



Student Volunteer Time Sheet

Use this form to document completed service hours. If you are completing virtual/remote service hours without a site contact/supervisor, please put CSN Nevada Promise Team (promise@csn.edu) as your site contact/supervisor.

Note: This form is one of two steps for meeting the service requirement. Please also submit your service hours using the online CSN Promise Scholarship Community Service Form. An asterisk (*) indicates a mandatory field.

Student Information

Student Name*	
Email Address*	
NSHE ID Number*	

Service Organization Information

Organization Name*	
Organization Phone Number*	
Organization Email	
Site Contact*	
Site Contact Email*	

Service Hours Log

Date*	Start Time*	Total Time (hours & minutes)*	In-Person or Virtual?*	Brief description of responsibilities and duties*	Brief description of how the activities contributed to our community*

Verification of Hours

Agreement Statement: I hereby verify that the community service activities were completed as described above.	
Student Signature*	
Site Supervisor Signature*	