Administrative Faculty Assembly  
Approved Minutes  
May 11, 2007

Officers Present – Brenda Talley, Ginny Martin, Gina Smolka  
Division Representatives Present – Kim Brown, Shellie Keller, CeCe McNeeley, Chris Latusky, Joe Thomas

Members Present – Elsa Mason  
Speakers Present – Carolyn Collins, Chair, Faculty Senate

I. Call To Order  
Chair Talley called the meeting to order at 2:00 p.m. It was noted the committee did not have a quorum.

II. Approval of Minutes  
Due to quorum not being met, the Approval of Minutes from the April 13, 2007 meeting will be approved at the next meeting.

III. Chair’s Report  
Chair Talley reported on her attendance at Cabinet, CAPE Advisory meeting and Dr. Carpenter’s Evaluation. She reported that comments received regarding the Presidential Survey were forwarded. Chair Talley advised the group she had notes from when she attended the Presidential Survey Forum and they could request a copy from her. Chair Talley reminded the group there would be a press release regarding CCSN’s server being compromised, per Dr. Carpenter’s email that was sent college-wide. Chair Talley reminded the group it was her last official meeting as Chair and briefly reflected on her service as Chair.

IV. Guest Speaker  
Carolyn Collins, Chair of Faculty Senate, reported to the group regarding salary and benefit issues, in that, she was helping to get these issues to the forefront and dealt with. She reported that all compensation issues will be taken care of by Human Resources, by end of fiscal year. She reported that Alok Pandey had made sure this process has been put as a high priority with Dr. Foshee and Dr. Carpenter. There is a possible RFP to be done this month. There is a need to have consistent information and an RFP will decide this. Carolyn stated a group should be formed to gather something for an RFP to work with. Carolyn reported that by the end of the summer, there would be a possible solution on this issue with regard to receiving an RFP.

The Overtime Compensation Policy is required to go through a review process by Faculty Senate. It has been sent to Alok Pandey. Faculty Senate is requesting clarification on policy and process. They will carefully look at the draft, as it is currently confusing to the reader. This will be worked on over the summer.

John Scarborough from Human Resources had nothing new to report.
V. Unfinished Business
There was discussion from Chair Talley regarding the Overtime Compensation Policy, in that, it is a very confusing document and needs to be read several times to understand its content. There needs to be more clarification as to classified and professional employees.

VI. New Business
Chair Talley reported on nominations and elections for AFA. AFA still needs one more name from Finance/Budget and a Chair Elect. Chair Talley has allowed for an extension of an additional week to gather more nominations. Deadline for nominations is May 18, 2007.

VII. Other
Chair Talley handed out a pamphlet titled “Lessons from Geese”, which she read to the group.

VII. Meeting was adjourned at 2:56 p.m.