Regents' Creative Activities Award Scoresheet

Nominee _____ **Score** _____

Total possible score is 64

IRC Member Name: _____

4- Outstanding - The nominator's letter exemplifies superior or exceptional characteristics that contribute to the specific criterion as listed below.

3-Commendable - The nominator's letter illustrates extremely strong, but not exceptional, characteristics contributing to the standard. The reviewer may have a reservation, but there are redeeming features to compensate for, or outweigh the reservation.

2- Average/Within Expectation - The nominator's letter is satisfactory, the reviewer may have major reservations. Certain evaluation characteristics related to the criterion are not present.

1-Minimal/Below Expectations - The nominator's letter lacks certain requested materials. The evidence presented for both or either criterion is not satisfactory or is non-existent.

0-None Reported

	4 Outstanding	3 Commendable	2 Average/within expectations	1 Minimal/below Expectations	0 None Reported
NOMINATION LETTER – Formal letter of nomination from an NSHE employee or student, that adheres to the following guidelines and clearly addresses and details the following:					
Significance, volume and quality of candidate's creative activity in such a way as to clarify activities from other disciplines					
Clear evidence of the national and/or international stature of creative activity. Evidence should reflect recognized evaluation in the form of critically reviewed presentations, books, and other forms of recognition such as invited presentations, juried exhibitions, awards, honors.					
Addresses candidate's continuous record of long-term creative activity					
Nomination letter is clearly written without grammatical errors and includes the author's name, contact information, and how they know the nominee					
Reviewer's Comments:				**TOTAL OUT OF 16**	

CURRICULUM VITAE (CV)					
Including but not limited to: • Contact information; • Personal statement and creative objectives; • Education and employment history; • Creative and scholarly projects; • Volunteer activities and professional service; • Presentations, performances, or exhibitions; • Awards and honors					
CV is organized, easy to read and understand and is visually aesthetic					
Reviewer's Comments:				**TOTAL OUT OF 8**	

SUPPLEMENTARY MATERIALS					
1. No more than three examples of scholarly, creative products (music, CD, art slides, videotape, audiotape, work of fiction or non-fiction, piece of artwork, etc.) – Works cannot be co-authored or in collaboration unless co-author/collaborator is included in the nomination					
1.a. Example #1 of scholarly, creative product					
1.b. Example #2 of scholarly, creative product					
1.c. Example #3 of scholarly, creative product					
2. No more than three reviews, adjudications, or testimonials conferred by individuals who audited the original works provided in the above examples					
2.a. Review, adjudication, or testimonial for example #1					
2.b. Review, adjudication, or testimonial for example #2					
2.c. Review, adjudication, or testimonial for example #3					
3. No more than three formal letters of support from individuals who are knowledgeable of the nominee's qualifications and provide specific details or examples rather than just generalized comments and praise. Letters include author's name, contact information, and relationship to nominee.					
3.a. Letter of support #1					
3.b. Letter of support #2					
3.c. Letter of support #3					
4. Contact information of up to five individuals outside of NSHE the selection committee may contact about the nominee's creative achievements. References cannot be previously employed by NSHE, cannot be the nominee's PhD advisor or advisee, and cannot be a family member.					
Committee will score references from 0-4 based on requirements.					

Reviewer's Comments:	**TOTAL OUT OF 40**	

TOTAL SCORE:

/64