

SUMMER TEACHING

Section 1. Assignment

- a. A bargaining unit faculty member is eligible to teach any class in summer that they have previously taught. Additionally, they may teach any summer course requested with approval from the Department Chair or Program Director.
- b. Summer assignments will be made by the Department Chair or Program Director.
- c. Any properly eligible bargaining unit faculty member who submits a timely, written request for a summer session teaching assignment, shall be given at least one (1) class assignment, if one is available at sufficient enrollment, before any other bargaining unit faculty member is given a second (2nd) class assignment.
- d. Using the same principle, any bargaining unit faculty member who requests two (2) summer class assignments shall be given the second assignment, if a second assignment is available, before any other bargaining unit faculty member is given a third teaching assignment.
- e. No faculty member may teach more than nine IUs in the summer unless special permission is granted by the VPAA.
- f. For the purposes of this procedure, a “class assignment” is a section with a unique section number.
- g. Where choices in assignments are possible, bargaining unit faculty members shall receive first priority consideration for all classes offered.
- h. Should two or more bargaining unit faculty members request the same class assignment, preference will be given to the faculty member who developed the course.
- i. Should two or more bargaining unit faculty members request the same class assignment, and neither developed the course, preference will be given by seniority.

Section 2. Pay

- a. Pro-rata pay shall be calculated as .025 times base pay per IU.
- b. A class size of fifteen (15) or greater will result in pro-rata pay, or \$1200 per IU, whichever is more.
- c. For classes with approved limited class size below fifteen (15), pro-rata pay shall awarded for enrollment equal to or greater than the approved class size.
- d. For classes not qualifying for pro-rata pay based on (b) or (c), the pay rate shall be \$1200 per IU if enrollment is one (1) or two (2) fewer than would be sufficient to qualify for pro-rata pay.

e. The minimum class size is ten (10), unless on the approved list based on space, equipment, etc.

f. Individualized instruction per student pay may be negotiated by the faculty member. The calculation will be IUs equal $.083$ times the number of credits times the number of students. IUs will be paid at \$1200 per IU.

g. If a bargaining unit faculty member takes over a class from a part-time instructor, the bargaining unit faculty member will be paid full pay for the class as per this section.