

ADMINISTRATIVE FACULTY SENATE

GENERAL MEETING

Unapproved Meeting Minutes
Remote Campus, Microsoft Teams
Friday, August 28th, 2025 - 2:00 PM

- I. Called to Order at 2:01 pm by Rachel Lilly.
- II. Roll Call
 - a Executive Committee
 - b Academic Affairs
 - c Campus and External Operations
 - d Finance and Business
 - e Student Affairs
 - f President's Office
 - g Shared Governance
- III. Public Comment
 - a No public comment
- IV. Guests Speakers
 1. President Klippenstein
 - a. Addressed incident at Charleston campus (near Opportunity Village) the morning of August 28.
 - b. Board of Regents
 - i. August 27 meeting
 1. Inclusion Diversity Equity Access (IDEA) Committee potential elimination removal from Board of Regents Bylaws was postponed.
 - a. Public comment in opposition of committee removal.
 - b. CSN in discussion to bring back Diversity Council.
 2. Target Funding Model
 - a. Board will review to see if there is an appetite to move forward.
 - b. Allows for institutions to identify peer and aspirational colleges and look at those institutions and how those institutions receive state support.
 - c. Operational Legislative priorities.
 - i. CSN's top operational priority is to have ratio of advisors to students 350 to 1.
 - ii. Reno Meeting September 3 and 4.
 - iii. Acting Secretary of Labor visiting Debra March Center on September 1.
 2. Vice President Lisa Bakke
 - a. Employee Incentive Program, Early Separation
 - i. Employees must have 10 years employment (not consecutive) at CSN only.
 - ii. Came about from EBAC, possibly mitigate a portion of budget deficit.
 - iii. Possibly 2 to 2.5 million in cost savings, with minimal operation disruptions.
 - iv. Grants is the only funding source that cannot participate.

- v. Dates for Classified, Administrative and Academic faculty identical.
 - vi. Survey deadline extended to September 8.
 - vii. Participants will be notified November 1.
 - viii. 6-month pause on hiring for Classified and Administrative faculty positions.
 - ix. Up to a year for Academic faculty positions.
 - x. Incentive will depend on pool of interested employees.
 - xi. Supervisors and Vice Presidents will be involved in decision making.
- 3. NFA President Arnold Bell
 - a. AF membership in NFA ensures same benefits as academic faculty.
- 4. Latino Alliance Co-Chair Abraham Gomez
 - a. Campus Site Coordinator, NLV, advisor for the Latino Student Alliance for the past three years, CSN Alumni, 2009 - 2011
 - b. Hispanic Heritage Kick-Off in Henderson, September 15 at 12pm
 - c. Latino Alliance
 - i. Over 70 members from all three main campuses and satellite campuses.
 - ii. Supports CSN Latino Graduation and Latino student groups.
- 5. Academic Faculty Senate Chair Sondra Cosgrove
 - a. Safety Committee – need more members.
 - b. Bylaws Amendments (last amended in 1999)
 - i. Older policies need to be reviewed.
 - c. Faculty Senate Canvas Shell (public)
 - i. Repository for policies, where faculty can make comments on policies.
 - d. 90-Credit Degree Discussion at Board of Regents
 - e. Upcoming legislative session
 - i. Faculty Senate's top priority is to fully fund student services.
 - f. Classified Council Chair Chayvon Reeves
 - i. Build a bridge between Classified Council shared governance constituents.
 - ii. Classified Employee of the Month.
 - iii. Boo Grams available for Halloween.
 - g. NSU Administrative Faculty Senate Chair Nicole Espinoza
 - i. As of Spring 2025, Administrative Faculty Senate split from Academic Faculty Senate.
 - ii. Governance Taskforce
 - 1. Policies on Policies
 - 2. GP1 – Institutional Policies, 30-day public comment that all faculty can review on and comment.
 - 3. GP2 – Academic Policies (goes through Academic Faculty only). These policies also go through public comment.
 - 4. AF membership on every institutional committee.
 - 5. Evaluations do not have any in institutional engagement or professional development.
 - a. Ad-hoc committee to work on changes to evaluations (TMCC as reference).
 - iii. Board of Regents – no Admin Faculty included. Nicole is working on a proposal to Chair Goodman and the Chancellor to include Admin faculty with Board of Regents.

- V. AFA Name Change & Bylaws (Chair Lilly and Parliamentarian Bakke) - Action
 - a. Amended Bylaws presented for 2nd time (first presentation at May 15 2026 meeting).
 - b. Achieves two objectives
 - i. Incorporated 2025 amended bylaws, which included stipends for various AFA officers.
 - ii. Defines Administrative Faculty Assembly as Administrative Faculty Senate and changes voting members from representatives to senators.
 - c. Policies and Procedures committee charged to review bylaws for additional amendments this term (Motion by Parliamentarian Bakke).
 - i. Review bylaws for any changes.
 - ii. Reviewing existing policies of AFS for any changes that need to be made where policies refer to Administrative Faculty Assembly.
 - d. Parliamentarian Bakke moved to approve, Nancy Webb seconded.
 - e. Approved by members/senators (28 yays).
- VI. Approval of May 2026 Meeting Minutes
 - a. Motion by Eric Garner, seconded by December James.
- VII. AFA Employee of the Month – Lee Willis
- VIII. Committee Confirmations – Chair Lilly
 - a. Administrative Hiring Policy Review Committee (Ad Hoc): Nadia Czesky - **Confirmed**
 - b. AI Taskforce (Ad Hoc): Vartouhi Asherian (**this committee not longer meeting**)
 - c. All-Access Restroom Taskforce Membership (paused): Vartouhi Asherian (**dissolved until further notice**)
 - d. Bylaws Committee (Ad Hoc): Jeff Fulmer and Jyoti Senthil - **Confirmed**
 - e. Elections Committee (Standing Committee): Rileigh Dietz-Correa, Chair-Elect - **Confirmed**
 - f. Executive Budget Advisory Committee (EBAC): Rachel Lilly and Rileigh Dietz-Correa - **Confirmed**
 - g. Faculty Senate Representation (Standing Committee): Jacob Bakke and December James - **Confirmed**
 - h. Food Services Advisory Committee (Ad Hoc): Nadia Czesky - **Confirmed**
 - i. Policies and Procedure Committee (Standing Committee): Natalie Lorenzano and Carey Sedlacek (Chair) – **Confirmed**.
 - j. Recognition Committee (Standing Committee): Vartouhi Asherian - **Confirmed**
 - k. Fundraising Committee (Standing Committee): Natalie Lorenzano and Shannon Gilliland – **Rachel will email Natalie and Shannon to confirm.**
 - l. NWCCU Recommendation 1: Jane Neitz-Singleton **Rachel will email Jane to confirm.**
 - m. NWCCU Recommendation 2: Constance Shaw, Janna Bernstein, Aster Yehdego – **Not active**
 - n. NWCCU Recommendation 3: Paula Michniewicz (May Update) – **Not active**
 - o. NWCCU Recommendation 4: **Rachel to email Shari Peterson to confirm.**
 - p. Outside Compensation Committee (Ad Hoc): Nancy Webb, Jyoti Senthil, Jeff Fulmer, Iris Mendez and Kenneth Roman (**no longer meeting**).
 - q. Pace Survey Committee (Ad Hoc): Somer Rodgers, Tina Dobbs, Wayne Schultz, Jonathan Wright (**no longer meeting**).
 - r. Policy Development Workgroup: Eric Garner and Raven McKenzie (**no longer meeting**).
 - s. Safety and Security Committee Representation (Standing Committee): Carey Sedlacek and Shannon Prestridge – **Confirmed**.
 - t. Website Development and Maintenance Group (Standing Committee): **Dana Phillips (Confirmed).**

- u. Work Climate Committee (Ad Hoc): Tina Dobbs and Somer Rodgers – **Confirmed**
- v. Committee confirmation and changes approved
 - a. Motion by Brian Bourgeon, seconded by Rileigh Dietz-Correa.

IX. Committee Reports

- a Safety and Security Institutional Committee
 - i Shannon Prestridge new AFS representative.
 - ii Safety and Security report for President, with every division, school and every shared governance group will have input into that report.

X. Chair's Report

- i. AFS Budget
 - 1 Pie-throwing event tentatively November, at Charleston.
 - 2 Unable to locate dunk tank in Henderson.
- ii. 360 Evaluation
 - 1 Exploratory committee (Dr. Avalos would like to be on this committee).
 - 2 Voluntary

XI. Public Comment

- a Delivery service launched
- b Effort to improve accuracy of CSN Directory, with email sent out to supervisors to update locations if information in Workday is incorrect.
- c Dual Credit Team and Marketing creating videos to share Dual Enrollment stories – looking for volunteers.
- d September 18 – 90-credit NSHE seminar (online)

XII. Adjourn – Meeting ended approximately 3:30pm, motioned by Eric Garner, seconded by Brian Bourgeon.