Section 1. A bargaining unit member's request to work up to four (0-4) overload IUs shall be granted by the Department Chair or Program Director.

Section 2. A bargaining unit member's request to work from above four to six (>4-6) overload IUs may be granted by the Department Chair with approval of the Dean or Program Director.

Section 3. In the event of an unexpected shortage within a department, a bargaining unit member's request to work from above six to nine (>6-9) overload IUs may be granted by the Department Chair or Program Director. Such a situation may be declared, and such overload granted, no more frequently than one semester each two years.