

## CERTIFICATE OF ACHIEVEMENT

The Certificate of Achievement in Hotel Management provides students the opportunity to seek employment in an entry-level position, or for those already in the hotel industry, an opportunity for professional growth and career advancement.

**STUDENT LEARNING OUTCOMES - Graduates of this program will have the opportunity to:**

- Understand the nature and scope of the hospitality industry.
- Demonstrate proficiency in hotel operations in the areas of front office and housekeeping.
- Demonstrate an understanding of the support departments in a hotel.
- Understand the various service delivery systems used in the hospitality industry.

**GENERAL EDUCATION REQUIREMENTS (3 Credits):**

	CR	SEMESTER
<b>COMMUNICATIONS:</b> BUS 108, COM 101, 102, 215, ENG 100, 101, 102, 107, 113, 114, 205, JOUR 102, THTR 105	3-5	_____

**SPECIAL PROGRAM REQUIREMENTS (27 Credits):**

	CR	SEMESTER
<b>HMD 101</b> Introduction to the Hospitality Industry	3	_____
<b>HMD 202</b> Housekeeping Operations	3	_____
<b>HMD 203</b> Front-Office Operations	3	_____
<b>HMD 226</b> Industry Computer Applications for Hospitality and Tourism	3	_____
<b>HMD 235</b> Hotel, Restaurant and Gaming Law	3	_____
<b>HMD 253</b> Hospitality Services Management	3	_____
<b>HMD 259</b> Human Resources Management in the Hospitality Industry	3	_____
<b>TCA 180</b> Hotel, Restaurant and Casino Marketing	3	_____
<b>TCA 221</b> Hospitality Accounting I	3	_____

Computation included in TCA 221

Human Relations included in HMD 259

HMD-CT **30**  
Total Credits

Students may elect to graduate using the degree requirements in effect at the time of matriculation, or when they declared or changed major or the current catalog. If a program is official after a student has matriculated, the student may choose the degree requirements of the new program. In no case may a student use a catalog which is more than six years old at the time of graduation.

**Guided Pathway  
Certificate of Achievement (CA) – Hotel Management  
Total Credits – 30 credits  
(15 credit hours)**

<b>First Semester</b>	<b>Requirement</b>	<b>Credit Hours</b>	<b>Term</b>
Introduction to the Hospitality Industry	HMD 101	3	
Housekeeping Operations	HMD 202	3	
Front-Office Operations	HMD 203	3	
Industry Computer Applications for Hospitality & Tourism	HMD 226	3	
Communications - Elective	BUS, COM, ENG, JOUR, THTR	3	
	<b>TOTAL</b>	<b>15</b>	
<b>Second Semester</b>	<b>Requirement</b>	<b>Credit Hours</b>	<b>Term</b>
Hotel, Restaurant & Gaming Law	HMD 235	3	
Hospitality Services Management	HMD 253	3	
Human Resources Management in the Hospitality Industry	HMD 259	3	
Hotel, Restaurant & Casino Marketing	TCA 180	3	
Hospitality Accounting I	TCA 221	3	
	<b>TOTAL</b>	<b>15</b>	
	<b>CERTIFICATE TOTAL</b>	<b>30</b>	