RESOURCES FOR STUDENT SUCCESS

Prepared by CSN's Department for Academic Advising Services



ACADEMIC ADVISING – Provides degree planning assistance and course selection recommendations for students each semester. Hours of operation are Monday-Friday: 8 a.m. - 5 p.m. For instructions on how to schedule an appointment, students can visit www.csn.edu/advising.

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CHARLESTON	Bldg. D – Lobby			702-651-5670
HENDERSON	Bldg. B – Room 120 S	Studen	t Services Area	702-651-3165
NORTH LAS VEGAS	Bldg. S – Room 201 (second	floor)	702-651-4049
ACADEMIC SCHOOLS - www	v.csn.edu/schools:			
Advanced & Applied	l Technologies	*	Health Sciences	
Arts & Letters	-	*	Science & Mathematics	
🚸 Business, Hospitality	& Public Services	*	Division of Workforce & I	Economic Development
Education, Behavior		*	Apprenticeship Studies	,
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BOOKSTORE – Provides all textbooks and course materials for CSN classes in addition to selling a wide variety of other books, clothing, and apparel (hoodies and T-shirts), gifts, school supplies, convenience items, and Coyote fan gear. For more information, students can visit www.csn.edu/bookstore.

CHARLESTON	Bldg. B	702-651-5606
HENDERSON	Bldg. C	702-651-3055
NORTH LAS VEGAS	Bldg. E	702-651-4645
CAMPUS LIFE – Provides monthly student activities for CSN students.		
CHARLESTON	Student Union – Room 127	702-651-5904
	Student Union Doom 112	702 451 2700

CHARLESTON	Student Union – Room 127	702-651-5904
HENDERSON	Student Union – Room 113	702-651-3709
NORTH LAS VEGAS	Student Union – Room 127	702-651-2781

CAREER SERVICES – Offers career exploration, job search assistance, and guidance with utilizing the Career & Technical Education Program (CTEAP) grant for students and alumni. Hours of operation are Monday-Friday from 8 a.m. - 5 p.m. For more information, students can visit www.csn.edu/CATS or email at: cats@csn.edu.

Modular Bldg. 9 (near bldg. K)	702-651-5089
Student Union – Room 127	702-651-3174
Bldg. E – Room 122 Student Services Area	702-651-4700
	Modular Bldg. 9 (near bldg. K) Student Union – Room 127

CASHIER'S OFFICE – The Cashier's Office provides a number of services including cashiering, fee assessment, collections and refunds. If you are requesting to pick up any documentation, a valid photo ID must be presented at the time of pick-up. Hours of operation are Monday-Friday: 8 a.m. - 5 p.m. Students can also email the Cashiers Office at cashiers.office@csn.edu.

CHARLESTON	Bldg. D – 120	702-651-5650
HENDERSON	Bldg. B – 120	702-651-3022
NORTH LAS VEGAS	Bldg. E – 124	702-651-4064

CENTERS FOR ACADEMIC SUCCESS – Provides quality DROP-IN academic assistance to all students enrolled in for-credit courses at CSN. Tutors are available for most general education courses and some historically challenging courses. Academic learning support includes assistance with learning strategies, Canvas, Smarthinking online tutoring, Microsoft Office, reading, writing, oral presentations, math and science. CAS tutors also provide support to study groups. CAS is open Monday through Sunday to be more accessible to all students. Hours for all locations are Monday-Thursday 9 a.m. - 6 p.m. and Friday-Sunday 11 a.m. - 4 p.m.

For more information students can visit www.csn.edu/centers-academic-success.

CHARLESTON	Bldg. C – Learning Commons	702-651-5732
HENDERSON	Bldg. C – Learning Commons	702-651-3125
NORTH LAS VEGAS	Bldg. C – Learning Commons	702-651-4232

CHILD CARE – Early Childhood Education services for young children of students/faculty/staff. CSN students may be eligible for reduced rates and/or subsidies.

CHARLESTON	24 months – Pre-K	702-651-7390
NORTH LAS VEGAS	3 months – Pre-K	702-651-4004

Revised 1/2022

CODY'S LOCKER – Offers free school supplies to registered CSN students such as backpacks, index cards, pens, highlighters, etc. Supplies are limited. See Campus Life staff for terms of use.

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CHARLESTON	Student Union – Room 127
HENDERSON	Student Union – Room 113
NORTH LAS VEGAS	Student Union – Room 127

COMPUTER LABS – Internet and CANVAS access, word processing, Microsoft Office, and tutorials in computer programs. Always reference at.csn.edu/computerlabs for the current hours of operation.

CHARLESTON	Bldg. C – First Floor	702-651-5931
HENDERSON	Bldg. C – First Floor	702-651-3002
NORTH LAS VEGAS	Bldg. C – Second Floor	702-651-4592

COUNSELING AND PSYCHOLOGICAL SERVICES (CAPS) – Offers a variety of free and confidential psychological services aimed to help students in their emotional, relational and behavioral growth. Appointments can be made by contacting the department.

CHARLESTON	Bldg. D – Room 104	702-651-5518
HENDERSON	Bldg. B – Room 136	702-651-3099
NORTH LAS VEGAS	Bldg. E – Room 120	702-651-4099

COUNSELING AND RETENTION SERVICES – Counselors advocate for students and address their needs through preventative retention efforts and the development of individualized success plans. Counselors provide assistance for students on academic warning, probation, and suspension, students on financial aid warning and those who require SAP appeals. Counselors also provide wrap-around services for students, administer the early alert process and work to assist students in getting connected to community resources. Visit www.csn.edu/counselingdepartment for additional information.

CHARLESTON	Student Union – Room 127	702-651-5204
HENDERSON	Student Union – Room 127	702-651-5204
NORTH LAS VEGAS	Student Union – Room 127	702-651-5204

COYOTE CLOSET – Offers free business and professional attire to CSN students to help them prepare for interviews, career fairs, networking events and classroom presentations.

CHARLESTON	Student Union – Room 127
NORTH LAS VEGAS	Student Union – Room 120 (Opening Spring 2022)

COYOTE CUPBOARD – Offers free food and hygiene products to currently enrolled CSN students. Grab and Go style bags are offered for quick meals on campus or Family Style bags to take home and share. The Coyote Cupboard is open Monday-Thursday 9 a.m. - 4 p.m. and Friday 9 a.m. - 2 p.m.

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CHARLESTON	Student Union – Room 127
HENDERSON	Student Union – Room 113
NORTH LAS VEGAS	Student Union – Room 127

CSN CALL CENTER – Provides assistance with password resets (GoCSN, MyCSN, Canvas & CSN Email), MyCSN Navigation, Account Validations & General CSN Questions. Call 702-651-5555 (press option #4).

DISABILITY RESOURCE CENTER – Provides equal access to students with qualified disabilities through approved accommodations. Appointments can be made by calling the specific campus of choice for intake services.

CHARLESTON	Bldg. D – Room 203	702-651-5644
HENDERSON	Bldg. B – Room 120, Student Services Area	702-651-3795
NORTH LAS VEGAS	Bldg. E – Room 120N	702-651-4045
(Adaptive Technology)	-	
DEAF AND HARD OF HEA	ARING SERVICES	
NORTH LAS VEGAS	Modular Bldg. 3	702-651-4448

EARLY CHILDHOOD LAB – Provides student/staff/faculty children age six months to pre-kinder morning pre-school classes. The lab operates on a waiting list basis. NORTH LAS VEGAS 702-651-4004

FINANCIAL AID – Provides information and assistance to students applying for financial aid programs such as grants, work-study, scholarships and loans. Financial aid TV, FAFSA workshops and the Coyote Chatbot are also available to student at www.csn.edu/financialaid. Hours of operation are Monday-Friday: 8 a.m. - 5 p.m. Students can send correspondence via email to www.finaid@csn.edu.

CHARLESTON	Bldg. D – Lobby	702-651-4303
HENDERSON	Bldg. B – Student Services Area	702-651-4303
NORTH LAS VEGAS	Bldg. E – Room 118 Student Services Area	702-651-4303

FIRST YEAR EXPERIENCE (FYE) & COYOTE ORIENTATION & REGISTRATION EVENT (C.O.R.E.) – First Year Experience (FYE) is a holistic experience of support, connection and welcome for all new first-year students and families connecting students to peers, the CSN community, campus resources and a network for overall success. New students move through the FYE with innovative and impactful programming including New Student Orientation events, FYE celebration traditions, Peer Leader connections and overall programming and support for academic and social engagement in the college community. The goal of the FYE at CSN is to personalize the first year for each student maximizing student success and every student's ability to meet their goals! For more information, visit the web page at: www.csn.edu/fye.

NORTH LAS VEGAS

702-651-2727

702-651-4475

INTERNATIONAL CENTER – Provides international students help with admissions, orientation, personal counseling andimmigration advisement. Students can call 702-651-5820 or email at advisor.ic@csn.edu to schedule either anin-person or remote appointment. Hours of operation are Monday- Friday: 8 a.m. - 5 p.m.CHARLESTONBldg. D – Room 106702-651-5820

LANGUAGE LABS – Provides English as a second language (ESL) testing. Labs also provide language students accessto audio, video and computer materials used in developing language proficiency. More information and testing, pleasevisit CSN ESL Program homepage at: www.csn.edu/esl.CHARLESTONBldg. C – Room 169702-651-5736

CHARLESTON	Bldg. C – Room 169
NORTH LAS VEGAS	Bldg. C – Room 2649

Bldg. E – Room 120

LIBRARY SERVICES – Librarians help students find, access and use information and cite sources for assignments. CSN libraries offer reference services, computer/laptop access, individual and group study space, books/DVDs to check out, short-term use of textbooks and online articles/eBooks and streaming videos. More information and access to eBooks, electronics articles, steaming videos, research guides and online tutorials can be found at: library.csn.edu.

CHARLESTON	Bldg. I – First Floor	702-651-5723
HENDERSON	Bldg. H – First Floor	702-651-3066
NORTH LAS VEGAS	Bldg. E – 201	702-651-4014

MULTICULTURAL CENTERS – A gathering space to provide students opportunities to affirm their unique identities, builda sense of community and cultivate their leadership skills through inclusive programming, services and referrals.CHARLESTONStudent Union – Room 121702-651 4221

CHARLESTON	Student Union – Room 121	/02-651-4231
HENDERSON	Student Union – Room 121	702-651-4231
NORTH LAS VEGAS	Student Union – Room 121	702-651-4231

MYCOYOTEPLAN (PERSONAL LEARNING & ADVISING NETWORK) – A central location to connect students to the people and services that can help them succeed. MyCoyotePLAN also allows CSN's instructional staff to proactively engage with students using Early Alert and Kudos tools to provide enhanced student communications and support to pass their classes. Students and faculty can access MyCoyotePLAN in their GOCSN account.

NETWORKING LAB – Offers assistance in networking classes. Lab hours vary. Visit www.csn.edu/cit-information to learn more.

NORTH LAS VEGAS Bldg. A – Room 2726

OFFICE OF ELEARNING – Provides support to students taking online courses and assistance with CANVAS. Hours of operation are Monday-Friday: 7 a.m. - 4 p.m. Assistance available 24/7 at: eLearning@csn.edu. For more information, visit www.csn.edu/online-campus.

CHARLESTON Bldg. C – Room 213

702-651-5619

OFFICE OF INSTITUTIONAL EQUITY & TITLE IX – Investigates complaints of unlawful discrimination and sexual harassment in admission, employment and access to college services in addition to complaints regarding treatment in college-sponsored programs and activities and Title IX concerns to ensure the college complies with Title IX of the Education Act of 1972. The office also advises students who believe they may have been subjected to sexual harassment or discrimination. For more information visit www.csn.edu/institutional-equity/ andwww.csn.edu/title-ix. Email and phone contact at titleixcoordinator@csn.edu and 702-651-5587.

OFFICE OF THE REGISTRAR – Handles admissions, transcripts, student appeal petitions, declaration of major, transfer credit evaluation, applications for graduation, personal data changes and residency (including tuition classification based on state residency). Hours of operation are Monday-Friday: 8 a.m. - 5 p.m. For more information, visit www.csn.edu/admissions.

CHARLESTON	Bldg. D – Lobby	702-651-5610
HENDERSON	Bldg. B – Student Services Area	702-651-3030
NORTH LAS VEGAS	Bldg. E – Room 112 Student Services Area	702-651-4060

SMARTHINKING – Offers online tutoring, writing services and homework assistance 24/7. It provides assistance in Math (Basic Skills through Calculus II), Writing, Chemistry, Physics, Biology, Accounting, Economics, Spanish, Statistics and Nursing. To access services, students can log into their GoCSN account and then into Canvas. Students can choose a listed course on the left and then click on Smarkthinking Tutoring. Visit www.csn.edu/online-support or call 702-651-5619 for additional information.

SOFTWARE LAB – Offers assistance in Computing & Information Technology, Computer Science, and Information Systems classes. Hours of operation vary. To check the schedule, visit www.csn.edu/cit-information.

CHARLESTON	Bldg. C – Room 116
HENDERSON	Bldg. C – Room 116
NORTH LAS VEGAS	Bldg. A – Room 2767

STUDENT LIFE AND LEADERSHIP DEVELOPMENT – Works with:

- Student Government The elected student body representing all CSN students.
- Student Leadership Institute –Institute that develops students into becoming proactive, productive and engaging leaders.
- Student Clubs and Organizations approximately 40.
- Phi Theta Kappa the honor society for community and junior colleges. (3.5 Cum GPA).
- Student Identification Cards must show a current semester schedule and photo I.D. Please visit www.csn.edu/student-life for additional information.
- CSN Serves Provides monthly service leadership/volunteer opportunities in the Las Vegas valley for CSN students. Please visit www.csn.edu/csn-serves for additional information.

NORTH LAS VEGAS Building E – Room 105

702-651-4669

TESTING AND ASSESSMENT CENTERS – Offer placement testing for CSN students on a walk-in basis. They also offer certification, credit by examination and serve as make-up test locations. Make an appointment to test at www.csn.edu/csn-testing.

CHARLESTON	Bldg. D – Main Lobby	702-651-5733
HENDERSON	Bldg. A – Room 120	702-651-3128
NORTH LAS VEGAS	Bldg. E – Room 122 Student Services Area	702-651-4050

TRIO STUDENT SUPPORT SERVICES – One stop shop for first-generation college, financial aid eligible, and disabled students offering tutoring, academic advising, career exploration, college transfer assistance and development of college success strategies. Please visit www.csn.edu/trio for additional information.

NORTH LAS VEGAS Bldg. E – Room 109

702-651-4441

UNLV/CSN TRANSFER PROGRAM (UCTP) – Provides UNLV transfer information (i.e., degree plans, transfer agreements, course equivalency) and admission assistance (i.e., application process and deadlines). Please visit www.unlv.edu/advising/uctp to schedule an appointment and find information.

CHARLESTON	Modular Bldg. 9 (near bldg. K)	702-651-4969
HENDERSON	Student Union – Room 127	702-651-4969
NORTH LAS VEGAS	Bldg. E – Room 122-N	702-651-4969

NSC/CSN TRANSFER OFFICE – The Nevada State Transfer Team is available to assist all CSN students with general information about our degree programs, selecting the correct associate degree at CSN for transfer and the application process to Nevada State College. It is never too soon or too late to schedule with us. Available for both "Zoom" and "Phone Appts". Contact us for more details on "Walk-In Wednesdays". Contact us today. www.nsc.edu/transfer2state. Text Line: 702-978-7436 Email: transfer@nsc.edu.

VETERAN EDUCATION AND TRANSITION SERVICES (VETS) – Certifies enrollment of veterans and their dependents using veterans' educational benefits; acts as liaison with the Department of Veterans Affairs. Eligible recipients should apply for educational benefits at www.va.gov. Apply for admission using the CSN Veteran Benefits application then visit the VETS Center to continue your journey to success. VA beneficiaries may also contact the CSN VETS office to make an appointment to speak with a VA advisor (non-health science majors only). Hours of operation are Monday-Friday: 8 a.m. - 5 p.m.

CHARLESTON

Modular Bldg. 11 (near bldg. K)

702-651-5060

CSN is an Equal Employment Opportunity/Affirmative Action institution and does not discriminate on the basis of sex, age, race, color, religion, disability, national origin, veteran status, sexual orientation, genetic information, gender identity, or gender expression in the programs or activities which it operates. For more information, visit www.csn.edu/nondiscrimination En Español

CSN es una institución de igualdad de oportunidades laborales/acción afirmativa y no discrimina en base del sexo, la edad, la raza, el color, la religión, la discapacidad, el origen nacional, el estatus de veterano, la orientación sexual, la información genética, la identidad de género, o la expresión de género en los programas o las actividades que opera. Para más información visite la página web www.csn.edu/nondiscrimination.