

# ADMINISTRATIVE FACULTY ASSEMBLY

## GENERAL MEETING

Unapproved Meeting Minutes  
Remote Campus, Microsoft Teams  
Friday, August 15th, 2025 - 2:00 PM

- I. Called to Order at 2:00 pm by Vartouhi Asherian.
- II. Guests
  1. Dr. Stacy Klippenstein, President
    - a. Preparing for Convocation and has met with all four shared governance groups.
    - b. Executive Budget Advisory Committee formed to address budget issues.
    - c. Bridge Plan (Strategic Plan) will be presented to the Board of Regents at the September Board of Regents meeting.
    - d. The next fourteen months will be focused on the development of a strategic plan.
  2. Lisa Bakke, VP, Finance
    - a. Budget Context and History
      - i. FY 2021 – 23 Biennial Budget reduction of \$16,424,295 was built into the 2023 – 25 base budget.
      - ii. Deficit continued with the FY 2025 – 27 legislative cycle.
      - iii. Second consecutive biennium that funding formula was not run.
      - iv. Campus-specific increases not funded by the state and must be absorbed through existing resources.
    - b. FY26 Temporary Budget Solutions
      - i. Applied - \$4.8M in caseload funding
      - ii. Applied 2.7M in one-shot funds
      - iii. Annual deficit reduced to \$9.6M
      - iv. Managing gap via salary savings and alternative sources (e.g. reserves)
    - c. Planning for 2027 – 29 Biennium and Beyond
      - i. Required reduction: \$17M for upcoming biennium
      - ii. Caseload (\$4.8M) applied, remaining deficit approximately 12.2 million
      - iii. State budgeted personnel lines must balance by Spring 2026.
    - d. Personnel Strategy
      - i. Executive leadership team reviewing position lists
        1. Approximately \$12M in vacant positions, and approximately 6M currently under recruitment
        2. Short-term action
          - a. Move \$12.2M in vacant positions, including those under recruitment, to reserve lines
          - b. Identify and continue hiring for mission-critical roles.
          - c. Consider pausing recruitment for non-critical positions.
          - d. Evaluation will continue as positions vacate.
    - e. Executive Budget Advisory Committee (EBAC)
      - i. Central advisory body for budget development

- ii. Through shared governance, allocates resources with college's mission and strategic goals
    - iii. Promotes transparency and financial sustainability.
    - iv. Committee membership determined.
- 3. Dr. Jonathan Wright, Mentoring
  - a. Mentoring Match app pilot launched two years ago.
    - i. Goal to promote engagement between mentors (faculty and staff) and mentees (students).
    - ii. Mentoring Match founder, Dr. Shalaman Duke visited NLV campus in Spring 2025 to meet with interested parties.
      - 1. Dr. Duke will return to campus Fall 2025.
    - iii. Virtual series, focusing on training.
    - iv. FYE and Nevada Promise have been added to the initiative.
    - v. Email [career.services@csn.edu](mailto:career.services@csn.edu) or [Jonathan.wright@csn.edu](mailto:Jonathan.wright@csn.edu) for more information.
    - vi. Survey will be sent out from Dr. Avalos's office to solicit interest for Fall 2025.
- 4. Dr. Oscar Espinoza-Parra, Associate Vice President of Student Success
  - a. Areas of Responsibility
    - i. eLearning, Dr. Raymond Lawson, Director
    - ii. Library, Dr. Ted Chodock, Interim Director
    - iii. Counseling and Retention Services, Dr. Luis Ortega, Department Chair
    - iv. Centers for Academic Success, Dr. Shellie Keller, Director
    - v. Faculty Center
- 5. Kimiko Walton, Associate Vice President Academic Partnerships
  - a. AVP Academic Partnerships a new role at CSN
    - i. Reports to the Executive Vice President of Academic Affairs
    - ii. Member of the leadership team for Division of Academic Affairs
  - b. Areas of Responsibility
    - i. Dual Credit and Early College Programs
    - ii. Prison Education.
    - iii. International Programs
    - iv. Academic Affairs liaison to the Office of Sponsored Projects
    - v. Achieving the Dream

### III. Approvals

- a. July Minutes - Approved

### IV. Committee Reports

- a. Outside Compensation Committee – No updates
- b. Safety and Security Committee – No updates
- c. Website Development and Maintenance Group – No updates
- d. NWCCU Recommendation 1 SubCommittee – No updates
- e. NWCCU Recommendation 2 SubCommittee – No updates
- f. NWCCU Recommendation 3 – No updates
- g. NWCCU Recommendation 4 SubCommittee – (Policy Development) Work on Policy on Policies continues. Northwest will be visiting in October.

- h. Policies and Procedure Committee – No updates
- i. Elections Committee – No updates
- j. Recognition Committee – Send nominations to Eric Garner.
- k. Fundraising Committee – No updates
- l. Faculty Senate Representation – No updates until September at the earliest. Jeff Fulmer encouraged AF representation on Faculty Senate committees to encourage shared governance.

V. Chair's Report

- i AFA of the Month – Brenda Romero, Coordinator, Student Success and Mentorship, Government Affairs and Diversity Initiatives
- ii Bridge Strategic Plan going to Board of Regents
- iii Policy on Policies – work continues, hopefully an update at September meeting.
- iv Paw Passes for students are being implemented, with more information at the October AFA meeting (email: [pawpass@csn.edu](mailto:pawpass@csn.edu))
- v AFA temporary office located on Charleston Campus, Module 10.
- vi AF Evaluation Policy – committee feedback incorporated, being sent to General Counsel and Dr. Yvonne in August.
- vii Old/New Business/Public Announcements - None

VI. Adjourn – Meeting ended approximately 3:25pm, Motioned by Vartouhi Asherian, Seconded by Kayla Buscher.