

**Associate Degree Surgical Technology  
Completion Checklist  
Fall 2021**

**YOU MUST FILL IN ALL BLANKS**

Student name (print): \_\_\_\_\_ NSHE #: \_\_\_\_\_  
The semester for which I am applying is: \_\_\_\_\_ Phone: \_\_\_\_\_  
The application deadline is: \_\_\_\_\_ Today's date: \_\_\_\_\_

**1. Check if applicable:**

\_\_\_\_\_ I am transferring or have transferred credits (attach a copy of MyCSN Transfer Credit Report).

**Note:** Grades of "P & TP," and "S or TS" received prior to spring 2020, will be considered a "C" unless you attach an **official** transcript showing a different grade – see LE Policy for additional information on "S & TS" grades. A grade of "TR" will not be accepted unless you attach an **official** transcript showing actual grade; and "LELC" courses will be accepted only with proof of approved substitution waiver.

**PLEASE NOTE: PROOF OF APPROVED SUBSTITUTION WAIVER MUST BE ATTACHED IF APPLICABLE**

**2. Circle either TRUE or FALSE for the following.**

**TRUE FALSE** My science classes (BIOL, CHEM, HHP, PHYS, etc.) are less than 7 years old.

**TRUE FALSE** I understand that GPA on prerequisite courses must be 2.5 or higher.

**TRUE FALSE** A copy of my high school diploma (or transcripts) or GED equivalent (transcripts) is attached.

**TRUE FALSE** I have completed the Purdue Pegboard Dexterity exam (scores attached).

**TRUE FALSE** I am not currently enrolled in a Limited Entry Program.

**TRUE FALSE** I have met with a Health Programs Advisor. Date of meeting: \_\_\_\_\_

**TRUE FALSE** I have completed the Limited Entry Workshop. Date of workshop: \_\_\_\_\_  
(Quiz result must be attached).

**TRUE FALSE** I have paid the \$20.00 non-refundable Limited Entry Application Fee (receipt/proof of payment is attached).

**TRUE FALSE** I have completed the following classes with a "C" or higher. ("C-" is not accepted.)

\_\_\_\_\_ BIOL 223 (year taken \_\_\_\_\_ / grade \_\_\_\_\_) \_\_\_\_\_ HIT 117B (grade \_\_\_\_\_)  
\_\_\_\_\_ BIOL 224 (year taken \_\_\_\_\_ / grade \_\_\_\_\_) \_\_\_\_\_ SRGT 101B (grade \_\_\_\_\_)  
\_\_\_\_\_ ENG 100 or 101 (grade \_\_\_\_\_)

**IF YOU ANSWERED "FALSE" TO ANY OF THE ABOVE ITEMS, CONTACT THE DEPARTMENT AT 702-651-5757**

**3. Read and initial the following.**

\_\_\_\_\_ I have read, understand, and agree to comply with the Limited Entry Academic Programs Policy and Procedures.

\_\_\_\_\_ I understand that my final grades, including transfer credits, must be posted in MyCSN by the deadline date.

\_\_\_\_\_ I understand that I must notify the Limited Entry office of any name, address, or phone change in writing.

\_\_\_\_\_ I understand that if I repeat a course the highest of the first three attempts, including W or AU, will be used.

\_\_\_\_\_ I understand that the official transcript evaluation of applicable transfer credits must be complete by the deadline.

\_\_\_\_\_ I understand that no additional documentation can be added to my application after the deadline.

\_\_\_\_\_ I understand that I must reproduce all documentation if I reapply in the future. The Limited Entry Office doesn't provide documents.

\_\_\_\_\_ I understand that I must submit everything at one time with this checklist even if submitted to another department.

\_\_\_\_\_ I understand that once I accept a position in a Limited Entry program I cannot apply to another Limited Entry program until I complete the program I originally accepted.

\_\_\_\_\_ I understand that I may receive a point(s) reduction if I reapply to a program that I was previously enrolled in.

**4. Circle either YES or NO for each item below that you are submitting for points.**

**YES NO** 40 hours of Volunteer Work (attach form)

**YES NO** 1-2 Letters of Recommendation on approved form(s) (submit, sealed in envelopes)

**YES NO** Current Credential (must attach copy)

**YES NO** Paid Healthcare Work Experience (attach form)

**YES NO** Dexterity Test (Part I score \_\_\_\_\_ / Part II score \_\_\_\_\_)

**5. Check all that apply. Fill in all blanks.**

I have completed the following general education courses with a grade of "C" or better.

\_\_\_\_\_ COM 101 (grade \_\_\_\_\_)

\_\_\_\_\_ MATH 104 or higher (except 122 and 123) (class taken \_\_\_\_\_ / grade \_\_\_\_\_)

\_\_\_\_\_ Fine Arts/Humanities/Social Sciences (class taken \_\_\_\_\_ / grade \_\_\_\_\_)

\_\_\_\_\_ Human Relations (class taken \_\_\_\_\_ / grade \_\_\_\_\_)

\_\_\_\_\_ PSC 101 or HIST 100 (grade \_\_\_\_\_) **OR** \_\_\_\_\_ HIST 101 (grade \_\_\_\_\_) **and** HIST 102/217 (grade \_\_\_\_\_)

**RETURN YOUR COMPLETED APPLICATION PACKET TO THE LIMITED ENTRY OFFICE, WEST CHARLESTON, ROOM K-216**

Student Signature: \_\_\_\_\_