

Frequently Asked Questions (FAQs)

• How do I know if I have a disability?

“Disability” is defined as any physical or mental disorder or impairment that substantially impairs an individual from performing a “major life activity.” A disability could be but is not limited to medical/health-related, psychological/ mental health-related, or a learning disability. If you have a condition that may affect you at CSN, please submit appropriate documentation for review to the Disability Resource Center: [DRC/DHH Registration \(csn.edu\)](https://www.csn.edu/drc/dhh-registration)

• If I have a disability, who do I contact?

WEST CHARLESTON CAMPUS: (702) 651-5644

VP: (702) 475-4676 WCDRCStaff@csn.edu

NORTH LAS VEGAS CAMPUS: (702) 651-4045

VP: (702) 475-4676 CYDRCStaff@csn.edu

HENDERSON CAMPUS: (702) 651-3795 VP: (702) 651-4676 HNDRCStaff@csn.edu

Deaf & Hard of Hearing Services (DHH): (702) 651-4448 VP:

(702) 475-4676 Deaf_HH_Services@csn.edu

• What does the Disability Resource Center (DRC) do?

The College of Southern Nevada’s (CSN) DRC and DHH offices make every effort to ensure that the CSN campuses are fully accessible to individuals with disabilities. DRC offers accommodations to help students with documented disabilities with their academic pursuits. Additionally, the DRC is available to answer questions and help solve problems that may arise due to a documented disability.

• Where are the Disability Resource Center (DRC) offices located?

WEST CHARLESTON CAMPUS: 6375 W. Charleston Blvd. WCD116 Las Vegas, NV 89146 (Bldg. D, Student Services)

NORTH LAS VEGAS CAMPUS: 3200 E. Cheyenne Ave. CYE120 N. Las Vegas, NV 89030 (Bldg. E, Student Services); **DHH (MOD#3)**

HENDERSON CAMPUS: 700 College Drive HNB119 Henderson, NV 89002 (Bldg. B, Student Services)

• How do I register with the DRC/DHH?

To receive services from the CSN Disabilities Resource Center, you must provide proof of a documented disability as outlined in the CSN Disabilities Resource Center Student Handbook:

[DRC General Information Packet \(csn.edu\)](https://www.csn.edu/drc-general-information)

• What kinds of documentation does the Disability Resource Center (DRC) require to register with their service?

The documentation provided must be current and appropriate. The documentation should provide information on the current impact or limitations of the disability on academic performance. This documentation **MUST** be from a licensed professional IN the field related to the disability. Examples of documentation include, but are not limited to:

Nevada System of Higher Education

- Individualized Education Programs (IEP) *Please note IEPs must have the appropriate signatures and cannot be the Exit IEP.
- Assessment Reports
- 504 Plans
- Physician's/ Psychologist's Letters. For further information regarding documentation, please refer to the CSN Disabilities Resource Center Student Handbook.

· **What is an accommodation?**

An accommodation is a modification or adjustment that enables individuals with a disability to have equal access to the College of Southern Nevada. Not all accommodations are appropriate for each student, and a determination of suitability is based on a team review of the disability documentation. Answers to specific situations should be directed to a Specialist at DRC. Some of the most commonly used accommodations are listed below:

*Note-taker or Quiet Testing Room *Use of a Recording Device *Sign Language Interpreter *Calculator *Reader *Scribe *Speech to Text *Table/Chair *Extended Test Time *Alternative Text *Use of Visual Technology

· **How will my instructors/professors know that I am allowed accommodations?**

Once you request use of your accommodations, you will receive a letter from the DRC, within 7 business days, documenting your approved accommodations to provide your instructors/professors.

· **What should I do if I believe my instructor/professor is not honoring my accommodations?**

Please inform the DRC office immediately so that we can help you communicate your concerns to your professors/instructors or guide you through the CSN DRC Grievance procedure as outlined in the CSN Disabilities Resource Center Student Handbook.

· **What should I do if I believe that I am being treated differently because of my disability?**

Please let the DRC office know immediately so that we can guide you through the CSN DRC Grievance procedure as outlined in the CSN Disabilities Resource Center Student Handbook.

· **Is DRC available for consultations with faculty/staff?**

Specialists are available to consult with faculty/staff regarding students' accommodations and concerns. For accommodations for faculty/staff, please contact Human Resources for policies and procedures.

· **How can I get a job as a paid note-taker, reader, or lab assistant with the Disability Resource Center (DRC)?**

If you wish to become a DRC note-taker or lab assistant, you will fill out a CSN DRC "Job interest" form and hand it into the CSN DRC for further processing.