

ADMINISTRATIVE FACULTY ASSEMBLY

GENERAL MEETING

Unapproved Meeting Minutes
Remote Campus, Microsoft Teams
Friday, August 16th, 2024 - 2:00 PM

- I. Called to Order at 2:00 pm by Eric Garner.
- II. General Updates – Eric Garner
 - a. Interim Director Arnold Vasquez, University Police Services, Southern Command (UPD), Campus Safety Update.
 - i. Prior to interim position, Interim Director Vasquez oversaw hiring, recruitment & training of new police officer recruits.
 - ii. Have sent 6 new police officers to academy as of August 7.
 1. Will graduate in January 2025.
 2. Academy is a 22-week session.
 3. After completing the academy, the 6 recruits will enter 4-month field training program.
 4. Graduated 2 recruits (end of July 2024), who will graduate from the field training program towards the end of 2024.
 - iii. Community Service Officers (CSOs)
 1. Unarmed, and support the police officer function.
 2. Goal is to get CSOs on board with making reports that can be used if an incident moves into an investigative state.
 3. Document informational reports and incidents that do not require a criminal investigation, but could lead to a criminal investigation.
 4. Allocated for 10 CSOs, and very close to filling the CSO program.
 5. CSOs are scheduled on all three campuses throughout the day (including evening) Monday through Friday.
 6. One CSO on the day shift, and one CSO on evening shift.
 - iv. In response to the 12/6 UNLV shooting, UPD contracted with a private security company, armed and on UNLV's campus.
 1. Looking to expand services to include CSN and Nevada State's campuses.
 - v. Homeless Proactive Engagement Team (HOPE)
 1. Work with social services and community to try and proactively reach out and resolve issues with homelessness, rather than arresting the homeless population.
 2. HOPE has already connected or will connect with members of the Homelessness Task Force.
 - vi. Active Assailant Training calendar being built out, with trainings available on request.
 - vii. Majority of calls is key access, with this issue being a concern.
 - viii. Focus is on having offices active and engaged on campus.
 - b. Dr. W. Kibler, President
 - i. Disappointed about the “rumor mill” as information circulated by the “rumor mill” is incorrect.
 - ii. Looking at the highest levels of the college. Are we overstaffed/spending too much money on administration?
 - iii. Eliminated positions/titles, no firing of staff.

- iv. Staff whose position(s) have been eliminated can apply for open positions throughout the college.
- v. Direct reports to Dr. Kibler consolidated to 10, down from 21.
- vi. Emphasis is on equal experiences across all three campuses.
- vii. Students should not be burdened by the organizational structure of the college.
- viii. Focus is on removing silos; central administrative approach.
 - 1. Common leadership philosophy.
- ix. CSN Organization Chart still in progress.
 - 1. Goal is to eliminate interims, especially long-term interims.
 - 2. Lengthy interims unacceptable.
- c. Jyoti Senthil, Senior Analyst, Strategic Planning, Institutional Research, Accreditation
 - i. NWCCU Accreditation Cycle (we are in Year 2 of the Accreditation Cycle)
 - 1. Year 1 – Annual Report
 - 2. Year 2 – Annual Report
 - 3. Year 3 – Mid-Cycle Report and on-site evaluation.
 - 4. Year 4 – Annual Report
 - 5. Year 5 – Annual Report
 - 6. Year 6 – Policies, Regulations, and Finance Report
 - 7. Year 7 – Evaluation of Institutional Effectiveness Report and on-site evaluation.
 - ii. Work on the Strategic Plan led by James McCoy, with input from all four shared governance groups.
 - iii. Four Recommendations from NWCCU
 - 1. Shari has submitted the Year 2 Annual Report.
 - 2. Shari was required to submit the entire Ad-Hoc report.
 - 3. Ad-hoc visit from NWCCU Friday, October 18.
 - 4. Ad-hoc visit will focus on progress on Recommendations 1 & 4.
- d. Leticia Wells, CSN Dual Credit Updates
 - i. Staff Introductions
 - 1. Kayla Buscher, Henderson Dual Credit Manager
 - 2. Natalie Lorenzano, NLV Dual Credit Manager
 - 3. Scott Gallegos, WCH Dual Credit Manager
 - 4. Somer Rodgers, Assistant Director for CTE College Credit
 - ii. Definitions
 - 1. Dual Credit – General term used to describe any student earning college credit while student is in high school.
 - 2. Articulated Credit – Awards college credit for eligible high school classes that are a part of an approved high school CTE program.
 - 3. Concurrent Enrollment (Jumpstart Concurrent Enrollment) – College classes offered at the high school and taught by CSN-approved high school teachers.
 - 4. Dual Enrollment – College classes taken at a CSN campus, center or online and taught by CSN faculty.
 - iii. Updates
 - 1. Admissions applications
 - 2. New software implementation for Concurrent Enrollment (purchased via grant funding).
 - 3. CSN Dual Credit: CTE Academy – Advanced Computer Science (HS CTE Program).
 - iv. CTE College Credit (Centralized)

1. 2,100 students earning credit (unduplicated)
 2. 12,100 college credits earned
 3. Two application cycles
 - 2023 – 2024, November 1 – May 3
 - 2024 – 2025, November 1 – May 9
 4. New Articulation Agreements for 2024 - 2025
 - Building Trades in Construction
 - Digital Game Development
 - Multimedia Communications
 5. High School CTS Program transitioning from three years to two years
 6. NEW MOU effective 2025 – 2026 school year.
- v. Henderson Region
1. 1,813 (estimated) total students
 2. Eleven Active Partnerships (JS and DE)
 3. FA24 Projected DE Students = 1,340+
 4. 24/25 Goal – Build a relationship w/Laughlin HS
- vi. NLV Region
1. 728 (estimated) total students
- vii. West Charleston Region
1. 1,197 (estimated) total students.
 2. Fifteen active partnerships (JS and DE)
- e. AF Evaluation Policyn Update (Nancy Webb)
- i. Waiting on feedback from Legal.
- f. July 2024 meeting minutes approved.
- g. August AFA of the Month – Martha Panduro, Academic Advisor, Academic Advising
- i. Please send AFA of the Month nominations to Dr. Vartouhi Asherian, (vartouhi.asherian@csn.edu).
 - ii. AFA of the Month receives a \$200.00 stipend.
 - iii. Committee Updates
 1. AFA Website Development and Maintenance Group (Ad-Hoc) Dana Phillips and Jess Hammond – AFA website in the process of being updated.
 2. AI Committee – Vartouhi Asherian: No updates
 3. NWCCU Recommendation 4 SubCommittee – Jeff Fulmer & Meghan Ezekiel – No updates
 4. NWCCU Recommendation 2 SubCommittee – Shari Peterson – No updates
 5. NWCCU Recommendation 3 – No updates
 6. NWCCU Recommendation 1 – Committee has not met since April.
 7. Work Climate Committee – Tina Dobbs
 8. Elections Committee: - Vartouhi Asherian - No updates
 9. Recognition Committee – Vartouhi Asherian - No updates
 10. Student First Committee (Ad Hoc) Somer Rodgers, Kayla Buscher – No Updates
 11. Policies and Procedure Committee – No updates
 12. Membership Committee (Ad Hoc)- No Updates
 13. Survey Committee (Ad Hoc), No updates
 14. Technology Committee (Ad Hoc), Nancy Webb – No Updates
 15. Salary and Benefits Committee, Nancy Webb – No updates
 16. Fundraising Committee – No Updates

17. Commencement Committee – Need volunteers!
18. Faculty Senate Reports – Jeff Fulmer/Jacob Bakke – No updates
19. Faculty Senate Environmental Committee – Tina Dobbs – No Updates
20. Faculty Senate Exec (Nikki Buscher) – No updates

h. Chair's Report

- i. Taskforce on Homelessness created.
- ii. Convocation 8/19.
- iii. Aaron Hyman the point person at AFA table at Convocation.
- iv. Board of Regents Meetings – Eric plans on attending, schedule permitting.
- v. AFA funds – Eric will research, and then provide more info at the September AFA meeting.

III. **Adjourn**

- a. Meeting ended approximately 3:30pm. (Motion to Adjourn, Tina Dobbs, Second Jacob Bakke).