Administrative Faculty Assembly

Minutes
January 19, 2007

**Officers Present** – Brenda Talley

**Members Present** – Kim Brown, Kelly Wuest, Joe Thomas, CeCe McNeely

**Excused**-Ginny Martin, Shawn Claxton, Gina Smolka, Chris Latusky, John Bearce

I. Call To Order
Chair Talley called the meeting to order at 2:15pm. And indicated a quorum was not present.

II. Approval of Minutes
Minutes from the December 15, 2006 meeting were tabled to the February meeting.

III. Chair’s Report
Chair Talley reported about the CCSN name change as proposed by student government. She believes there needs to be additional input with the fiscal impact defined prior to vote being taken. Additional concern was brought up regarding a private school with similar name, University of Southern Nevada, could cause confusion.

IV. HR Updates
HR Representative was not available to report

V. New Business (No Action)

VI. Other
Those present discussed the proposed face lift for Cheyenne and wanting to be involved in the process prior to expenditures and changes taking place. Additionally, AFA needs to be involved in construction design changes to allow areas that are impacted to have input. Those present expressed a desire to be more involved in process beyond where to arrange the furniture.
Chair Talley asked members to solicit their constituents on what type of professional development would be most beneficial for CAPE to provide. It was indicated that “hands-on” computer classes would be of benefit and that they would bring back additional ideas.

Chair Talley also requested input on the 4-hour leave policy verbiage and workload policy. Kelly Wuest indicated Faculty Senate had completed their Survey on Salary & Benefits and that AFA needs to get on the Faculty Senate agenda regarding the workload policy.

VII. Adjourn
The meeting adjourned at 3:26 p.m. Chair Talley will put out a notice regarding the next meeting.