



College of Southern Nevada – Institutional Advisory Council
Approved Meeting Minutes
Quarterly Meeting, Tuesday, January 14, 2025

Agenda item 1:

Meeting called to order at 11:07 a.m.

Agenda item 2:

Roll Call:	<u>Present</u>	<u>Absent</u>
	Chair Randy Robison	Jaime Cruz
	Vice-Chair Peter Guzman	
	Shaundell Newsome (on-line)	
	Jose Solorio	
	Maria Jose Gatti	
	Vida Chan Lin	
	Paul J. Moradkhan	
	Nancy E. Brune	
	Janeth Balvas (Ex-Officio)	
	Sarah Tartaglia (Ex-Officio)	
	Valerie Connor (Ex-Officio)	
	Eric Garner (Ex-Officio) (on-line)	
	William L. Kibler	

Additional attendees: Assistant Vice Chancellor Dr. Natalie Brown (NSHE), Lawrence Weekly, Clarissa Cota, Ruben Kihuen, Chris English (on-line), Frank Woodbeck, Jim Ferrance, Mugunth Vaithyalingam, Danita Simons, Jolene Romero, Vartouhi Asherian, Yvonne Realivasquez, Debra Pieruschka, and James McCoy.

Agenda item 3:

Pledge of Allegiance

Agenda item 4:

Randy Robison – **Public Comment**. None presented.

Agenda item 5:

Randy Robison – **Approval of Minutes**

CSN-IAC Quarterly Meeting of October 30, 2024

Peter Guzman: Motion to approve.

Maria Jose Gatti: Seconded the motion.

All in favor, and motion passes.

Agenda item 6:

Randy Robison – Board Chair Report

Other than working on reviewing and revising the IAC Bylaws, no new updates to report. No questions were asked.

Agenda item 7:

William L. Kibler, Ph.D. – President's Report

Stated that he only has 5.5 months left in this position, which is going to pass quickly. Many tasks have been accomplished so far, and there are more things to come.

- Many organizational changes have occurred at CSN, including the reduction of higher-level, high-salary positions and the realignment of reporting units. The restructuring from the multi-campus model has resulted in the reassignment of certain units to the management of Academic Affairs or Student Affairs, as deemed appropriate.
- Clarissa Cota has been appointed as the Vice President of External Relations and Campus Operations. In this role, she will oversee the operations of our three campuses and instructional centers, while also engaging in external relations and government affairs initiatives.
- The Chief of Staff role has been reorganized to encompass responsibilities for Marketing and Communications, Foundation activities, policy development, as well as oversight and compliance review. Dr. Yvonne Realivasquez will be managing these areas. Additionally, the CSN Bylaws require updating, and there is a need to establish a policy tracking system. Our target is to accomplish these tasks by spring.
- The goal of filling the long-term Interim positions within the Institution have been underway and will be completed by the end of spring. The last two searches have been initiated for the Chief Human Resources Officer and the Vice President of Finance and Administration.
- CSN is currently focusing on the successful completion of the new collective bargaining agreement with the Nevada Faculty Alliance, which is expected to be finalized later this spring.
- In addition to the development of the Northwest campus, which Dr. McCoy will summarize, CSN recently held a topping-off ceremony at the Westside Education and Training Center in collaboration with the City of Las Vegas. Planning for the Eastside Education and Training Center is progressing, and the City of Las Vegas will share updates this spring.
- The foundation for preparing CSN for the new strategic planning process this summer is being established, with the involvement of the new President who will commence their role in July and collaborate with the team.
- We are diligently developing a transition and onboarding process for the new President, who is anticipated to be appointed in April or May. The Nevada System of Higher Education (NSHE) has engaged a search firm that will soon announce the semi-finalists, who will then participate in campus tours and interviews.

- The search for a permanent Nevada System of Higher Education Chancellor is currently in progress, with plans to target late April or early May for the appointment by NSHE.
- The Legislative Session will commence in February, during which CSN will engage with state politicians to advocate for the CSN Legislative Priorities and emphasize the importance of adopting the NSHE Funding Formula.

Agenda item 8:

CSN IAC Bylaws – Dr. Kibler presented the latest revised version of the Bylaws for review and approval. Notable updates were made to the language concerning quorum, which appear to exceed standard editing practices, making it suitable to present this matter to the Board again.

Dr. Brune motioned to approve the CSN IAC Bylaws as presented.

Ms. Gatti seconded the motion.

All in favor, and motion carries.

Agenda item 9:

CSN Legislative Update.

Item a. NSHE Funding Formula presented by Mr. Chris English. The presentation covers the proposal that was put forth by the NSHE Funding Formula Committee.

Item b. Ms. Clarissa Cota presented the CSN Legislative Priorities. She introduced Mr. Ruben Kihuen as the primary contact for the IAC and the Legislative Team, along with Dr. Lawrence Weekly, Mr. Frank Woodbeck, and Mr. Jim Ferrence. Dr. Weekly emphasized the establishment of a Government Affairs Taskforce and announced that CSN Day at the Legislature is scheduled for March 27th.

Item c. CSN Center of Excellence, Northwest Campus presented by Dr. James McCoy. The schematic design phase is complete, and the design development phase is producing images of what the first building will look like. The updated estimated cost is \$155,514,891.00 which includes all infrastructure in addition to construction.

Agenda item 10:

NSHE Report – Assistant Vice Chancellor Dr. Natalie Brown provided an update regarding a small grant received in collaboration with College America, which focuses on addressing systemic challenges to advancing equity and improving student success. This initiative will include an assessment of military credits held by students for potential transferability to CSN. The NSHE Workforce Committee is scheduled to begin off-cycle meetings. Additionally, NSHE will present the Strategic Plan for the next six years at the upcoming special meeting. There were no questions raised; however, Chair Robison expressed a desire for the IAC to take a more active role in the Presidential search process. Dr. Brown will communicate the request for increased engagement from the CSN IAC.

Agenda item 11:

Prospective Future Meeting Date. Dr. Kibler suggested an orientation with the new incoming CSN President when the candidate is named in early spring. The next meeting date will be determined based on availability after the Legislative Session. Requesting approval to allow the Chair to work with Dr. Kibler to schedule something for April.

Dr. Brune motioned to approve the next meeting date as open to determination.

Mr. Solorio seconded the motion.

All in favor, and motion carried.

Agenda item 12:

New Business -- No one brought forth a topic of discussion.

Agenda item 13:

Public Comment – Randy Robison called for any comments in-person or online.

There were no comments either in-person or online.

Agenda item 14:

Adjourn.

Chair Robison: Seeing no comments from the public, we will conclude that segment as we adjourn the meeting. 12:53 p.m.