

 CSN Policy	Spring Break Scheduling Policy
Policy Category: General	Effective Date: 07/08/2016

I. POLICY PURPOSE

The purpose of this policy is to align the College of Southern Nevada's (CSN) spring break with that of the Clark County School District (CCSD) when appropriate.

II. POLICY STATEMENT

CSN's spring break will be held the same week as CCSD's spring break. If CCSD's spring break falls after the 13th week of CSN's 16 week semester, then CSN's spring break will be held during the 9th week of the 16 week semester.

III. PROCEDURE

When creating the academic calendar for any given year, the Director of the Office of Curriculum and Scheduling will determine whether CCSD's spring break falls during the period of time specified in Section II of this policy. If it does, the Director will schedule CSN's spring break to align with CCSD's spring break week. If CCSD's spring break falls outside of the period of time specified in Section II of this policy, then the Director will schedule CSN's spring break for week 9 of the 16 week semester.

IV. AUTHORITY AND CROSS REFERENCE LINKS

NSHE BOR Handbook, Title 4, Chapter 1, Section 7. Academic and University Year:
[http://system.nevada.edu/tasks/sites/Nshe/assets/File/BoardOfRegents/Handbook/T4C H01GeneralPolicyStatements\(3\).pdf](http://system.nevada.edu/tasks/sites/Nshe/assets/File/BoardOfRegents/Handbook/T4C H01GeneralPolicyStatements(3).pdf)

NSHE Procedures and Guidelines Manual, Chapter 6, Section 1. Academic Year:
[http://system.nevada.edu/tasks/sites/Nshe/assets/File/BoardOfRegents/Procedures/PG MCH06ACADEMICPROCEDURES\(2\).pdf](http://system.nevada.edu/tasks/sites/Nshe/assets/File/BoardOfRegents/Procedures/PG MCH06ACADEMICPROCEDURES(2).pdf)

V. DISCLAIMER

The President has the discretion to suspend or rescind all or any part of this policy or related procedure(s). The President shall notify appropriate CSN personnel, including the Administrative Code Officer and Faculty Senate Chair, of the suspension or rescission.

Questions about this policy should be referred to the CSN Administrative Code Officer (general.counsel@csn.edu, 702.651.7488) and/or the Recommending Authority.

VI. SIGNATURES

Recommended by:

/s/Alok Pandey
Signature

7/7/16
Date

Alok Pandey
Faculty Senate Chair

Reviewed for Legal Sufficiency:

/s/Richard L. Hinckley
General Counsel

7/7/16
Date

Approved by:

/s/Michael D. Richards
CSN President

7/8/16
Date

VII. ATTACHMENTS

A. History

Attachment A

History

Version 1:

07/08/2016 Approved by CSN President Michael Richards