

# College of Southern Nevada

## Facility Usage Rate Sheet

Event Date: _____	Event Location: _____
Requestor 25Live #: _____	Event Name: _____
25Live Event Number: _____	Campus: _____
TMA #: _____	Building: _____
	Rooms: _____

Type of Rental	Rate	Amount Per Event	Account
Classroom, Conference Room, Lecture Hall	< 4 Hours / Day	\$100.00	8221-831-5680
	> 4 Hours / Day	\$200.00	
Commons Area, Student Lounge	< 4 Hours / Day	\$200.00	8221-831-5680
	> 4 Hours / Day		
Lobby	Per Day		8221-831-5680
Lawns/ Parking Lot/ Patio	< 10,000 sf Day		82210831-5680
	> 10,000 sf Day		
Henderson Ballfield	Contact CSN Sports Center		8202-825-5430
Softball Field	Contact CSN Sports Center		8202-825-5460
Cheyenne Gymnasium	Contact CSN Sports Center		8301-820-4675
Labor Fees Custodian Security			8103-840-7010
			8103-830-5570
Total Invoice		\$	

By signing below, the applicant agrees to make payment in full no later than fifteen business days prior to the event.

Applicants Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Applicants Name: \_\_\_\_\_  
(Print)

Phone: \_\_\_\_\_

**Note:** Submit copy of receipt to [eventsoffice@csn.edu](mailto:eventsoffice@csn.edu)