



**OFFICE OF FINANCIAL AID**  
**2022-2023 COST OF ATTENDANCE ADJUSTMENT**

2023 CFCA

**Student Name:** \_\_\_\_\_ **NSHE ID:** \_\_\_\_\_

The College of Southern Nevada (CSN) develops standard allowances for education-related expenses a student is expected to incur during the period of enrollment. These costs include tuition, fees, room, board, books, supplies, transportation, and miscellaneous personal expenses and are referred to as the Cost of Attendance.

The Cost of Attendance (COA) will vary according to your enrollment level (e.g., full-time), your residency status (in-state or out-of-state), number of weeks enrolled in the semester(s), and dependency status. Costs are calculated by using average versus actual expenses. The Office of Financial Aid can only consider the *direct costs* associated with supporting the student’s education and **will not** make allowances for items already accounted for in the Cost of Attendance calculation.

Cost of Attendance Adjustments for the following, but not limited to, **will not** be taken into consideration:

- Purchase of down-payment for a vehicle
- Cell phone
- Clothing
- Credit card payments
- Gym membership

**Please note: Increasing your Cost of Attendance does not always result in additional financial aid.**

**Section 1: INSTRUCTIONS**

1. Complete and submit the Cost of Attendance Adjust form to the Office of Financial Aid
2. Submit a signed statement detailing the items for the Cost of Attendance in this request
3. Submit all required documentation based on circumstances that best fit your situation

**Section 2: CIRCUMSTANCES**

**ALLOWABLE PROGRAM EXPENSES – REQUIRED DOCUMENTATION:**

**Automotive:**

- Attach a class schedule
- Syllabus outlining required tools/equipment
- Receipts documenting purchases

**EMT:**

- Attach a class schedule
- Syllabus outlining required tools/equipment
- Receipts documenting purchases

**Aviation Lab Fees:**

- Attach a class schedule
- Syllabus outlining required lessons

**Health Care/Limited Entry Program:** \_\_\_\_\_

- Attach copies of your acceptance letter and class schedule
- Syllabus outlining required tools/equipment
- Receipts documenting purchases

**Culinary:**

- Attach a class schedule
- Syllabus outlining required tools/equipment
- Receipts documenting purchases

**OTHER ALLOWABLE EXPENSES – SEE REQUIRED DOCUMENTATION FOR EACH CATEGORY:**

- Child/Elderly Care** – Attach a copy of a receipt of expenses paid by you and a letter from the childcare provider/agency with appropriate signatures. *If the provider is an individual, a notarized statement will be required that income is reported on the individual’s tax return.* Documentation must include payments made by a third party/organization.
- Disability Expenses, Educational Related** – Please attach a copy of a receipt paid by you along with written documentation on why the disability-related expense was necessary. Documentation must include payments made by a third-party/organization.

**SECTION 3: CERTIFICATION AND SIGNATURE:**

I certify the information on this Cost of Attendance Adjustment Request and any supporting documentation is accurate, true, and complete to the best of my knowledge. I will provide additional information if requested by the CSN Financial Aid Office. Incomplete requests (missing documentation, information, and/or signatures) **are subject to denial**. The decision for the Cost of Attendance Adjustment is **FINAL** and cannot be appealed. The decision can be reviewed *if* your circumstances have changed.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_