Financial Aid Roadmap

APPLY to be a CSN student at [https://www.csn.edu/admission-application](https://www.csn.edu/admission-application)

- Declare an eligible major or certificate prior to the first day of the semester you wish to receive financial aid.
- Enroll in classes prior to the census date (see important dates).
- Enroll in classes leading towards a degree in your major.

APPLY FOR FINANCIAL AID – Complete the Free Application for Federal Student Aid (FAFSA) – [www.fafsa.ed.gov](http://www.fafsa.ed.gov)

- Learn how to complete your FAFSA and apply for a required FSA ID through our short FATV tutorial video: [https://csn.financialaidtv.com/browse/process/applying](https://csn.financialaidtv.com/browse/process/applying).
- Be sure to use the IRS Data Retrieval Tool for your tax information.
- CSN School Code: 010362

CHECK MYCSN

- Communication Center for Notifications and Announcements
  - The Financial Aid Office’s primary method of communication is through the MyCSN Communication Center portal and email. It is the student’s responsibility to review their “To Do” List and email communications, and respond in a timely manner. If selected for verification, you will receive an email from Verification Gateway.

AWARD LETTER

- The award letter can be viewed by logging into your MyCSN Student Center Portal at [https://www.csn.edu/dashboard](https://www.csn.edu/dashboard). For detailed information visit [https://www.csn.edu/award-notice](https://www.csn.edu/award-notice).
- After logging into MyCSN, please review the Finances and click on View Financial Aid. Click on the column “Aid Year Description” to find your awards and scheduled disbursement dates for the semester/year. Students can also view their course eligibility and Satisfactory Academic Progress (SAP) status.
- Disbursements are scheduled no earlier than 7 days prior to the start of classes. Once the semester begins, disbursements occur weekly. Refunds are through the Bursar’s Office and not the Financial Aid Office.

IMPORTANT FINANCIAL AID DATES

- Listed at [https://www.csn.edu/important-dates](https://www.csn.edu/important-dates).

SATISFACTORY ACADEMIC PROGRESS (SAP)

- All students are required to maintain SAP standards in order to be eligible for financial aid (grants and loans). For detailed information, see [https://www.csn.edu/satisfactory-academic-progress](https://www.csn.edu/satisfactory-academic-progress).
- Students must acknowledge the Financial Aid Policy via MyCSN’s Communication Center prior to aid being awarded.

PAYMENTS

- After enrolling in classes, students must be aware of the payment due date. Students will be responsible to make a payment or payment arrangement (if available) with the Bursar’s Office (Cashiers) in order to be held in their classes.
- Financial Aid will not be responsible for holding students in their classes. Financial Aid will only be awarded to students that have completed all of their financial aid requirements. Financial Aid award notifications are sent to CSN students that have completed their “To Do” list and if applicable, their verification.

LOANS – If accepting federal student loans, students must:

- Be enrolled in 6 financial aid eligible credits each semester (math 91/93/prep will not count) and classes must lead to the successful completion of student’s major/program of study.
- Complete an Entrance Loan Counseling session at [www.studentloans.gov](http://www.studentloans.gov) and
- Complete a Master Promissory Note (MPN) at [www.studentloans.gov](http://www.studentloans.gov).
- For more information: [https://www.csn.edu/loan-information](https://www.csn.edu/loan-information).

CONTACT US

- For additional questions, refer to the CSN Financial Aid FAQ page at [https://www.csn.edu/financial-aid-faqs](https://www.csn.edu/financial-aid-faqs).
- For general questions, email us at finaid@csn.edu – please do not send documents or attachments through email.
- The CSN Financial Aid Call Center is available at 702-651-4303 for general financial aid questions.
- Inceptia’s Verification Gateway Customer Service is available at 888-374-8427 for Verification questions.