

2026 P-Card Billing Cycle

This chart provides the P-Card schedule for the last day of the P-Card Billing cycle for each month, and the deadline for Transaction Verifications & Approvals.

Month	Billing Cycle Dates	Deadline for All Transaction Approvals in Workday
January	12/27/2025 – 1/26/2026	Wednesday, 2/4/2026
February	1/27/2026 – 2/25/2026	Friday, 3/6/2026
March	2/26/2026 – 3/25/2026	Friday, 4/3/2025
April	3/26/2026 – 4/27/2026	Wednesday, 5/6/2026
May	4/28/2026 – 5/25/2026	Wednesday, 6/3/2026
June	5/26/2026 – 6/25/2026	Monday, 7/6/2026
July	6/26/2026 – 7/27/2026	Wednesday, 8/5/2026
August	7/28/2026 – 8/25/2026	Thursday, 9/3/2026
September	8/26/2026 – 9/25/2026	Tuesday, 10/6/2026
October	9/26/2026 – 10/26/2026	Wednesday, 11/4/2026
November	10/27/2026 – 11/25/2025	Friday, 12/4/2026
December	11/26/2026 – 12/28/2026	Wednesday, 1/6/2027