

**COLLEGE OF SOUTHERN NEVADA
MEDICAL ASSISTING
CERTIFICATE OF ACHIEVEMENT PROGRAM
Selection Criteria
Fall 2022**

Qualified applicants must possess a High School diploma or GED equivalent and a minimum cumulative GPA of 2.0 or better for program prerequisites; meet with a Health Programs Advisor and complete the Limited Entry Workshop. Applicants will be ranked and selected using the following point system:

I. PROGRAM PREREQUISITE GPA:

4.0	= 5 points	_____
3.5 - 3.9	= 4 points	_____
3.0 - 3.4	= 3 points	_____
2.5 - 2.9	= 2 points	_____
2.0 - 2.4	= 1 point	_____

II. HEALTH CARE EXPERIENCE: (i.e., Phlebotomy, CNA, etc.) (2 points)

*Must be current certification **OR** at least six months work experience within the last two years. Points will only be awarded for either certification or previous health care experience. **Points cannot be combined from these two categories.**

-CSN form completed by employer indicating work responsibilities and length of employment must be supplied to receive points for health care experience. The **Health Care Experience Documentation form** is available online at: <https://www.csn.edu/programs/medical-assisting>

III. TYPING SKILLS:

A. Typing certificate:

- 25 - 30 wpm= 1pt _____
- 31 - 40 wpm= 2pts _____
- 41 - 50 wpm= 3pts _____
- >50 wpm= 4pts _____

* Typing certificates must come from one of the following testing centers:

1. **CSN Testing Center (HENDERSON campus)**
<https://www.csn.edu/CSN-testing#Typing>
2. **Vegas PBS**
3050 East Flamingo Road Las Vegas, NV 89121
<https://vegaspbs.learn.com/learncenter.asp?id=178409&sessionid=3-CAB857FE-A486-42F2-ABD3-1C2B21FBA1E8&DCT=1&page=2195>
3. **Manpower employment agency**
<https://www.manpowerlasvegas.com/index.php/contact-us/>
4. **AppleOne employment agency**
<https://www.appleone.com/>
5. **One-Stop Career Center**
6330 West Charleston Boulevard, Suite 190 Las Vegas, NV 89146
<http://www.nvcareercenter.org/>

B. Completion of any of the following courses with a C or better as evident on your CSN transcripts = 1pt:

- COT 101B Keyboarding I
- COT 102B Keyboarding II
- COT 103B Keyboarding Review & Speed

*Points may be accumulated from **BOTH** sections within the Typing Skills category.