702) 651-5644.

NSHE ID *

First Name *

Last Name *

Date of Birth *

Please provide your student information as it appears within MyCSN. If your information does not match exactly, you will receive the following notice.

Identification Mismatch

- 1: The information provided above does not match the information on your MyCSN student account.
- 2: Please check your NSHE ID, first name, last name, and date of birth, and correct as necessary.
- 3: If this message continues to appear, please log into your MyCSN student account and verify your personal information. If an error exists in your student account, please complete the [Request to Change Personal Identification Data](#) and submit with required documentation to the Office of the Registrar at the Charleston, Henderson, or North Las Vegas campuses.

Step 2: Select your vaccination status

COVID-19 Vaccination Status Information

Vaccination Status: *

I am fully vaccinated.

I am not vaccinated.



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Vaccinated Students

COVID-19 Vaccination Status Information

Vaccination Status: *

- I am fully vaccinated.
- I am not vaccinated.

Vaccine Type: *

- Johnson & Johnson's Janssen
- Moderna
- Pfizer-BioNTech
- International vaccine approved by the World Health Organization

Vaccinated students may select from four vaccine options.

After selecting a vaccine type, you will then be prompted to enter the dates of the first and second doses as applicable.

Vaccine Type: *

- Johnson & Johnson's Janssen
- Moderna
- Pfizer-BioNTech
- International vaccine approved by the World Health Organization

Please provide both dates of your two-dose vaccination and upload proof of completed COVID-19 vaccination series along with the front and back of a valid photo ID.

Date of First Dose of COVID-19 Vaccine: *

Date of Second Dose of COVID-19 Vaccine: *

The form will also produce a prompt to upload proof of vaccination as well and the front and back of a photo ID such as a driver's license, or school ID.

Upload Documentation

*

Attach COVID-19 Vaccination Record Card/Document Here

*

Attach Front of Valid Photo ID Here

*

Attach Back of Valid Photo ID Here



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Authorization

I understand providing fraudulent or altered documentation, or false information will result in disciplinary action established by the Rules of Conduct and Procedures for Students of the Nevada System of Higher Education. Disciplinary sanctions imposed on a student may include: warning, reprimand, restitution, probation, loss of privileges, discretionary and educational sanctions, withholding a degree, suspension, expulsion, and/or emergency removal from all campuses and sites.

If granted an exemption, I acknowledge and agree to abide by all applicable federal, state, local, NSHE and CSN safety directives and precautions, including signs on campus and within email communications, related to COVID-19 while present at any CSN campus.

I understand *

All messages related to this communication will be sent to the following email address:

FANNY.ALEGRIA@STUDENT.CSN.EDU

You will need to validate your MyCSN Student Account at <https://csnstudent.csn.edu/StuVerify> if your CSN student email address does not appear in the box above. If you encounter any technical issues validating your account, please call our OTS Help Desk at (702) 651-4357 (HELP).

Submit

Students will need to affirm they understand and adhere to the above authorization agreement. Altered documentation or false information will result in disciplinary action. Students who are granted an exemption must comply with safety directives and precautions.

Unvaccinated Students

There are four exemption options for unvaccinated students.

COVID-19 Vaccination Status Information

Vaccination Status: *

- I am fully vaccinated.
- I am not vaccinated.

I am not vaccinated because of the following: *

- Exemption: Documented medical condition
- Exemption: Religious belief
- Jumpstart Student: Attending classes at high school, not at a CSN campus
- Online Student: Enrolling in all remote/online courses or distance education

Religious and Medical Exemptions

In the case of medical or religious exemptions, students will be prompted to upload appropriate documentation.

COVID-19 Vaccination Status Information

Vaccination Status: *

- I am fully vaccinated.
- I am not vaccinated.

I am not vaccinated because of the following: *

- Exemption: Documented medical condition
- Exemption: Religious belief
- Jumpstart Student: Attending classes at high school, not at a CSN campus
- Online Student: Enrolling in all remote/online courses or distance education

Please complete and submit a Religious Immunization Exemption Certificate along with the front and back of a valid photo ID. Students under 18 years of age submitting a Religious Immunization Exemption Certificate must have the certificate signed by parent or legal guardian and provide proof of legal guardianship (i.e., birth certificate, court issued document.) The College's Religious Immunization Exemption Form can be found on the Nevada System of Higher Education website at <https://nshe.nevada.edu/info-center/nshe-forms/>.



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Medical and religious exemption forms are available from the [NSHE COVID-19 information center](#). Students under 18 will also require a parent or guardian signature on the “Proof of Legal Guardianship” form.

Upload Documentation

A screenshot of a web form for uploading documentation. It contains four blue rectangular buttons, each with a red asterisk to its left. The buttons are labeled: 'Attach Religious Immunization Exemption Certificate Here', 'Attach Front of Valid Photo ID Here', 'Attach Back of Valid Photo ID Here', and 'Attach Proof of Legal Guardianship Here'.

JumpStart and Online Only Exemptions

For JumpStart and online only exemptions, students are required to submit a copy of their photo ID. Note: online only students can still access in-person services, however, they must adhere to CSN’s face covering mandate both inside and outdoors while on campus.

I am not vaccinated because of the following: *

- Exemption: Documented medical condition
- Exemption: Religious belief
- Jumpstart Student: Attending classes at high school, not at a CSN campus
- Online Student: Enrolling in all remote/online courses or distance education

I understand that remote/online courses or distance education are exempt from the COVID-19 vaccine mandate. I understand if I register for a course(s) where a portion of the course, including classroom instruction, labs, internships or externships, student teaching, or other learning or researching activities where student or instructor in-person interaction occurs, I will need to submit documentation of a completed COVID-19 vaccination series or approved medical or religious exemption or my in-person and/or hybrid course(s) will be cancelled. I understand that I can access CSN student support services remotely but must wear a face covering indoors and outdoors while on campus for in-person assistance.

All students regardless of exemption type, are required to submit a copy of their photo ID and complete the authorization agreement.

Step 3: Submit Form



The last step is for students to submit their information after which they will receive an email confirmation via CSN mail. A student’s MyCSN account must be verified to send and receive messages. Students may verify their account by visiting our [website](#).

Please allow up to 10 business days to process your request.