



SABBATICAL LEAVE AGREEMENT

I _____, have read and understand the Community College of Southern Nevada *Sabbatical Leave Policy*.

- 1. I agree to write a **Sabbatical Leave Report** per policy guidelines and submit it to the Department Chair and Dean for evaluation **within one(1) month after my return from sabbatical**. I understand that the Chair and Dean evaluations will be appended to the report and forwarded to the Human Resources Office who will then forward it through leadership to the CSN President and NSHE Board of Regents no later than three(3) months after my return from sabbatical.
- 2. I am currently employed under [*please initial on line in front of your contract*]:
 - _____ an “A” contract and commit to immediately return to full-time service with the College of Southern Nevada for a period not less than 12 months.
 - _____ a “B” contract and commit to immediately return to full-time service with the College of Southern Nevada for a period not less than nine(9) months.
 - _____ a “B+” contract and commit to immediately return to full-time service with the College of Southern Nevada for a period not less than nine(9) months *PLUS* an additional 22 days. I understand that the additional 22 days cannot include service dates that are part of a “B” contract.

I am aware that I am entering into a contract with the College of Southern Nevada to fulfill the obligations noted above. Except in the case of permanent disability, death, or an NSHE exemption, I understand that if I do not complete these obligations, the entire compensation for the sabbatical leave appointment must be returned to the System per Nevada Statue *NRS 284.345*.

State of: _____ }
 County of: _____ }

Signed and sworn to (or affirmed) before me on this ____ day of _____, 20 ____

by _____ [Signature, Sabbatical Leave Applicant]

Signature of notarial officer