

**Paralegal Studies**

ASSOCIATE OF APPLIED SCIENCE DEGREE (AAS)

REQUIRED CREDITS: 60

DEGREE CODE: LAW-AAS

**DESCRIPTION**

The Associates of Applied Science Degree in Paralegal Studies is a program of study which qualifies its graduates to be employed in law and business related occupations, including private law firms, corporate departments and government entities. Substantive law is combined with thorough preparation in legal procedures, research methodology and practical knowledge. Elective course offerings will permit students to specialize in particular areas of interest. The Paralegal Studies Program provides the foundation for students to think critically and act ethically in accordance with the local and national rules of professional conduct. Graduates of this program will be prepared to perform high quality legal work under the direction of an attorney. The program encourages graduates to continue educational pursuits and seek community service opportunities.

**STUDENT LEARNING OUTCOMES**

- Demonstrate ability to manage cases and draft legal documents by applying written skills and knowledge of legal procedures in civil litigation and other substantive areas of law.
- Identify ethical issues and be able to apply the rules of professional conduct through synthesis and analysis.
- Demonstrate knowledge of research methodology by applying critical thinking initiatives to various information formats including computerized and traditional library research.
- Proficient use of word processing software and ability to identify and adapt to different types of law office technology and computer applications.

**PLEASE NOTE** - The courses listed below may require a prerequisite or corequisite. Read course descriptions before registering for classes. All MATH and ENG courses numbered 01-99 must be completed before reaching 30 total college-level credits. No course under 100-level counts toward degree completion.

**GENERAL EDUCATION REQUIREMENTS (22 CREDITS)**

**MATHEMATICS (3 credits)**

MATH 120 or above (except MATH 122, 123)

**ENGLISH COMPOSITION (3-5 credits)**

See AAS policy p. 46 for courses

**COMMUNICATIONS (3 credits)**

COM 101, 102, 115, 215; ENG 102, 114, 205; JOUR 102; THTR 105

**HUMAN RELATIONS (3 credits)**

ALS 101; ECE 202; HIST 105, 106, 107, 150, 151, 210, 247, 260; MGT 100B, 283; PHIL 135, 210, 216, 245; PSC 201; PSY 101, 102, 207, 208, 261; SOC 101 or above; WMST 113

**NATURAL SCIENCE (3 credits)**

See AAS policy p. 47 for courses

**FINE ARTS/HUMANITIES/SOCIAL SCIENCES (3 credits)**

AM 145 or above; ANTH 101 or above (except 102); ART 101 or above; CRJ 104; DAN 101; ECON 100 or above; ENG 223 or above; GEOG 106; International Languages 101B or above; MUS 101 or above; THTR 100 or above (except 105)

**U.S. AND NEVADA CONSTITUTIONS (4-6 credits)**

See AAS policy p. 47 for courses

**SPECIAL PROGRAM REQUIREMENTS (38 CREDITS)**

**CORE REQUIREMENTS (29 credits)**

IS 101	Introduction to Information Systems	3
LAW 101	Fundamentals of Law I	3
LAW 231	Civil Procedure	3
LAW 234	Civil Procedure II	3
LAW 253	Law Office Management	3
LAW 259	Legal Writing	3
LAW 261	Legal Research I	4
LAW 262	Legal Research II	4
LAW 263	Ethics	3

**ELECTIVES (choose 9 credits)**

LAW 204	Torts	3
LAW 205	Contracts	3
LAW 232	Criminal Procedure	3
LAW 250	Administrative Law	3
LAW 251	Bankruptcy	3
LAW 252	Family Law	3
LAW 255	Probate Procedures	3
LAW 258	Constitutional Law	3
LAW 264	Civil Evidence	3
LAW 295	Supervised Field Experience	3
RE 103	Real Estate Law and Practice	3

See Degree Plan on next page.

- NOTE**
- Course numbers with the “B” suffix may be non-transferable for a NSHE baccalaureate degree.
  - Course numbers with the “H” suffix are designated Honors-level courses and can be used to fulfill equivalent general education requirements. For more information visit [www.csn.edu/honors](http://www.csn.edu/honors).
  - In no case, may one course be used to meet more than one requirement except for the Values and Diversity general education requirement (only AA, AS, and AB degrees) which may be used to fulfill the corresponding general education or emphasis requirement.
  - Students may elect to graduate using the degree requirements in effect at the time of matriculation, or when they declared or changed major or the current catalog. If a program is official after a student has matriculated, the student may choose the degree requirements of the new program. In no case may a student use a catalog which is more than six years old at the time of graduation.



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**FULL-TIME STUDENT DEGREE PLAN**

*Plan can be modified to fit the needs of part-time students by adding more semesters.*

<b>FIRST SEMESTER</b>	<b>Credits</b>
Complete Mathematics (see courses previous page)	3
Complete AAS English Composition p. 46	3-5
Complete Communications (see courses previous page)	3
Complete Human Relations (see courses previous page)	3
IS 101 Introduction to Information Systems	3
<b>TOTAL CREDITS</b> .....	<b>15-18</b>

<b>SECOND SEMESTER</b>	<b>Credits</b>
Complete Fine Arts/Humanities/Social Sciences (see courses previous page)	3
Complete AAS US/Nevada Constitutions <sup>1</sup> p. 47	4-6
LAW 101 Fundamentals of Law I	3
LAW 259 Legal Writing	3
LAW 263 Ethics	3
<b>TOTAL CREDITS</b> .....	<b>16-18</b>

<b>THIRD SEMESTER</b>	<b>Credits</b>
Complete AAS Natural Science p. 47	3
LAW 231 Civil Procedure	3
LAW 253 Law Office Management	3
LAW 261 Legal Research I	4
Complete Electives (see courses previous page)	3
<b>TOTAL CREDITS</b> .....	<b>16</b>

<b>FOURTH SEMESTER</b>	<b>Credits</b>
LAW 234 Civil Procedure II	3
LAW 262 Legal Research II	4
Complete Electives (see courses previous page)	6
<b>TOTAL CREDITS</b> .....	<b>13</b>

**DEGREE PLAN TOTAL CREDITS**..... **60-64**

<sup>1</sup>PSC 101 satisfies this requirement at 4 credits. If the HIST option is chosen, complete HIST 101 or 111 in the second semester and HIST 102 or 217 in the fourth semester.

