

Frequently Asked Questions (FAQs)

- How do I know if I have a disability?**

“Disability” is defined as any physical or mental disorder or impairment which substantially impairs an individual from performing a “major life activity.” A disability could be but is not limited to medical/ health related, psychological/ mental health related or a learning disability. If you have a condition that may affect you at CSN, please submit appropriate [documentation](#) to the Disability Resource Center/Deaf and Hard of Hearing Services.

- If I have a disability, who do I talk to?**

<i>CAMPUS</i>	<u>CHARLESTON</u>	<u>CHEYENNE</u>	<u>HENDERSON</u>	<u>DEAF AND HARD OF HEARING SERVICES (DHH)</u>
Disability Specialist:	Sharnee' Walker	Joan Rachmel	Dana Hunter	Catherine Rojas
Administrative Assistant:	Tracy D'Ambrosia	Sarah Renkes	Ellen Radcliff	Harley Hollis
Telephone:	(702)651-5644	(702)651-4045	(702)651-3795	(702)651-4448
VP:	(702)475-4676 Calls go through Cheyenne Campus	(702)475-4676	(702)475-4676 Calls go through Cheyenne Campus	(702)475-4676
FAX:	(702)651-5760	(702)651-4179	(702)651-3004	(702)651-4582

- What does the Disability Resource Center (DRC)/ Deaf and Hard of Hearing Services (DHH) do?**

The College of Southern Nevada’s DRC/DHH offices make every effort to ensure that the CSN campuses are fully accessible to individuals with disabilities. DRC/DHH offers accommodations to help students with documented disabilities with their academic pursuits. Additionally, the DRC/DHH are available to answer questions and help solve problems that may arise due to a documented disability.

- Where are the Disability Resource Center (DRC) offices located?**

<i>CAMPUS:</i>	<u>CHARLESTON</u>	<u>CHEYENNE</u>	<u>HENDERSON</u>
Mailing Address:	6375 W. Charleston Blvd. WCD116 Las Vegas, NV 89146	3200 E. Cheyenne Ave. CYE120 N. Las Vegas, NV 89030	700 College Drive HNB119 Henderson, NV 89002
Location:	Building D, Student Services Area	Building E, Student Services Area	Building B, Student Services Area

- How do I register with the DRC/DHH?**

To receive services from the CSN Disabilities Resource Center, you must provide proof of a **documented** disability as outlined in the CSN Disabilities Resource Center student handbook (see link below).

[CSN Disabilities Resource Center & Deaf and Hard of Hearing Services Student Handbook \(PDF format\)](#)

- **What kinds of documentation does the Disability Resource Center (DRC) require to register with their service?**

Documentation provided must be current and appropriate. The documentation should provide information on the current impact or limitations of the disability on academic performance. **This documentation MUST be from a licensed professional IN the field related to the disability.**

Examples of documentation include, but are not limited to:

- Individualized Education Programs (IEP) *Please note that IEPs **must** have the appropriate signatures and **cannot** be the Exit IEP.
- Assessment Reports
- 504 Plans
- Physician's/ Psychologist's Letters

For further information regarding documentation, please see the [CSN Disabilities Resource Center & Deaf and Hard of Hearing Services Student Handbook](#).

- **What is an accommodation?**

An accommodation is a modification or adjustment that enables individuals with a disability to have equal access to the College of Southern Nevada. Not all accommodations are appropriate for each student, and a determination of suitability is based on team review of the disability documentation. Answers to specific situations should be directed to a Specialist at DRC/DHH.

Some of the most commonly used accommodations are listed below:

- | | | |
|---|--------------------------------------|--|
| <input type="radio"/> Note taker | <input type="radio"/> Calculator | <input type="radio"/> Table/Chair |
| <input type="radio"/> Quiet Testing Room | <input type="radio"/> Reader | <input type="radio"/> Extended Test Time |
| <input type="radio"/> Use of a Recording Device | <input type="radio"/> Scribe | <input type="radio"/> Alternative Text |
| <input type="radio"/> Sign Language Interpreter | <input type="radio"/> Speech to Text | <input type="radio"/> Use of Visual Technology |

- **How will my instructors/professors know that I am allowed accommodations?**

Once you request use of your accommodations, you will receive a letter from the DRC/DHH, within 7 days, documenting your approved accommodations to provide your instructors/professors.

- **What should I do if I believe my instructor/professor is not honoring my accommodations?**

Please inform the DRC/DHH office immediately so that we can help you communicate your concerns to your professors/instructors or guide you through the CSN DRC Grievance procedure as outlined in the [CSN Disabilities Resource Center & Deaf and Hard of Hearing Student Handbook](#).

- **What should I do if I believe that I am being treated differently because of my disability?**

Please let the DRC/DHH office know immediately so that we can guide you through the CSN DRC Grievance procedure as outlined in the [CSN Disabilities Resource Center & Deaf and Hard of Hearing Services Student Handbook](#).

- **Is DRC/DHH available for consultations with faculty/staff?**

Specialists are available to consult with faculty/staff regarding students' accommodations and concerns. For accommodations for faculty/staff, please contact Human Resources for policies and procedures.

- **How can I get a job as a paid note taker, reader or lab assistant with the Disability Resource Center (DRC)/ Deaf and Hard of Hearing Services (DHH)?**

If you wish to become a DRC note taker or lab assistant, you will fill out a CSN DRC ["Job interest" form](#) and hand it in to the CSN DRC for further processing.