**ACADEMIC ADVISING** – Provides degree planning assistance and course selection recommendations for students each semester. Hours of operation are Monday-Friday: 8 a.m. - 5 p.m. For instructions on how to schedule an appointment, students can visit [www.csn.edu/advising](http://www.csn.edu/advising).

CHARLESTON  
Bldg. D – Lobby  
702-651-5670

HENDERSON  
Bldg. B – Room 120 Student Services Area  
702-651-3165

NORTH LAS VEGAS  
Bldg. S – Room 201 (second floor)  
702-651-4049

**ACADEMIC SCHOOLS** – [www.csn.edu/schools](http://www.csn.edu/schools):
- Advanced & Applied Technologies
- Arts & Letters
- Business, Hospitality & Public Services
- Education, Behavioral & Social Sciences
- Health Sciences
- Science & Mathematics
- Division of Workforce & Economic Development
- Apprenticeship Studies

**BOOKSTORE** – Provides all textbooks and course materials for CSN classes in addition to selling a wide variety of other books, clothing, and apparel (hoodies and T-shirts), gifts, school supplies, convenience items, and Coyote fan gear. For more information, students can visit [www.csn.edu/bookstore](http://www.csn.edu/bookstore).

CHARLESTON  
Bldg. B  
702-651-5606

HENDERSON  
Bldg. C  
702-651-3055

NORTH LAS VEGAS  
Bldg. E  
702-651-4645

**CAMPUS LIFE** – Provides monthly student activities for CSN students.

CHARLESTON  
Student Union – Room 127  
702-651-5904

HENDERSON  
Student Union – Room 113  
702-651-3709

NORTH LAS VEGAS  
Student Union – Room 127  
702-651-2781

**CAREER SERVICES** – Offers career exploration, job search assistance, and guidance with utilizing the Career & Technical Education Program (CTEAP) grant for students and alumni. Hours of operation are Monday-Friday from 8 a.m. - 5 p.m. For more information, students can visit [www.csn.edu/CATS](http://www.csn.edu/CATS) or email at: cats@csn.edu.

CHARLESTON  
Modular Bldg. 9 (near bldg. K)  
702-651-5089

HENDERSON  
Student Union – Room 127  
702-651-3174

NORTH LAS VEGAS  
Bldg. E – Room 122 Student Services Area  
702-651-4700

**CASHIER’S OFFICE** – The Cashier’s Office provides a number of services including cashiering, fee assessment, collections and refunds. If you are requesting to pick up any documentation, a valid photo ID must be presented at the time of pick-up. Hours of operation are Monday-Friday: 8 a.m. - 5 p.m. Students can also email the Cashiers Office at cashiers.office@csn.edu.

CHARLESTON  
Bldg. D – 120  
702-651-5650

HENDERSON  
Bldg. B – 120  
702-651-3022

NORTH LAS VEGAS  
Bldg. E – 124  
702-651-4064

**CENTERS FOR ACADEMIC SUCCESS** – Provides quality DROP-IN academic assistance to all students enrolled in for-credit courses at CSN. Tutors are available for most general education courses and some historically challenging courses. Academic learning support includes assistance with learning strategies, Canvas, Smarthinking online tutoring, Microsoft Office, reading, writing, oral presentations, math and science. CAS tutors also provide support to study groups. CAS is open Monday through Sunday to be more accessible to all students. Hours for all locations are Monday-Thursday 9 a.m. - 6 p.m. and Friday-Sunday 11 a.m. - 4 p.m.

For more information students can visit [www.csn.edu/centers-academic-success](http://www.csn.edu/centers-academic-success).

CHARLESTON  
Bldg. C – Learning Commons  
702-651-5732

HENDERSON  
Bldg. C – Learning Commons  
702-651-3125

NORTH LAS VEGAS  
Bldg. C – Learning Commons  
702-651-4232

**CHILD CARE** – Early Childhood Education services for young children of students/faculty/staff. CSN students may be eligible for reduced rates and/or subsidies.

CHARLESTON  
24 months – Pre-K  
702-651-7390

NORTH LAS VEGAS  
3 months – Pre-K  
702-651-4004
CODY’S LOCKER – Offers free school supplies to registered CSN students such as backpacks, index cards, pens, highlighters, etc. Supplies are limited. See Campus Life staff for terms of use.
CHARLESTON  Student Union – Room 127
HENDERSON  Student Union – Room 113
NORTH LAS VEGAS  Student Union – Room 127

COMPUTER LABS – Internet and CANVAS access, word processing, Microsoft Office, and tutorials in computer programs. Always reference at.csn.edu/computerlabs for the current hours of operation.
CHARLESTON  Bldg. C – First Floor  702-651-5931
HENDERSON  Bldg. C – First Floor  702-651-3002
NORTH LAS VEGAS  Bldg. C – Second Floor  702-651-4592

COUNSELING AND PSYCHOLOGICAL SERVICES (CAPS) – Offers a variety of free and confidential psychological services aimed to help students in their emotional, relational and behavioral growth. Appointments can be made by contacting the department.
CHARLESTON  Bldg. D – Room 104  702-651-5518
HENDERSON  Bldg. B – Room 136  702-651-3099
NORTH LAS VEGAS  Bldg. E – Room 120  702-651-4099

COUNSELING AND RETENTION SERVICES – Counselors advocate for students and address their needs through preventative retention efforts and the development of individualized success plans. Counselors provide assistance for students on academic warning, probation, and suspension, students on financial aid warning and those who require SAP appeals. Counselors also provide wrap-around services for students, administer the early alert process and work to assist students in getting connected to community resources. Visit www.csn.edu/counselingdepartment for additional information.
CHARLESTON  Student Union – Room 127  702-651-5204
HENDERSON  Student Union – Room 127  702-651-5204
NORTH LAS VEGAS  Student Union – Room 127  702-651-5204

COYOTE CLOSET – Offers free business and professional attire to CSN students to help them prepare for interviews, career fairs, networking events and classroom presentations.
CHARLESTON  Student Union – Room 127
NORTH LAS VEGAS  Student Union – Room 120 (Opening Spring 2022)

COYOTE CUPBOARD – Offers free food and hygiene products to currently enrolled CSN students. Grab and Go style bags are offered for quick meals on campus or Family Style bags to take home and share. The Coyote Cupboard is open Monday-Thursday 9 a.m. - 4 p.m. and Friday 9 a.m. - 2 p.m.
CHARLESTON  Student Union – Room 127
HENDERSON  Student Union – Room 113
NORTH LAS VEGAS  Student Union – Room 127

CSN CALL CENTER – Provides assistance with password resets (GoCSN, MyCSN, Canvas & CSN Email), MyCSN Navigation, Account Validations & General CSN Questions. Call 702-651-5555 (press option #4).

DISABILITY RESOURCE CENTER – Provides equal access to students with qualified disabilities through approved accommodations. Appointments can be made by calling the specific campus of choice for intake services.
CHARLESTON  Bldg. D – Room 203  702-651-5644
HENDERSON  Bldg. B – Room 120, Student Services Area  702-651-3795
NORTH LAS VEGAS  Bldg. E – Room 120N  702-651-4045
(Adaptive Technology)

DEAF AND HARD OF HEARING SERVICES
NORTH LAS VEGAS  Modular Bldg. 3  702-651-4448

EARLY CHILDHOOD LAB – Provides student/staff/faculty children age six months to pre-kinder morning pre-school classes. The lab operates on a waiting list basis.
NORTH LAS VEGAS  702-651-4004

FINANCIAL AID – Provides information and assistance to students applying for financial aid programs such as grants, work-study, scholarships and loans. Financial aid TV, FAFSA workshops and the Coyote Chatbot are also available to student at www.csn.edu/financialaid. Hours of operation are Monday-Friday: 8 a.m. - 5 p.m. Students can send correspondence via email to www.finaid@csn.edu.
CHARLESTON  Bldg. D – Lobby  702-651-4303
HENDERSON  Bldg. B – Student Services Area  702-651-4303
NORTH LAS VEGAS  Bldg. E – Room 118 Student Services Area  702-651-4303
**First Year Experience (FYE) & Coyote Orientation & Registration Event (C.O.R.E.)** – First Year Experience (FYE) is a holistic experience of support, connection and welcome for all new first-year students and families connecting students to peers, the CSN community, campus resources and a network for overall success. New students move through the FYE with innovative and impactful programming including New Student Orientation events, FYE celebration traditions, Peer Leader connections and overall programming and support for academic and social engagement in the college community. The goal of the FYE at CSN is to personalize the first year for each student maximizing student success and every student's ability to meet their goals! For more information, visit the web page at: www.csn.edu/fye.

**International Center** – Provides international students help with admissions, orientation, personal counseling and immigration advisement. Students can call 702-651-5820 or email at advisor.ic@csn.edu to schedule either an in-person or remote appointment. Hours of operation are Monday- Friday: 8 a.m. - 5 p.m.

- **CHARLESTON** Bldg. D – Room 106 702-651-5820
- **NORTH LAS VEGAS** Bldg. C – Room 2649 702-651-4475

**Language Labs** – Provides English as a second language (ESL) testing. Labs also provide language students access to audio, video and computer materials used in developing language proficiency. More information and testing, please visit CSN ESL Program homepage at: www.csn.edu/esl.

- **CHARLESTON** Bldg. C – Room 169 702-651-5736
- **NORTH LAS VEGAS** Bldg. C – Room 2649 702-651-4475

**Library Services** – Librarians help students find, access and use information and cite sources for assignments. CSN libraries offer reference services, computer/laptop access, individual and group study space, books/DVDs to check out, short-term use of textbooks and online articles/eBooks and streaming videos. More information and access to eBooks, electronics articles, steaming videos, research guides and online tutorials can be found at: library.csn.edu.

- **CHARLESTON** Bldg. I – First Floor 702-651-5723
- **HENDERSON** Bldg. H – First Floor 702-651-3066
- **NORTH LAS VEGAS** Bldg. E – 201 702-651-4014

**Multicultural Centers** – A gathering space to provide students opportunities to affirm their unique identities, build a sense of community and cultivate their leadership skills through inclusive programming, services and referrals.

- **CHARLESTON** Student Union – Room 121 702-651-4231
- **HENDERSON** Student Union – Room 121 702-651-4231
- **NORTH LAS VEGAS** Student Union – Room 121 702-651-4231

**MyCoyotePLAN (Personal Learning & Advising Network)** – A central location to connect students to the people and services that can help them succeed. MyCoyotePLAN also allows CSN's instructional staff to proactively engage with students using Early Alert and Kudos tools to provide enhanced student communications and support to pass their classes. Students and faculty can access MyCoyotePLAN in their GOCSN account.

**Networking Lab** – Offers assistance in networking classes. Lab hours vary. Visit www.csn.edu/cit-information to learn more.

- **NORTH LAS VEGAS** Bldg. A – Room 2726

**Office of eLearning** – Provides support to students taking online courses and assistance with CANVAS. Hours of operation are Monday-Friday: 7 a.m. - 4 p.m. Assistance available 24/7 at: eLearning@csn.edu. For more information, visit www.csn.edu/online-campus.

- **CHARLESTON** Bldg. C – Room 213 702-651-5619

**Office of Institutional Equity & Title IX** – Investigates complaints of unlawful discrimination and sexual harassment in admission, employment and access to college services in addition to complaints regarding treatment in college-sponsored programs and activities and Title IX concerns to ensure the college complies with Title IX of the Education Act of 1972. The office also advises students who believe they may have been subjected to sexual harassment or discrimination. For more information visit www.csn.edu/institutional-equity/ and www.csn.edu/title-ix. Email and phone contact at titleixcoordinator@csn.edu and 702-651-5587.

**Office of the Registrar** – Handles admissions, transcripts, student appeal petitions, declaration of major, transfer credit evaluation, applications for graduation, personal data changes and residency (including tuition classification based on state residency). Hours of operation are Monday-Friday: 8 a.m. - 5 p.m. For more information, visit www.csn.edu/admissions.

- **CHARLESTON** Bldg. D – Lobby 702-651-5610
- **HENDERSON** Bldg. B – Student Services Area 702-651-3030
- **NORTH LAS VEGAS** Bldg. E – Room 112 Student Services Area 702-651-4060
SMARTHINKING – Offers online tutoring, writing services and homework assistance 24/7. It provides assistance in Math (Basic Skills through Calculus II), Writing, Chemistry, Physics, Biology, Accounting, Economics, Spanish, Statistics and Nursing. To access services, students can log into their GoCSN account and then into Canvas. Students can choose a listed course on the left and then click on Smarthinking Tutoring. Visit www.csn.edu/online-support or call 702-651-5619 for additional information.

SOFTWARE LAB – Offers assistance in Computing & Information Technology, Computer Science, and Information Systems classes. Hours of operation vary. To check the schedule, visit www.csn.edu/cit-information.

CHARLESTON Bldg. C – Room 116
HENDERSON Bldg. C – Room 116
NORTH LAS VEGAS Bldg. A – Room 2767

STUDENT LIFE AND LEADERSHIP DEVELOPMENT – Works with:

- Student Government – The elected student body representing all CSN students.
- Student Leadership Institute – Institute that develops students into becoming proactive, productive and engaging leaders.
- Student Clubs and Organizations – approximately 40.
- Phi Theta Kappa – the honor society for community and junior colleges. (3.5 Cum GPA).
- Student Identification Cards – must show a current semester schedule and photo I.D. Please visit www.csn.edu/student-life for additional information.
- CSN Serves – Provides monthly service leadership/volunteer opportunities in the Las Vegas valley for CSN students. Please visit www.csn.edu/csn-serves for additional information.

NORTH LAS VEGAS Building E – Room 105 702-651-4669

TESTING AND ASSESSMENT CENTERS – Offer placement testing for CSN students on a walk-in basis. They also offer certification, credit by examination and serve as make-up test locations. Make an appointment to test at www.csn.edu/csn-testing.

CHARLESTON Bldg. D – Main Lobby 702-651-5733
HENDERSON Bldg. A – Room 120 702-651-3128
NORTH LAS VEGAS Bldg. E – Room 122 Student Services Area 702-651-4050

UNLV/CSN TRANSFER PROGRAM (UCTP) – Provides UNLV transfer information (i.e., degree plans, transfer agreements, course equivalency) and admission assistance (i.e., application process and deadlines). Please visit www.unlv.edu/advising/uctp to schedule an appointment and find information.

CHARLESTON Modular Bldg. 9 (near bldg. K) 702-651-4969
HENDERSON Student Union – Room 127 702-651-4969
NORTH LAS VEGAS Bldg. E – Room 122-N 702-651-4969

NSC/CSN TRANSFER OFFICE – The Nevada State Transfer Team is available to assist all CSN students with general information about our degree programs, selecting the correct associate degree at CSN for transfer and the application process to Nevada State College. It is never too soon or too late to schedule with us. Available for both “Zoom” and “Phone Appts”. Contact us for more details on “Walk-In Wednesdays”. Contact us today. www.nsc.edu/transfer2state. Text Line: 702-978-7436 Email: transfer@nsc.edu.

UNVR/CSN TRANSFER PROGRAM (UCTP) – Provides UNLV transfer information (i.e., degree plans, transfer agreements, course equivalency) and admission assistance (i.e., application process and deadlines). Please visit www.unlv.edu/advising/uctp to schedule an appointment and find information.

CHARLESTON Modular Bldg. 9 (near bldg. K) 702-651-4969
HENDERSON Student Union – Room 127 702-651-4969
NORTH LAS VEGAS Bldg. E – Room 122-N 702-651-4969

TRIO STUDENT SUPPORT SERVICES – One stop shop for first-generation college, financial aid eligible, and disabled students offering tutoring, academic advising, career exploration, college transfer assistance and development of college success strategies. Please visit www.csn.edu/trio for additional information.

NORTH LAS VEGAS Bldg. E – Room 109 702-651-4441

CSN is an Equal Employment Opportunity/Affirmative Action institution and does not discriminate on the basis of sex, age, race, color, religion, disability, national origin, veteran status, sexual orientation, genetic information, gender identity, or gender expression in the programs or activities which it operates. For more information, visit www.csn.edu/nondiscrimination

CSN es una institución de igualdad de oportunidades laborales/acción afirmativa y no discrimina en base del sexo, la edad, la raza, el color, la religión, la discapacidad, el origen nacional, el estatus de veterano, la orientación sexual, la información genética, la identidad de género, o la expresión de género en los programas o las actividades que opera. Para más información visite la página web www.csn.edu/nondiscrimination.