



CSN FOUNDATION

A Foundation for Growth in Nevada

NOTICE OF PUBLIC MEETING

**CSN FOUNDATION
Board of Trustees Meeting**

**NV Energy
6226 W. Sahara Avenue
Las Vegas, NV 89146
Meeting Room: Wengert Conference Room
Dial-in #: 866-428-1156 / Pin #: 566328#**

Thursday, November 15, 2018 @ 7:30 a.m.

Board of Trustees Members:

John Hester, Chair
Terry Shirey, Vice Chair
Matthew Frazier, Secretary
Jeffrey Cooper, Treasurer
Patricia Gilliano
Ken Goodrich
Chuck Johnston
Seth Maurer
Melissa Meacham-Grossman
Dan Minella
Paul Moffat
Edgar Patino
Mike Purtill
Reed Radosevich
Melissa Walker
James York
Melissa Young

Members of the public may attend the meeting and provide public comment at this location.

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

CSN Foundation – Board of Trustees
Meeting Agenda – November 15, 2018

Some agenda items are noted as having accompanying reference material. Reference material may be accessed by contacting the CSN Foundation for copies or at the meeting. The agenda may also be accessed on the Internet by visiting the College of Southern Nevada's Foundation's webpage at: <http://www.csn.edu/foundation>.

Many public libraries have publicly accessible computer terminals. Copies of the reference material and any additional support materials that are submitted to the CSN Foundation Board of Trustees staff and then distributed to the members of the CSN Foundation Board of Trustees after the mailing of this agenda but before the meeting, will be made available as follows: Copies of any such materials are available at the CSN Foundation office at 6375 W. Charleston Blvd., Las Vegas, Nevada, Building E, Office 316. A copy may be requested by calling Millie Vuksanovic (702) 651-7301; copies of any such materials will also be available at the meeting site.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call Millie Vuksanovic at the CSN Foundation Office at (702) 651-7301 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Committee Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered. In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Committee Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the CSN Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

AGENDA

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|-----------|---|--------------------------------|
| 1. | WELCOME, CALL TO ORDER AND ROLL CALL | <u>INFORMATION ONLY</u> |
| 2. | PUBLIC COMMENT
<i>(See foregoing notation regarding public comment)</i> | <u>INFORMATION ONLY</u> |

ESTIMATED TIME: 3 mins.

3. APPROVAL OF MINUTES FOR POSSIBLE ACTION

The Board will consider for approval the minutes of the September 12, 2018 meeting.

ESTIMATED TIME: 3 mins.

4. RESIGNATION: TRUSTEE LOLITO FOR POSSIBLE ACTION

The Board will consider the resignation of Trustee Lolito.

ESTIMATED TIME: 3 mins.

5. PRESIDENT’S REPORT INFORMATION ONLY

President Zaragoza will update the Foundation Trustees on recent activities and topics of interest at the College of Southern Nevada.

ESTIMATED TIME: 20 mins.

6. EXECUTIVE DIRECTOR SEARCH UPDATE FOR POSSIBLE ACTION

President Zaragoza and Chair Hester will provide an update of the process and approach for the search for the Foundation Executive Director. Without discussing specific candidates, the Board will generally consider the success of the search, the overall quality of the candidates, and may vote on whether to continue the current search process.

ESTIMATED TIME: 10 mins.

7. CHAIR’S REPORT INFORMATION ONLY

Chair John Hester will provide an update on recent activities of the Foundation and matters of interest to the Board.

ESTIMATED TIME: 5 mins.

8. EXECUTIVE DIRECTOR REPORT INFORMATION ONLY

Foundation Operations Executive Director Dan Morris will provide updates regarding on-going operations and projects.

ESTIMATED TIME: 10 mins.

9. 2017-2018 AUDIT **FOR POSSIBLE ACTION**

Katie Hampton, CPA, Houldsworth Russo & Co. will report on the 2017-2018 CSN Foundation audit. The Board will vote on accepting the outcome of the audit.

ESTIMATED TIME: 10 mins.

10. FINANCIAL STATEMENTS **FOR POSSIBLE ACTION**

Jeff Cooper, will report on and present the 2017-2018 CSN Foundation audited financial statements. The Board will vote on accepting the outcome of the financial statements.

ESTIMATED TIME: 10 mins.

11. REVIEW OF FORM 990 **FOR POSSIBLE ACTION**

Operations Executive Director Morris will present the 2017-2018 CSN Foundation Form 990. The Board will vote on accepting the form

ESTIMATED TIME: 5 mins.

12. CSN GALA UPDATE **FOR POSSIBLE ACTION**

Foundation Operations Executive Director Morris will provide an update on gala planning and discuss the Board's potential role and responsibilities for table sales. The Board may discuss and/or vote to approve any strategies related to the gala.

ESTIMATED TIME: 5 mins

13. HEALTH & SCIENCE BUILDING UPDATE **FOR POSSIBLE ACTION**

Chair John Hester and President Zaragoza will provide an update on the Health & Science Building capital campaign. Board members may vote to approve the strategy on fund raising activities.

ESTIMATED TIME: 15 mins

14. NEW BUSINESS

INFORMATION ONLY

Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.

ESTIMATED TIME: 3 mins.

15. PUBLIC COMMENT

INFORMATION ONLY

(See foregoing notation regarding public comment)

ESTIMATED TIME: 3 mins.

16. ADJOURN

This notice and agenda has been posted at or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:

- CSN Foundation’s website (<http://www.csn.edu/foundation>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- CSN, Building D, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- CSN, 3200 E. Cheyenne Ave., North Las Vegas, Nevada 89030
- CSN, 700 College Drive, Henderson, Nevada 89002