

2020 P-Card Billing Cycle

This chart provides the P-Card schedule for the last day of the P-Card Billing cycle for each month, and the deadline for Transaction Verifications & Approvals.

Month	Billing Cycle Dates	Deadline for All Transaction Approvals in Workday
January	12/27/2019 – 1/27/2020	Wednesday, 2/5/2020
February	1/28/2020 – 2/25/2020	Thursday, 3/5/2020
March	2/26/2020 – 3/25/2020	Friday, 4/3/2020
April	3/26/2020 – 4/27/2020	Wednesday, 5/6/2020
May	4/28/2020 – 5/26/2020	Thursday, 6/4/2020
June	5/27/2020 – 6/25/2020	Tuesday, 7/7/2020
July	6/26/2020 – 7/27/2020	Wednesday, 8/5/2020
August	7/28/2020 – 8/25/2020	Thursday, 9/3/2020
September	8/26/2020 – 9/25/2020	Tuesday, 10/6/2020
October	9/26/2020 – 10/26/2020	Thursday, 11/5/2020
November	10/27/2020 - 11/25/2020	Tuesday, 12/8/2020
December	11/26/2020 – 12/28/2020	Thursday, 1/7/2021

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