



**Division of Workforce & Economic Development
Course Outline**

SUMMER 2026



HOW TO READ THE SCHEDULE

COURSE
TITLE

Microsoft Excel Advanced

COURSE
DESCRIPTION

Ready for Excel Advanced? I hope you are ready to learn very useful ways to do things in Excel that you might have known about but not used. The items that we will cover make it so much easier to get answers (results) to give you and/or the company you work for with information on how or what to do to move forward. How do your numbers look? Where can you make changes based off the numbers you can get and in a very efficient way?

COURSE
DETAILS

Class ID: 33173
One-Session Class: 10/19/24
Tuition: \$65.00

Class Type: In-Person
Times: 8:30a - 1:30p
Days: Saturday

4 EASY WAYS TO REGISTER

ONLINE REGISTRATION

Development invites you to register with our Registration Web System.

Go to csn.augusoft.net

Click on login/create an account in the upper left-hand corner.

Login with your username and password or create a new student profile

You are ready to select your classes. You'll find simple step-by-step instructions as you continue.

WALK-IN

You may register in person (with credit card, check, cash, or money order) at the Registration Office located at:

**Sahara West Center, Bldg. B2409
Las Verdes Street, Las Vegas (702) 651-4747**

BY MAIL

Mail your registration form (found on page 36) with your check or money order (no cash mailed), make payable to the Board of Regents and mail to:

CSN DWED Registration:
**2409 Las Verdes Street, SAH,
Las Vegas, Nevada 89102**

BY PHONE

(702) 651-4747
8:00am to 5:00pm,
Monday – Friday, Closed on holidays

ACADEMIC CREDIT & DISCLAIMER

Workforce and Economic Development programs and courses and community program courses are not equivalent to credit classes and cannot be used to meet prerequisites in the CSN credit program. Also, some offerings of Workforce and Economic Development Programs and Courses represent opinions rather than content of established disciplines.

FEATURED CLASSES

HIGH SCHOOL EQUIVALENCY

HSE courses prepare students for their GED/HiSET to master language arts skills and mathematics skills, while exploring career and workplace skills. Students develop a positive attitude toward mathematics, problem solving skills, and the ability to use mathematics in everyday life to pass the High School Equivalency Exam. Courses also focus on revising the paragraph format for unity, cohesiveness, and strong supporting details while reinforcing sentence skills, by introducing the basic five-paragraph essay. For science and social studies, students are exposed to literacy and graphic literacy.

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MICROSOFT EXCEL BEGINNING

Excel Beginning will introduce you to the basics of this very popular spreadsheet program. Your hands-on learning starts with learning the screen and moving around. We jump right in with how to enter data and then how to enter basic formulas. You will learn how to open and use multiple workbooks, working with cells including selecting, editing, moving, deleting, formatting, and more! By the end of the class, you will be able to create and use your own spreadsheet and/or those of the company you work for.

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SCHOOL HEALTH ASSISTANT TRAINING (SHA)

The School Health Assistant training course provides enhanced health care education as it relates to the duties and tasks performed by School Health Assistants in the Health Office setting at Clark County School District schools. The SHA course includes 75 hours of instruction in a 4-week course that combines online (virtual) instruction and in-person (live) skills training. Lesson quizzes and skills pass-offs are used to ensure existing and newly hired FASAs are competent with the knowledge and skills needed to successfully fulfill the job responsibilities of a SHA at CCSD.

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BUSINESS DEVELOPMENT/ CONTINUING EDUCATION UNITS

Stavan Corbett
(702) 651-4368 | stavan.corbett@csn.edu

REGISTRATION & SUPPORT

Office of Registration
(702) 651-4747 | dwed@csn.edu

CATALOG LAYOUT

CREAR MAGNUM | www.sumnumarketing.com
Certified MBE, WOSB, VOSB, and DBE

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SUMMER 2026

The Division of Workforce & Economic Development

The College of Southern Nevada's Division of Workforce & Economic Development was established in 2005 to meet the training needs of Southern Nevada's workforce and employers. The Division is an entrepreneurial and self-supporting arm of CSN that works with the region's business and key industry sectors in the assessment, design and implementation of customized curricula and training programs. It also provides services to students, employers, employees and adult learners seeking education opportunities, new skills and career advancement.

We look forward to serving your workforce development and personal enrichment needs in the future.



ADULT BASIC EDUCATION (ABE)

The Adult Basic Education (ABE) program provides the following services at NO COST:

ESL-ENGLISH AS A SECOND LANGUAGE

ESL classes empower students with the necessary skills for communication in real-life situations as well as to succeed in a professional work environment. Students will learn skills such as how to make phone calls, talk to a doctor, or fill out forms as well as learn workforce readiness skills.

Classes include listening, reading, writing, and speaking.

HIGH SCHOOL EQUIVALENCY (HSE, HISET/GED) PREPARATION CLASSES:

HSE classes prepare students for their GED/HiSET to master language arts skills and mathematics skills, while exploring career and workplace skills. Students develop a positive attitude toward mathematics, problem-solving skills, and the ability to use mathematics in everyday life to pass the High School Equivalency Exam. Courses also focus on revising the paragraph format for unity, cohesiveness, and strong supporting details while reinforcing sentence skills, by introducing the basic five-paragraph essay. For science and social studies, students are exposed to literacy and graphic literacy.

Mathematics, Reading & Writing classes are provided.

INTEGRATED EDUCATION AND TRAINING (IET) CLASSES:

IET classes help adults learn basic skills like reading, writing, or math at the same time as they're learning job skills for a specific career.

Current classes include Manufacturing, Dialysis, and Computer Numerical Controls (CNC).

Requirements to enroll:

- 16+ years old (16- & 17-year-olds must provide a withdrawal letter from Clark County School District and have parent/guardian consent)
- Create a student profile, CSN.augusoft.net
- Attend a two-day registration (Day 1-information session and Day 2-placement testing)
- Attend class for a minimum of 60 hours
- Participate in a mid-term and/or post-test
- Participate in follow up calls upon program completion

Schedule:

- Currently, classes are available at 12 locations throughout Clark County. Additional locations or dates may be added, and the most current information can be viewed online.
- Morning (9 am-12 pm) and evening (6-9 pm) classes are available
- Classes are typically held three-four days a week for three hours each day

- Classes are approximately 8-10 weeks and may be online, in person, and/or hybrid

Note: Dates and times are tentative and depend on enrollment

To find the schedule and more information please call 702-651-4487

ABE CLASS SCHEDULE 2026

Location	Class Name	Start Date	End Date
Westside Education & Training Center	Day One: PM Information Session for HSE classes	5/4/2026	5/4/2026
Westside Education & Training Center	Day One: AM ESL Information Session for Classes	5/5/2026	5/5/2026
Westside Education & Training Center	Day One: AM Information Session for HSE classes	5/11/2026	5/11/2026
Westside Education & Training Center	Day One: PM ESL Information Session for Classes	5/12/2026	5/12/2026
Westside Education & Training Center	Day One: PM Information Session for HSE classes	5/18/2026	5/18/2026
Westside Education & Training Center	Day One: AM ESL Information Session for Classes	5/19/2026	5/19/2026
Westside Education & Training Center	Day One: AM Information Session for HSE classes	5/26/2026	5/26/2026
Westside Education & Training Center	Day One: PM ESL Information Session for Classes	5/27/2026	5/27/2026
Westside Education & Training Center	Day One: PM Information Session for HSE classes	6/1/2026	6/1/2026
Westside Education & Training Center	Day One: AM ESL Information Session for Classes	6/2/2026	6/2/2026
Westside Education & Training Center	Day One: AM Information Session for HSE classes	6/8/2026	6/8/2026
Westside Education & Training Center	Day One: PM ESL Information Session for Classes	6/9/2026	6/9/2026

Location	Class Name	Start Date	End Date
Westside Education & Training Center	Day One: PM Information Session for HSE classes	6/15/2026	6/15/2026
Westside Education & Training Center	Day One: AM ESL Information Session for Classes	6/16/2026	6/16/2026
Westside Education & Training Center	Day One: AM Information Session for HSE classes	6/22/2026	6/22/2026
Westside Education & Training Center	Day One: PM ESL Information Session for Classes	6/23/2026	6/23/2026
Westside Education & Training Center	Day One: PM Information Session for HSE classes	6/29/2026	6/29/2026
Westside Education & Training Center	Day One: AM ESL Information Session for Classes	6/30/2026	6/30/2026
CSN Sahara West Center	ELA Beginning-Intermediate-T1	7/14/2026	9/3/2026
Dolores Huerta Resource Center	HSE Reading and Writing-T1	7/27/2026	9/16/2026
Dolores Huerta Resource Center	ELA Multilevel-Civics-T1	7/27/2026	9/16/2026
Robert E. "Bob" Price Recreation Center	ELA Multilevel-T1	7/27/2026	9/16/2026
CSN West Charleston Campus	ELA Beginning-T1	8/4/2026	9/24/2026
CSN West Charleston Campus	HSE Math-T1	8/17/2026	10/7/2026
Rafael Rivera Center	ELA Multilevel-Civics-T1	8/17/2026	10/7/2026
CSN Sahara West Center	HSE Math-T1	8/25/2026	10/15/2026

ASSESSMENT SERVICES

HISET COMPUTER-BASED ASSESSMENT

The HiSET is a national high school equivalency (HSE) assessment for adults who have not graduated from high school or previously obtained an equivalency certificate. The HiSET assesses five subject areas: Reading, Writing, Mathematics, Science, and Social Studies.

Please note the following price increases, effective January 1, 2025:

- The computer-based assessment is \$20 each for individual subject subtests (\$100 for a full battery of five subjects).

Cost:

- **\$20.00 per subject subtest (computer-based)**
- **\$100.00 for a full battery of five subjects**

WORKKEYS ASSESSMENT

ACT® WorkKeys® assessments help you measure the workplace skills that can affect your job performance. Successful completion of WorkKeys assessments can lead to earning a National Career Readiness Certificate® (NCRC®) — a credential that verifies foundational workplace skills. To earn the National Career Readiness Certificate® (NCRC®), you must successfully complete the WorkKeys assessments in Applied Math, Graphic Literacy, and Workplace Documents.

Cost:

- **\$25.00 per subject subtest**
- **\$36 per subject for At-Home testing**
- **\$125.00 for NV Energy full battery (must take all 5 assessments)**

Notice: For Refund/Forfeit Policy, Retake Policy, Schedule Policy, and Scheduling Appointments information, please visit our website CSN.augusoft.net

ACT® WorkKeys®

To schedule appointments:

For questions, registration assistance and appointment scheduling, contact Saul Rea at dwedtesting@CSN.edu or call 702-651-4266.

Assessment Center Hours (Appointment Only)

Day Of Week	Hours	Last Seating
Tuesday	9 AM - 2 PM	12:45 PM
Wednesday	3 PM - 8 PM	6:45 PM
Thursday	3 PM - 8 PM	6:45 PM
Friday	9 AM - 2 PM	12:45 PM
Saturday	9 AM - 2 PM	12:45 PM

To find the schedule and more information please call 702-651-4266.



CSN Offers Specialized Training Solutions

Business Development offers a variety of pathways designed to increase one's skill levels and assist with employment and/or career changes.

Our career and educational pathways are career-focused and can be specialized to meet the diverse needs of employers in Southern Nevada.

Did you know CSN offers specialized training solutions:

- CSN's Division of Workforce and Economic Development can help businesses create specialized training solutions so their employees and their company – can thrive.
- Specialized options for entrepreneurs and business owners in our short-term training.
- CSN's Division of Workforce and Economic Development specialized training solutions are focused solely on the skill needs of the employer.

Benefits to Upskilling:

- Project Management
- Leadership
- Improved Operations Safety
- Close Skill Gaps
- Improve quality of work with soft skills training
- ESL, ELL, & ELA Courses (specialized in Manufacture & Healthcare)



Ask us about how to apply for grants to upskill your current employees!



Notice: There is a \$5 registration fee charged at the moment of registration.

CCDT (CULTURAL COMPETENCY DIVERSITY PROFESSIONAL LEARNING COURSE)

A professional distance learning course on cultural competency and the Intercultural Engagement and Inclusion Framework, has been developed by the College of Southern and the Clark County School District's Equity and Diversity Education Department. The distance learning course will focus on skills, knowledge, and attitudes related to culturally inclusive teaching practices, as well as multicultural education standards, equity, and access in education. The 45-hour professional distance learning course is approved by the Nevada Department of Education and fulfills the Nevada Revised Statutes 391.0347 requirements for licensure renewal.

Notice:

- **This is a course for licensure renewal only, not valid for first time license issuance.**
- **This is not a credit-bearing course, an official transcript will not be provided.**
- **All students who successfully complete this course will receive a certificate of completion.**

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-1074

CONTINUING EDUCATION

Notice: There is a \$5 registration fee charged at the moment of registration.

Microsoft Office
Computer Basics
Quick Books And Stock Investing
Ged Preparation In Spanish
Stock Investing And Quickbooks
Photography
Python Developer, Back-End Software Developer, Data Analysis Program
Sewing Courses
Manufacturing (Tech Supported)
Online Courses I.e., Ai Certification, Bookkeeping Certification
Personal Injury Case Management

TEST PREPARATION

PREPARACION PARA EL EXAMEN DE GED

La clase de preparación para el GED está diseñada para ayudar a los estudiantes a adquirir las habilidades necesarias para obtener su Diploma de Educación General (GED). A lo largo del curso, los participantes revisarán materias fundamentales como matemáticas, ciencias, estudios sociales y lenguaje.

Este programa incluye:

- Instrucción Personalizada: Clases adaptadas a las necesidades individuales de cada estudiante.
- Materiales de Estudio: Acceso a recursos didácticos y exámenes de práctica.
- Técnicas de Estudio: Estrategias efectivas para mejorar el aprendizaje y la retención de información.
- Apoyo Emocional y Motivacional: Un entorno de aprendizaje positivo que fomenta la confianza y la perseverancia.

Al finalizar el curso, los estudiantes estarán preparados para presentar el examen GED y avanzar hacia nuevas oportunidades educativas y laborales. ¡Únete a nosotros y da el primer paso hacia tu futuro!

Requisito: Libro de texto “McGraw-Hill Education Preparacion para el Examen GED - Tercera Edicion” \$19.99

Calculadora Científica: TI-30XS Multiview

***Aviso:** El libro de texto esta disponible en chegg.com y amazon.com

PREPARATION FOR THE GED EXAM

The GED Preparation Class is designed to help students acquire the skills necessary to earn their General Educational Development (GED) Diploma. Throughout the course, participants will review core subjects such as mathematics, science, social studies, and language arts.

This program includes:

- Personalized Instruction: Classes tailored to each student's individual needs.
- Study Materials: Access to learning resources and practice tests.
- Study Techniques: Effective strategies to improve learning and information retention.
- Emotional and Motivational Support: A positive learning environment that fosters confidence and perseverance.

Upon completing the course, students will be prepared to take the GED exam and move forward toward new educational and career opportunities. Join us and take the first step toward your future!

Requirement: Textbook McGraw-Hill Education Preparation for the GED Test – Third Edition \$19.99

Scientific Calculator: TI-30XS Multiview

Note: The textbook is available on chegg.com and amazon.com

Find more information on our website CSN.augusoft.net or call 702-651-4747.

Encuentra más información en nuestro sitio web CSN.augusoft.net o llama 702-651-4747.

Class ID: 39031

Class Type: In-Person

Start Date: 06/15/26

End Date: 09/16/26

Tuition: \$275.00

Times: 6:00 PM – 8:00PM

Days: Mondays & Wednesdays

COMPUTING & INFORMATION TECHNOLOGY

BASIC COMPUTER SKILLS

Basic Computer Skills – Learning Basic Computer Concepts like Hardware and Software.

1. Windows 11
2. Internet
3. E-Mail
4. Introduction to the Cloud, One Drive and Google Drive.
5. Computer Applications:
 - A. Introduction to MS Office
 - B. Introduction to Google Apps
 - C. Introduction to Libre Office

Pre-requisites: None

Textbook Requirements: None

Notice: Prerequisite and more details listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 39046 **Class Type:** In-Person
Start Date: 06/01/26 **Days:** Mondays & Wednesdays
End Date: 06/17/26 **Times:** 2:00 PM – 4:00 PM
Tuition: \$188.00

COMPUTER BASICS

Learning about the computer and its history is good information to know. The most important part of this class is to have a good working knowledge of how to use Microsoft Windows. Moving forward, using Microsoft applications will be easier to learn based on what you will gain from this class. You will learn how to open and close Windows. You will learn what files and folders are and how to use them. You will learn how to select one or more items. You will learn how to minimize, maximize, and move windows from one point to another. You will learn what you need to move forward with any of the Microsoft Beginning classes. This class is 100% hands on other than the intro presentation.

Notice: Prerequisite and more details listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 39045 **Class Type:** In-Person
Start Date: 06/20/26 **Days:** Saturdays
End Date: 06/27/26 **Times:** 8:30 AM – 12:30PM
Tuition: \$117.00

AI CENTRIC FRONT END SOFTWARE ENGINEERING

This 11-week, hands-on program prepares students to become modern software developers who skillfully integrate AI tools and automation into the development process. Learners will build front-end applications using JavaScript, React, and modern DevOps practices while mastering how to leverage AI for coding, debugging, testing, and documentation.

Requirements: A minimum of 70% attendance is required.

Notice: Prerequisite and more details listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 39034 **Class Type:** Online
Start Date: 06/22/26 **Times:** 6:00PM – 8:00PM
End Date: 09/3/26 **Days:** Monday and Thursday
Tuition: \$5,000.00

Class ID: 39034 **Class Type:** Online
Start Date: 08/24/26 **Times:** 6:00PM – 8:00PM
End Date: 11/05/26 **Days:** Monday and Thursday
Tuition: \$5,000.00

DATA ANALYST SKILLS TRAINING PROGRAM

Data Analytics has become a core competency for enterprises because it drives decision-making, enhances efficiency, and provides a competitive advantage. Many organizations are hiring data-focused roles, which are often remote, providing flexibility and competitive earning potential. If you are already working with data, this program is the perfect fit to fill in gaps in existing knowledge and round out your understanding of core data concepts.

- Become job-ready or promotion-ready with extensive hands-on practice and theoretical knowledge.
- Our gamified teaching platform is at your side throughout your training, helping you in real-time, giving you feedback, and providing you with a feeling of accomplishment.
- Learn anywhere, anytime; all you need is a computer with an Internet connection.

In this training program, you begin with essential skills that build your foundation as a Data Analyst. You:

- Build core data analytics skills through comprehensive courses covering data sources, data relationships, data structures, sorting, filtering, statistical analysis, and advanced operations in spreadsheets.
- Master data visualization techniques and create interactive dashboards.
- Gain hands-on experience with SQL, learning how databases function in real-world settings and acquiring skills to perform queries, data extracts, and database management.
- Prepare for the CompTIA Data+ certification with training in data governance, data quality, and data analysis methods, fully preparing you for the industry-recognized certification exam.

This skills training program ensures you develop strong capabilities in data analysis, management, and visualization. Upon successful completion of the training, you'll have the

knowledge, work experience, competency, and confidence to get a great job as a Data Analyst.

Program Prerequisites:

- Students must successfully complete a two-hour online career readiness assessment to gain acceptance to this program. A programming background may help you proceed faster through the training but is not required.

Program Requirements & Equipment:

- Access to a device larger than a phone, ex: Desktop, Laptop.
- Up-to-date internet browser
- Stable internet connection

Notice: Prerequisite and more details listed on website [CSN.augusoft.net](https://nclab.com/CSN-da/) or call 702-651-4747

Class ID: 39037

Available July of 2026

Class Type: Open-Enrollment / Self-paced

Tuition: \$1,499.00

If you want to speak to a specialist, click the link and schedule a call or fill out a Get-In-Touch form <https://nclab.com/CSN-da/>

PYTHON DEVELOPER SKILLS TRAINING PROGRAM

Python development is a booming field with an ever-growing demand for skilled programmers. Currently, thousands of companies in the U.S. are actively seeking Python developers, and many of these roles allow for remote work, offering flexibility and high earning potential. Alternatively, upskill in your current technology role by adding this extremely popular language to your toolbelt.

- Become job-ready or promotion-ready with extensive hands-on practice and theoretical knowledge, fully aligned with Python Institute's industry-recognized Certified Entry-Level Python Programmer (PCEP) exam.
- Our gamified teaching platform is at your side throughout your training, helping you in real-time, giving you feedback, and providing you with a feeling of accomplishment.
- Learn anywhere, anytime; all you need is a computer with an Internet connection.

In this training program, you start with foundational skills essential for success as a Python developer.

You:

- Build computational literacy by using a virtual robot and simplified Python syntax to develop critical problem-solving and algorithmic thinking skills.
- Master Python from basics to advanced topics, progressing through programming fundamentals, text processing, file handling, data visualization, and data analytics.
- Gain hands-on experience with real-world uses of Python programming through hundreds of tasks, mini-projects, and more.
- Prepare for the PCEP industry-recognized certification exam with in-depth coverage of core computer science topics and Python essentials, including functions, exceptions, and advanced programming techniques.

This skills training program ensures you develop strong capabilities in programming fundamentals, advanced topics, and have a general foundation of computer science and data analysis principles. Upon successful completion of the training, you have the knowledge, work experience, competency, and confidence to get a great job as a Python programmer.

Program Prerequisites:

- Students must successfully complete a two-hour online career readiness assessment to gain acceptance to this program. A programming background may help you proceed faster through the training but is not required.

Program Requirements & Equipment:

- Access to a device larger than a phone, ex: Desktop, Laptop.
- Up-to-date internet browser
- Stable internet connection

Notice: Prerequisite and more details listed on website [CSN.augusoft.net](https://nclab.com/CSN-da/) or call 702-651-4747

Class ID: 39038

Available July of 2026

Class Type: Open-Enrollment / Self-paced

Tuition: \$1,499.00

If you want to speak to a specialist, click the link and schedule a call or fill out a Get-In-Touch form <https://nclab.com/CSN-da/>



DATA ANALYST CAREER TRAINING PROGRAM

This cornerstone training program is designed for you, if you are determined to become a skilled Data Analyst. It provides you with enough practice and theoretical knowledge to make your job ready when you graduate. It also teaches you the soft skills employers look for in job applicants. Upon completing the training, you are ready to start a successful new career in Data Analytics. The entire Data Analyst career training program takes approximately 320 hours. You are assigned a coach who prepares a personalized roadmap and training timeline for you and then works with you for the entire duration of the training. Additionally, our highly responsive instructional support team, composed of professional Data Analysts, college instructors, and former NCLab trainees, stands to promptly assist you with the coursework if needed.

- Our AI-based teaching platform is at your side throughout your training, helping you in real-time, giving you feedback, and providing you with a feeling of accomplishment.
- Receive personalized coaching and instructional support throughout your training.
- Learn anywhere, anytime; all you need is a computer with an Internet connection.

In this training program, you begin with essential skills that build your foundation as a Data Analyst. You:

- Build core data analytics skills through comprehensive courses covering data sources, data relationships, data structures, sorting, filtering, and advanced spreadsheet operations in spreadsheets.
- Learn to create interactive dashboards and master data visualization techniques.
- Gain hands-on experience with SQL, learning how databases function in real-world settings, and acquiring skills to perform queries, data extracts, and database management.
- Prepare for the CompTIA Data+ certification with training in data governance, data quality, and data analysis methods, fully preparing you for the industry-recognized certification exam.

As you progress, you develop a professional portfolio that showcases your skills to potential employers, along with a Capstone Project tailored to your career aspirations.

You also learn soft skills that include problem solving, attention to detail, critical and logical thinking, perseverance, professional communication, time management, and adaptability that will serve you well throughout your career.

Get More Information at: <https://nclab.com/CSN-da/>

Program Prerequisite:

- **Students must successfully complete a two-hour online career readiness assessment to gain acceptance to this program. A programming background may help you proceed faster through the training but is not required.**

Program Requirements & Equipment:

- **Access to a device larger than a phone, ex: Desktop, Laptop.**
- **Up-to-date internet browser**
- **Stable internet connection**

Notice: Prerequisite and more details listed on website [CSN.augusoft.net](https://nclab.com/CSN-augusoft.net) or call 702-651-4747

*ETPL Approved - Eligible for grant funding

Class ID: 39039

Class Type: Open-Enrollment / Self-paced

Tuition: \$5,600.00

Book: \$253.00

DATA ANALYST CAREER TRAINING PROGRAM PART I

This cornerstone training program is designed for you if you are determined to become a skilled Data Analyst. It provides you with enough practice and theoretical knowledge to make your job ready when you graduate. It also teaches you the soft skills employers look for in job applicants. Upon completing the training, you are ready to start a successful new career in Data Analytics.

The entire Data Analyst career training program takes approximately 160 hands-on hours. You are assigned a coach who prepares a personalized roadmap and training timeline for you and then works with you for the entire duration of the training. Additionally, our highly responsive instructional support team, composed of professional Data Analysts, college instructors, and former NCLab trainees, stands to promptly assist you with the coursework if needed.

Get More Information at: <https://nclab.com/CSN-da1/>

Program Prerequisites:

- **Students must successfully complete a two-hour online career readiness assessment to gain acceptance to this program. A programming background may help you proceed faster through the training but is not required.**

Program Requirements & Equipment:

- **Access to a device larger than a phone, ex: Desktop, Laptop.**
- **Up-to-date internet browser**
- **Stable internet connection**

Notice: Prerequisite and more details listed on website [CSN.augusoft.net](https://nclab.com/CSN-augusoft.net) or call 702-651-4747

*ETPL Approved - Eligible for grant funding

Class ID: 39040

Class Type: Open-Enrollment / Self-paced

Tuition: \$2,800.00

Book: \$253.00

DATA ANALYST CAREER TRAINING PROGRAM PART II

This cornerstone training program is designed for you if you are determined to become a skilled Data Analyst. It provides you with enough practice and theoretical knowledge to make your job ready when you graduate. It also teaches you the soft skills employers look for in job applicants. Upon completing the training, you are ready to start a successful new career in Data Analytics.

The entire Data Analyst career training program takes approximately 160 hours. You are assigned a coach who prepares a personalized roadmap and training timeline for you and then works with you for the entire duration of the training. Additionally, our highly responsive instructional support team, composed of professional Data Analysts, college instructors, and former NCLab trainees, stands to promptly assist you with the coursework if needed.

Program Prerequisites:

- **Students must successfully complete a two-hour online career readiness assessment to gain acceptance to this program. A programming background may help you proceed faster through the training but is not required.**

Program Requirements & Equipment:

- **Access to a device larger than a phone, ex: Desktop, Laptop.**
- **Up-to-date internet browser**
- **Stable internet connection**

Notice: Prerequisite and more details listed on website CSN. augusoft.net or call 702-651-4747

*ETPL Approved - Eligible for grant funding

Class ID: 39041

Class Type: Open-Enrollment / Self-paced

Tuition: \$2,800.00

If you want to speak to a specialist, click the link and schedule a call or fill out a Get-In-Touch form <https://nclab.com/CSN-da/>

PYTHON DEVELOPER CAREER TRAINING PROGRAM

This cornerstone training program is designed for you if you are determined to become a skilled Python Developer and a respected member of a modern software development team. It provides you with enough Python coding practice to make you job-ready and enough theoretical knowledge to pass the Python Institute's Certified Entry-Level Python Programmer (PCEP) exam. It also teaches you the soft skills employers look for in job applicants. The Python Developer career training program takes an estimated 320 hands-on hours to complete. Upon completing the training, you are ready to start a successful new career in Python software development.

Throughout your learning, you are assisted by a powerful Artificial Intelligence-based teaching platform that watches your every step, grading your work in real time, and helping you with contextual information, hints, and templates, as needed. And you are never alone. You are assigned a coach who prepares a personalized roadmap and training timeline for you and then works with you for the entire duration of the training. You also have access to our highly responsive instructional support team that is composed of Python coding professionals, college instructors, and former NCLab trainees who promptly assist you with the coursework, when needed.

Get More Information at: <https://nclab.com/CSN-pd/>

Program Prerequisites:

- **Students must successfully complete a two-hour online career readiness assessment to gain acceptance to this program. A programming background may help you proceed faster through the training but is not required.**

Program Requirements & Equipment:

- **Access to a device larger than a phone, ex: Desktop, Laptop.**
- **Up-to-date internet browser**
- **Stable internet connection**

Notice: Prerequisite and more details listed on website CSN. augusoft.net or call 702-651-4747

*ETPL Approved - Eligible for grant funding

Class ID: 39042

Class Type: Open-Enrollment / Self-paced

Tuition: \$5,600.00

PYTHON DEVELOPER CAREER TRAINING PROGRAM PART I

This cornerstone training program is designed for you if you are determined to become a skilled Python Developer and a respected member of a modern software development team. It provides you with enough Python coding practice to make you ready to learn advanced Python programming techniques. It also teaches you the soft skills employers look for in job applicants. The Python Developer career training program takes an estimated 160 hands-on hours to complete. Upon completing the training, you are ready to start Part II training that fully prepares you for a successful new career in Python software development.

Throughout your learning, you are assisted by a powerful Artificial Intelligence-based teaching platform that watches your every step, grading your work in real time, and helping you with contextual information, hints, and templates, as needed. And you are never alone. You are assigned a coach who prepares a personalized roadmap and training timeline for you and then works with you for the entire duration of the training. You also have access to our highly responsive instructional support team that is composed of Python coding professionals, college instructors, and former NC Lab trainees who promptly assist you with the coursework, when needed.

Program Prerequisites:

- Students must successfully complete a two-hour online career readiness assessment to gain acceptance to this program. A programming background may help you proceed faster through the training but is not required.

Program Requirements & Equipment:

- Access to a device larger than a phone, ex: Desktop, Laptop.
- Up-to-date internet browser
- Stable internet connection

Notice: Prerequisite and more details listed on website CSN. augusoft.net or call 702-651-4747

Class ID: 39043

Class Type: Open-Enrollment / Self-paced

Tuition: \$2,800.00

PCEP Exam: \$76.70

If you want to speak to a specialist, click the link and schedule a call or fill out a Get-In-Touch form <https://nclab.com/CSN-da/>

PYTHON DEVELOPER CAREER TRAINING PROGRAM PART II

This cornerstone training program is designed for you if you are determined to become a skilled Python Developer and a respected member of a modern software development team. It provides you with enough Python coding practice to make you ready to learn advanced Python programming techniques. It also teaches you the soft skills employers look for in job applicants. The Python Developer career training program takes an estimated 160 hands-on hours to complete. Upon completing the training, you are ready to start Part II training that fully prepares you for a successful new career in Python software development.

Throughout your learning, you are assisted by a powerful Artificial Intelligence-based teaching platform that watches your every step, grading your work in real time, and helping you with contextual information, hints, and templates, as needed. And you are never alone. You are assigned a coach who prepares a personalized roadmap and training timeline for you and then works with you for the entire duration of the training. You also have access to our highly responsive instructional support team that is composed of Python coding professionals, college instructors, and former NC Lab trainees who promptly assist you with the coursework, when needed.

Program Prerequisites:

- Students must successfully complete a two-hour online career readiness assessment to gain acceptance to this program. A programming background may help you proceed faster through the training but is not required.

Program Requirements & Equipment:

- Access to a device larger than a phone, ex: Desktop, Laptop.
- Up-to-date internet browser
- Stable internet connection

Notice: Prerequisite and more details listed on website CSN. augusoft.net or call 702-651-4747

*ETPL Approved - Eligible for grant funding

Class ID: 39044

Class Type: Open-Enrollment / Self-paced

Tuition: \$2,800.00

If you want to speak to a specialist, click the link and schedule a call or fill out a Get-In-Touch form <https://nclab.com/CSN-da/>

OFFICE SOFTWARE

INTRODUCTION TO MS EXCEL 365

Module 1: Introduction to MS Excel – Learning how to create documents, using tools from Home tab, Insert tab, Layout tab and Design tab.

Prerequisite:
NONE

Required Textbook:
Microsoft® 365® & Office® 2021 Introductory
ISBN-13: 9780357672082
***Textbook can be found on Amazon. Textbook prices vary**

Find more information on our website CSN.augusoft.net or call 702-651-4747

Class ID: 39047	Class Type: In-Person
Start Date: 06/01/26	Times: 9:00AM – 11:00AM
End Date: 06/17/26	Days: Mondays & Wednesdays
Tuition: \$188.00	

INTRODUCTION TO MS POWERPOINT 365

Module 1: Introduction to MS PowerPoint – Learning how to create presentations, using tools from Home tab, Insert tab, Design tab, Transitions tab, Animations tab and Slide Show tab.

Prerequisite:
NONE

Required Textbook:
Microsoft® 365® & Office® 2021 Introductory
ISBN-13: 9780357672082
***Textbook can be found on Amazon. Textbook prices vary**

Find more information on our website CSN.augusoft.net or call 702-651-4747

Class ID: 39048	Class Type: In-Person
Start Date: 06/01/26	Times: 4:30PM – 6:30PM
End Date: 06/17/26	Days: Mondays & Wednesdays
Tuition: \$188.00	

INTRODUCTION TO MS WORD 365

Module 1: Introduction to MS Excel – Learning how to create documents, using tools from Home tab, Insert tab, Layout tab and Design tab.

Prerequisite:
NONE

Required Textbook:
Microsoft® 365® & Office® 2021 Introductory
ISBN-13: 9780357672082
***Textbook can be found on Amazon. Textbook prices vary**

Find more information on our website CSN.augusoft.net or call 702-651-4747

Class ID: 39049	Class Type: In-Person
Start Date: 06/01/26	Times: 11:30AM – 1:30PM
End Date: 06/17/26	Days: Mondays & Wednesdays
Tuition: \$188.00	

MICROSOFT EXCEL BEGINNING

Excel Beginning will introduce you to the basics of this very popular spreadsheet program. Your hands-on learning starts with learning the screen and moving around. We jump right in with how to enter data and then how to enter basic formulas. You will learn how to open and use multiple workbooks, working with cells including selecting editing, moving, deleting, formatting, and more! By the end of the class, you will be able to create and use your own spreadsheet and/or those of the company you work for.

Prerequisite:
• **General understanding of Windows.**

Requirements:
• **Please bring a flash drive to back up the files used in class.**

Find more information on our website CSN.augusoft.net or call 702-651-4747

Class ID: 39050	Class Type: In-Person
Start Date: 07/11/26	Times: 8:30AM – 12:30PM
End Date: 07/18/26	Days: Saturdays
Tuition: \$182.00	

MICROSOFT EXCEL INTERMEDIATE

Excel Intermediate begins with a review of the Excel Beginning Class. This class will give you the tools to do so much more than you learned in the beginning excel class. Topics include. Making a Chart, Sorting, Filtering, protecting a Worksheet, Working with Multiple Worksheets, and additional formulas. There is lots to cover in this jammed packed class and at the completion, you will be prepared for the Excel Advanced Class.

Prerequisite:

- General understanding of Windows.

Requirements:

- Please bring a flash drive to back up the files used in class.

Find more information on our website CSN.augusoft.net or call 702-651-4747

Class ID: 39051 **Class Type: In-Person**
Start Date: 07/25/26 **Times: 8:30AM – 12:30PM**
End Date: 08/01/26 **Days: Saturdays**
Tuition: \$182.00

MICROSOFT EXCEL ADVANCED

Ready for Excel Advanced? I hope you are ready to learn very useful ways to do things in Excel that you might have known about but not used. The items that we will cover make it so much easier to get answers (results) to give you and/or the company you work for with information on how or what to do to move forward. How are your numbers looking? Where can you make changes based on the numbers you can get and in a very quick and efficient way? This is the class that will take you to a higher level of Excel knowledge. Prerequisite: Excel Beginning and Intermediate is preferred and or having a good Knowledge of Excel basic formulas. Formulas and Functions included: If's, Lookups, Pivot Tables, and more!

Prerequisite:

- General understanding of Windows.

Requirements:

- Please bring a flash drive to back up the files used in class.

Find more information on our website CSN.augusoft.net or call 702-651-4747

Class ID: 39053 **Class Type: In-Person**
Start Date: 08/08/26 **Times: 8:30AM – 1:30PM**
End Date: 08/08/26 **Days: Saturdays**
Tuition: \$139.00

LAW

PERSONAL INJURY CASE MANAGEMENT

Launch a rewarding and high-demand career in the legal field with Personal Injury Case Management. This course provides students with a foundation of skills you need to work in personal injury law and helps prepare you for entry-level jobs in law firms, medical offices, and insurance companies.

In this practical, hands-on class, you will learn how to:

- Open and manage personal injury claims
- Understand insurance policies and coverage limits
- Handle property damage claims for clients
- Help manage clients' medical treatment
- Prepare case files for settlement demands
- Process settlement payments and disbursements

By the end of the course, you will feel confident understanding how a personal injury case moves from start to finish. Whether you are starting your career or looking for a new opportunity, this course gives you the skills and knowledge to take the next step into a growing and rewarding field

Requirements:

Text Used: Basic Foundations of Pre-Litigation (work manual in PDF)

Student Materials: Notebook, Pen/Pencil. It is recommended that students bring a laptop to class since work manuals are distributed as a PDF. If students do not have a laptop, they will need a printed work manual (approx. 300 pgs.).

Location: 9480 S Eastern Ave, Suite 233, Las Vegas, NV 89123

Find more information on our website CSN.augusoft.net or call 702-651-4747

Class ID: 39054 **Class Type: In-Person**
Start Date: 06/06/26 **Times: 9:00AM – 12:00PM**
End Date: 07/25/26 **Days: Saturdays**
Tuition: \$4,000.00

PHOTOGRAPHY

BEGINNER PHOTOGRAPHY – CSN WEST CHARLESTON CAMPUS

This class is perfect for anyone who wants to get started with photography, even if you've never picked up a camera before. You'll learn the basics of how cameras and smartphones work, how to take better pictures with simple composition tips, and how to pose people naturally. No experience is needed to bring your curiosity and your camera or smartphone!

Requirements:
Camera (preferred) or Smartphone

Class Location:
CSN WEST CHARLESTON CAMPUS
6375 W Charleston Blvd,
Las Vegas, NV 89146

Find more information on our website [CSN.augusoft.net](https://www.csn.edu/augusoft.net) or call 702-651-4747

Class ID: 39055 **Class Type: In-Person**
Start Date: 06/01/26 **Times: 7:00PM – 8:00PM**
End Date: 06/22/26 **Days: Mondays**
Tuition: \$230.00

REAL ESTATE PHOTOGRAPHY ESSENTIALS – CSN WEST CHARLESTON CAMPUS

Great photos sell homes. This class is designed specifically for real estate professionals who want to learn how to take high-quality listing photos using a camera or smartphone. You'll learn essential techniques for lighting, composition, and room staging, as well as tips for making small spaces look bigger and brighter. No photography experience needed — just bring your device and get ready to improve your listening skills with better photos that get noticed.

Requirements:
Camera (preferred) or Smartphone

Class Location:
CSN WEST CHARLESTON CAMPUS
6375 W Charleston Blvd,
Las Vegas, NV 89146

Find more information on our website [CSN.augusoft.net](https://www.csn.edu/augusoft.net) or call 702-651-4747

Class ID: 38834 **Class Type: In-Person**
Start Date: 06/01/26 **Times: 6:00PM – 7:00PM**
End Date: 06/22/26 **Days: Monday**
Tuition: \$230.00

BEGINNER PHOTOGRAPHY – CSN NORTH LAS VEGAS CAMPUS

This class is perfect for anyone who wants to get started with photography, even if you've never picked up a camera before. You'll learn the basics of how cameras and smartphones work, how to take better pictures with simple composition tips, and how to pose people naturally. No experience is needed to bring your curiosity and your camera or smartphone!

Requirements:
Camera (preferred) or Smartphone

Class Location:
CSN North Las Vegas Campus
3200 East Cheyenne Ave.
North Las Vegas, NV 89030

Find more information on our website [CSN.augusoft.net](https://www.csn.edu/augusoft.net) or call 702-651-4747

Class ID: 39056 **Class Type: In-Person**
Start Date: 06/03/26 **Times: 7:00PM – 8:00PM**
End Date: 06/24/26 **Days: Wednesday**
Tuition: \$230.00

REAL ESTATE PHOTOGRAPHY ESSENTIALS – CSN NORTH LAS VEGAS CAMPUS

Great photos sell homes. This class is designed specifically for real estate professionals who want to learn how to take high-quality listing photos using a camera or smartphone. You'll learn essential techniques for lighting, composition, and room staging, as well as tips for making small spaces look bigger and brighter. No photography experience needed — just bring your device and get ready to improve your listings with better photos that get noticed!.

Requirements:
Camera (preferred) or Smartphone

Class Location:
CSN North Las Vegas Campus
3200 East Cheyenne Ave.
North Las Vegas, NV 89030

Find more information on our website [CSN.augusoft.net](https://www.csn.edu/augusoft.net) or call 702-651-4747

Class ID: 38835 **Class Type: In-Person**
Start Date: 06/03/26 **Times: 6:00PM – 7:00PM**
End Date: 06/24/26 **Days: Wednesday**
Tuition: \$230.00

BEGINNING STOCK INVESTING

Take charge of your finances and change the state of your savings by learning about the advantages of online stock investment. Why pay financial brokers high commissions when you can learn to do it yourself? In this class, you will obtain the knowledge to handle your financial investments in a cost-effective way. You will learn the basics of stock market investing, how to analyze stocks, and the strategies for investing in stocks. You will also learn how to tell if your current investments are outperforming the market (S&P 500) or if they are underperforming the market and what to do about it.

Requirements:

Prior to the first class, students must have a valid Yahoo email account and know their log in when they arrive at class. There will be a total of three classes, each one week apart: all three needed to be attended to master the subject.

Find more information on our website CSN.augusoft.net or call 702-651-4747

Class ID: 39032
Start Date: 06/15/26
End Date: 06/29/26
Tuition: \$105.00

Class Type: In-Person
Times: 6:00PM – 8:00PM
Days: Mondays

Class ID: 39033
Start Date: 08/13/26
End Date: 08/27/26
Tuition: \$105.00

Class Type: In-Person
Times: 6:00PM – 8:00PM
Days: Thursdays

INTRODUCTION TO SIX SIGMA GREEN BELT

Six Sigma methods have been successfully deployed in many industries and organizations. This challenging Introduction to Six Sigma Green Belt course teaches critical skills required for Six Sigma practitioners. This first course in the certification program explains the basic terms and proven Six Sigma problem-solving methods, team building tools, and descriptive statistics that are the basis for the statistical tools that contribute to the success of improvement projects and to the overall success of your organization. Topics covered include Lean Principles, Failure Mode Effects Analysis, Team Tools, Project Charters, and Basic Statistical Tools. The instructor uses the “flipped” classroom technique and expects participants to go beyond the classroom and use the internet and other resources to learn about the material.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38135
Start Date: 04/06/26
End Date: 05/01/26

Tuition: \$195.00
Class Type: Online

Class ID: 38533
Start Date: 06/01/26
End Date: 06/26/26

Tuition: \$195.00
Class Type: Online

INTERMEDIATE SIX SIGMA GREEN BELT

To be successful, organizations must manage by fact. As such, organizations depend on the measurement and analysis of performance to make key decisions that affect the organization. This Intermediate Six Sigma Green Belt course builds on the ideas and skills learned in the Introduction to Six Sigma Green Belt course that organizations use, specifically their Six Sigma teams, to improve. In this second course in the certification program, participants will learn process analysis, data collection and analysis, probability and valid statistical conclusions, and hypothesis testing. Many participants find this course to be the most challenging of the certification courses.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38139
Start Date: 05/04/26
End Date: 05/26/26

Tuition: \$195.00
Class Type: Online

Class ID: 38957
Start Date: 07/06/26
End Date: 07/31/26

Tuition: \$195.00
Class Type: Online

ADVANCED SIX SIGMA GREEN BELT

The final course in the Six Sigma Green Belt program is the Advanced Six Sigma Greenbelt course which teaches participants to improve and control processes. Topics included in this course include hypothesis testing, design of experiments, and statistical process control. Participants will have to apply the concepts learned in the Introduction and Intermediate Six Sigma Green Belt courses. The instructor will share many handouts, spreadsheets, and web links that have tools participants will use while completing Six Sigma projects. Upon successful completion of this course, participants will be awarded certification as a Six Sigma Green Belt.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38129 **Tuition: \$195.00**
Start Date: 04/06/26 **Class Type: Online**
End Date: 05/01/26

Class ID: 38531 **Tuition: \$195.00**
Start Date: 06/01/26 **Class Type: Online**
End Date: 06/26/26

Class ID: 38955 **Tuition: \$195.00**
Start Date: 08/03/26 **Class Type: Online**
End Date: 08/28/26

SIX SIGMA GREEN BELT CERTIFICATE

Six Sigma professionals are in strong demand by organizations around the world. On the frontlines of Six Sigma efforts are Green Belts. LERN's Green Belt training teaches participants problem-solving skills, using the DMAIC (Define, Measure, Analyze, Improve and Control) model. After completing this challenging course, Six Sigma Green Belts serve their organizations as trained specialists able to work on Six Sigma projects that benefit the organization. Although not required, participants are strongly encouraged to have a project during the course. The instructors and mentors work closely with the class to not only teach the material, but to guide candidates as they work on projects.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38141 **Tuition: \$495.00**
Start Date: 04/06/26 **Class Type: Online**
End Date: 06/26/26

Class ID: 38535 **Tuition: \$495.00**
Start Date: 06/01/26 **Class Type: Online**
End Date: 08/28/26

MASTERING PAYROLL CERTIFICATE

Even if you outsource your payroll needs, you still need to know the rules and regulations. Know how to calculate payroll as well as state and federal payroll tax requirements. In this program, we cover payroll concepts, payroll calculations, payroll and tax withholdings, tax filings, and payroll journal entries. Learn the payroll cycle from start to finish!

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38223 **Tuition: \$495.00**
Start Date: 04/06/26 **Class Type: Online**
End Date: 06/26/26

Class ID: 38569 **Tuition: \$495.00**
Start Date: 06/01/26 **Class Type: Online**
End Date: 08/28/26

PAYROLL & TAX FILINGS

Employer state and federal tax filings, preparing and reading the payroll register, and how to prepare the journal entry for payroll. You will also learn about payroll service companies and the benefits of outsourcing your payroll needs.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38230 **Tuition: \$195.00**
Start Date: 04/06/26 **Class Type: Online**
End Date: 05/01/26

Class ID: 38571 **Tuition: \$195.00**
Start Date: 06/01/26 **Class Type: Online**
End Date: 06/26/26

CERTIFICATE IN WORKPLACE COMMUNICATION

Good communication in the workplace is more important than ever. And critical to your career advancement and success. Get comprehensive and intensive preparation with skills and techniques you can use on Monday morning. Take back a workable conflict management model, along with successful and practical conflict management strategies. Then work with a pro to learn how to improve your negotiation skills for a win-win outcome, including helping others to get what they want, so you get what you want. Finally, find out more about yourself and others using personality profiles for better work performance. You will be learning from some of our more popular instructors and taking away new how-to skills that work.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38097 **Tuition: \$595.00**
Start Date: 04/06/26 **Class Type: Online**
End Date: 06/26/26

Class ID: 38515 **Tuition: \$595.00**
Start Date: 06/01/26 **Class Type: Online**
End Date: 08/28/26

CERTIFICATE IN NONPROFIT ADMINISTRATION

Nonprofits today need to be run like businesses in many respects. You have competition, a need to generate income and a surplus, and staff need to be even more productive. Get the best training on revenue generation for nonprofits, and program evaluation for nonprofits, with our Certificate in Nonprofit Administration. You will come away with the best information from instructors who train people in nonprofits.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38068 **Tuition: \$595.00**
Start Date: 04/06/26 **Class Type: Online**
End Date: 06/26/26

Class ID: 38503 **Tuition: \$595.00**
Start Date: 06/01/26 **Class Type: Online**
End Date: 08/28/26

CERTIFICATE IN MASTERING COMPUTER SKILLS FOR THE WORKPLACE

Get hands-on experience with the most widely used computer programs in the world, and take away the skills to create professional documents, presentations, and spreadsheets. Whether you are looking to enhance your current career or launch a new one, this certificate program will equip you with the skills you need to succeed in today's digital world. Earn a certificate that demonstrates your mastery of computer skills for the workplace by taking all three classes in this series. Discover the power of Microsoft Excel to create, edit, and manage spreadsheets, master the art of professional document creation with Microsoft Word, and bring your proposals and presentations to life with Microsoft PowerPoint.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38182 **Tuition: \$495.00**
Start Date: 04/06/26 **Class Type: Online**
End Date: 06/26/26

Class ID: 38552 **Tuition: \$495.00**
Start Date: 06/01/26 **Class Type: Online**
End Date: 08/28/26

CERTIFICATE IN BUSINESS WRITING

Discover the keys to successful writing for the workplace. Whether you are writing a report, memo, letter or publicity notice, business writing has some defined characteristics for success. Successful communicators in the workplace move forward; others move back. Enhance your career by improving these critical communication skills. Begin with understanding the format, construction, and successful techniques of writing good business reports and proposals. Then improve your skills by editing and proofreading. Finally, discover what good journalists know. Learn how to write a news story, press release, or other publicity notice that zings. Help your organization stand out with your new skills in business writing. This certificate will take you to the next level where business writing is a skill for personal and organizational success. Three one-month courses.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38115 **Tuition: \$495.00**
Start Date: 04/06/26 **Class Type: Online**
End Date: 06/26/26

Class ID: 38524 **Tuition: \$495.00**
Start Date: 06/01/26 **Class Type: Online**
End Date: 08/28/26

BOOKKEEPING CERTIFICATE

How do you manage the finances of a business? Whether you are an entrepreneur, running a family business, or just looking to advance your career and add to your skill set, this Bookkeeping Certificate will provide you with the knowledge needed to measure, and manage, the financial health of your business. This program focuses on cash basis accounting. No one will care more about the financial health of your business than you! It's imperative that you understand how the process works and are able to complete the accounting cycle accurately and in a timely fashion. Even if you plan to outsource your bookkeeping needs, you should still understand how the process works. No one should be clueless when it comes to the finances of their business. Three one-month courses.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38218 **Tuition: \$495.00**
Start Date: 04/06/26 **Class Type: Online**
End Date: 06/26/26

Class ID: 38545 **Tuition: \$495.00**
Start Date: 06/01/26 **Class Type: Online**
End Date: 08/28/26

BOOKKEEPING FOR NONPROFITS CERTIFICATE

Nonprofit bookkeeping fundamentally differs from business bookkeeping. Delve into fund accounting. Learn how to record transactions with a focus on how money filters into a nonprofit organization and how you track the spending of those funds. Become proficient in how to prepare financial statements for nonprofits as well as a cash flow statement. Nonprofits make up America's third largest workforce. It is important to understand how to handle bookkeeping procedures for this unique type of organization.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38218 **Tuition: \$495.00**
Start Date: 04/06/26 **Class Type: Online**
End Date: 06/26/26

Class ID: 38567 **Tuition: \$495.00**
Start Date: 06/01/26 **Class Type: Online**
End Date: 08/28/26

BEGINNING CONVERSATIONAL SPANISH

Designed for beginners, we will have you speaking and reading Spanish in no time. You will practice the basic building blocks of the language and common idiomatic expressions. You will know enough vocabulary and grammar for simple conversations, and you will learn how to ask and answer questions. Whether you speak some Spanish and need a refresher, or no Spanish, you will complete the course with the skills to communicate in Spanish.

Agenda

- Unit 1: The Alphabet: Vowels and Consonants -Ser and Estar
-How to Ask Questions -Vocabulary
- Unit 2: Colors, Countries and Numbers -Colors -Countries and Nationalities -Numbers
- Unit 3: More Vocabulary -Telling Time -The Calendar -More Vocabulary
- Unit 4: Expressions -Tener: To have -Vocabulary and expressions with Tener -Estar: To Be
- Unit 5: Conjugation -Conjugation of Regular Verbs -AR Verbs -ER Verbs -IR Verbs
- Unit 6: Irregular Verbs -Hay -Irregular Verbs Present Tense -Stem-Changing Verbs
- Unit 7: The Near Future -The Near Future -Vocabulary
- Unit 8: Present Progressive -More AR Verbs -Vocabulary -Present Progressive.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38170 **Tuition: \$290.00**
Start Date: 04/06/26 **Class Type: Self-paced**
End Date: 05/29/26

Class ID: 38548 **Tuition: \$290.00**
Start Date: 06/01/26 **Class Type: Online**
End Date: 07/31/26

SELF-STUDY: CERTIFICATE IN ACCOUNTING AND FINANCE FOR NON-FINANCIAL MANAGERS

Self-Study: Start anytime, end anytime! Every successful person in the workplace utilizes financial information to aid in effective decision making. The Certificate in Accounting and Finance for Non-Financial Managers explains the financial concepts and accounting processes used in most businesses and will provide practical techniques that will increase your effectiveness and career. First, get a foundation to understand the seven steps in the accounting cycle and use financial information in decision making. Come away with the knowledge to analyze resource allocation and evaluate financial performance. Then find out what you need to know about cash. Cash is the non-financial manager who really makes a difference in the day-to-day cash activities. Discover how to maximize cash flow, learn the importance of cash, and find out your role in cash flow success. Finally, acquire advanced knowledge of the financial information that drives your organization. See how business reports are assessed and analyzed. An understanding of this information will help you make smart decisions when it comes to budgeting, setting goals, and assessing performance within your own area of influence. Three one-month courses.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38918 **Tuition: \$495.00**
Start Date: upon registration
End Date: upon registration



UNDERSTANDING DEBITS & CREDITS

In this course, you will learn about the accounting equation and the five categories involved in every business (Assets, Liabilities, Owner's Equity, Revenue, and Expenses). Every financial transaction fall into one or more of these categories. Learn how to create a chart of accounts that meet the needs of your business. You will learn how double entry bookkeeping works and the process of recording debits and credits. This course will show you how to identify, analyze, and record transactions using journal entries under the cash-based accounting method.

Agenda

- Unit 1: The Accounting Equation and Categories · The Accounting Equation · The Five Accounting Categories · The Chart of Accounts · Account Placement · Activity ~ Categorizing Accounts · Cash Basis Accounting vs. Accrual Basis Accounting
- Unit 2: Debits and Credits · T-Accounts · Debits and Credits · Double Entry Bookkeeping · Analyze Financial Activities (Transactions)
- Unit 3: Assets, Liabilities, and Owner's Equity · Recording Transactions for Assets · Recording Transactions for Liabilities · Recording Transactions for Owner's Equity
- Unit 4: Revenue and Expenses · Recording Transactions for Revenue · Recording Transactions for Expenses · Activity ~ Recording Transactions.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38161 **Class Type: Online**
Start Date: 04/06/26 **Times: 24/7**
End Date: 05/01/26 **Tuition: \$195.00**

Class ID: 38544 **Class Type: Online**
Start Date: 06/01/26 **Times: 24/7**
End Date: 06/26/26 **Tuition: \$195.00**

CERTIFICATE IN QUICKBOOKS ONLINE

Save time, track money, and get important insights with QuickBooks Online. QuickBooks Online is the leading online accounting platform. It is the preferred choice for small business managers, owners, bookkeepers, and accounting professionals. There are patches and regular automatic upgrades to the software. Get a comprehensive understanding of QuickBooks Online. Then learn how to work with more advanced QuickBooks Online topics.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38176 **Tuition: \$395.00**
Start Date: 04/06/26 **Class Type: Self-paced**
End Date: 05/29/26

Class ID: 38550 **Tuition: \$395.00**
Start Date: 06/01/26 **Class Type: Self-paced**
End Date: 07/31/26

PODCASTING

Businesses are turning to podcasts to grow their brand and connect with customers. People with a niche hobby are turning podcasts into a business. Podcasting is experiencing rebirth as mobile devices are everywhere. The intimate nature of the audio medium allows potential clients to get to know who you are and determine if you are the kind of company with which they want to do business. Learn how to take your business or hobby and turn it into a podcast. This step-by-step class will take you from start to finish and cover the required elements needed to get your show online. Come to class with your idea and end your show online for all to hear.

Agenda

- Unit 1: Starting a Podcast for Businesses or Pleasure What is a podcast and how it works Finding your target audience and goals What type of podcast will work for your clients: interview style, panel discussions, host lectures How long your show should be and what should you call it What realistic expectations and options are for the total number of shows you will produce Including Audio and Video options of your shows
- Unit 2: Setting-up your Show Best equipment for you (microphones, computers, headphones, mixing boards) - budget options as well as full professional set up Finding audio files to make the "bumpers" for your show Options for editing files on a mac or PC Where to host your show files and setting up a website Submitting to iTunes, Stitcher and other podcast directories
- Unit 3: Recording Your Podcast How to set up a studio in your home What is a good on-the-go podcast set up? Talking to others outside of your business Tips on recording your podcast for good audio quality Setting up simple camera and lights if you are incorporating video
- Unit 4: Marketing and Promoting Your Podcast Getting the word out about your show Making money with subscriptions Building a community around your podcast Reaching current AND new clients How to use your podcast to grow your leadership position in your industry Being an effective marketer without being an obnoxious sales person.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38109 **Tuition: \$245.00**
Start Date: 04/06/26 **Class Type: Self-paced**
End Date: 05/01/26

Class ID: 38521 **Tuition: \$245.00**
Start Date: 06/01/26 **Class Type: Self-paced**
End Date: 06/26/26

CERTIFICATE IN ACCOUNTING & FINANCE FOR NON-FINANCIAL MANAGERS

Every successful person in the workplace utilizes financial information to aid in effective decision making. The Certificate in Accounting and Finance for Non-Financial Managers explains the financial concepts and accounting processes used in most businesses and will provide practical techniques that will increase your effectiveness and career. First, get a foundation to understand the seven steps in the accounting cycle and use financial information in decision making. Come away with the knowledge to analyze resource allocation and evaluate financial performance. Then find out what you need to know about cash. Cash is the non-financial manager who really makes a difference in the day-to-day cash activities. Discover how to maximize cash flow, learn the importance of cash, and find out your role in cash flow success. Finally, acquire advanced knowledge of the financial information that drives your organization. See how business reports are assessed and analyzed. An understanding of this information will help you make smart decisions when it comes to budgeting, setting goals, and assessing performance within your own area of influence.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38113 **Tuition: \$495.00**
Start Date: 04/06/26 **Class Type: Self-paced**
End Date: 6/26/26

Class ID: 38523 **Tuition: \$495.00**
Start Date: 06/01/26 **Class Type: Self-paced**
End Date: 08/28/26

INTERMEDIATE AI

Dive deeper into the fascinating world of artificial intelligence. Explore machine learning algorithms, natural language processing, and neural networks, while gaining hands-on experience with popular AI frameworks and tools. Take your AI expertise to the next level.

Class ID: 38202 **Tuition: \$245.00**
Start Date: 05/04/26 **Class Type: Self-paced**
End Date: 05/26/26

Class ID: 38973 **Tuition: \$245.00**
Start Date: 07/06/26 **Class Type: Self-paced**
End Date: 07/31/26

AI CERTIFICATE

Give your organization a competitive advantage with Artificial Intelligence (AI). And position yourself in an emerging knowledge of specialty and growth areas. Explore what AI can do to reduce costs, gather more and better business data, automate time-consuming tasks, improve efficiency, lower human error, reallocate staff time for higher priority functions, and more. Then master the concepts and fundamental techniques of implementing AI. Finally, develop an AI plan and strategy to deliver results for your workplace. Walk away with the knowledge and confidence to help lead your organization into this exciting new area of business expertise.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38197 **Tuition: \$495.00**
Start Date: 04/06/26 **Class Type: Self-paced**
End Date: 06/26/26

Class ID: 38559 **Tuition: \$495.00**
Start Date: 06/01/26 **Class Type: Self-paced**
End Date: 08/28/26

AI PLANNING & STRATEGIES

Develop effective AI strategies to solve complex problems across various industries. Gain practical insights into how AI can be harnessed to enhance efficiency and drive innovation. By the end of the course, you will have the skills to create robust AI planning solutions that can adapt to dynamic environments and meet organizational goals.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38198 **Tuition: \$245.00**
Start Date: 04/06/26 **Class Type: Self-paced**
End Date: 05/01/26

Class ID: 38560 **Tuition: \$245.00**
Start Date: 06/01/26 **Class Type: Self-paced**
End Date: 06/26/26

Class ID: 38972 **Tuition: \$245.00**
Start Date: 08/03/26 **Class Type: Self-paced**
End Date: 08/28/26

CODING CERTIFICATE

Coding is becoming one of the most in-demand skills in the workplace today. As a result, coding has become a core skill that bolsters one's chances for becoming a higher value to organizations. The highest demand is for programming languages with broad applicability. Begin by getting introduced to the basics of computer programming and various programming languages. Then go to the next level and acquire all the basics of HTML and CSS. You will learn the relationship between these two industry-standard web page coding languages and the step-by-step process of hand coding and building web pages. Finally, discover the advanced features of CSS and learn how to use this very powerful language. Three one-month courses.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38156 **Tuition: \$595.00**
Start Date: 04/06/26 **Class Type: Self-paced**
End Date: 06/26/26

Class ID: 38542 **Tuition: \$595.00**
Start Date: 06/01/26 **Class Type: Self-paced**
End Date: 08/28/26

DIGITAL MARKETING CERTIFICATE

Come get a fundamental yet advanced introduction to eMarketing, including improving email promotions, analyzing your website traffic, doing search engine optimization, and how to successfully employ online advertising. Relevant for any type of organization, including businesses, companies, non-profits, and government agencies. No eMarketing experience or expertise is necessary. If you are already at an advanced level, your instructors are experts and can provide the latest most advanced information and answer your toughest questions. Three one-month courses.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38156 **Tuition: \$495.00**
Start Date: 04/06/26 **Class Type: Self-paced**
End Date: 06/26/26

Class ID: 38518 **Tuition: \$495.00**
Start Date: 06/01/26 **Class Type: Self-paced**
End Date: 08/28/26

SELF-STUDY: DIGITAL MARKETING CERTIFICATE

Self-Study: Start anytime, end anytime! Come get a fundamental yet advanced introduction to eMarketing, including improving email promotions, analyzing your web site traffic, doing search engine optimization, and how to successfully employ online advertising. Relevant for any type of organization, including businesses, companies, non-profits, and government agencies. No eMarketing experience or expertise is necessary. If you are already at an advanced level, your instructors are experts and can provide the latest most advanced information and answer your toughest questions. Three one-month courses.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38921 **Tuition: \$495.00**
Start Date: upon registration **Class Type: Self-paced**
End Date: upon registration

GRAPHIC DESIGN FOUNDATION CERTIFICATE

Throughout history, from the earliest carvings in stone to today's digital designs, graphic design has been the foundation of effective visual communication. Whether you're designing a logo, building a website, or crafting a magazine layout, the right graphic design can transform your work from ordinary to exceptional. Build the skills to confidently choose the perfect graphic design for any project, creating work that is not only visually stunning but also functionally effective.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38208 **Tuition: \$545.00**
Start Date: 04/06/26 **Class Type: Self-paced**
End Date: 06/26/26

Class ID: 38563 **Tuition: \$545.00**
Start Date: 06/01/26 **Class Type: Self-paced**
End Date: 08/28/26

GRAPHIC DESIGN SOFTWARE ESSENTIALS CERTIFICATE

The Adobe software tools are the leading software for graphic design. Adobe Illustrator is the industry standard computer illustration software. Use Illustrator to draw shapes and design logos, flyers, posters, banners, business cards or any other vector graphics for print or web. Adobe InDesign is the industry standard page-layout program that works with Adobe Illustrator and Photoshop seamlessly. InDesign allows you to create simple to complex multi-page documents such as brochures, flyers, books and magazines. Use Adobe Photoshop to effectively work with selection and editing tools, layers, and masks to edit, retouch and enhance existing images or create your own composite digital artwork. Access to the Adobe software tools required. Three one-month courses.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38154 **Tuition: \$545.00**
Start Date: 04/06/26 **Class Type: Self-paced**
End Date: 06/26/26

Class ID: 38541 **Tuition: \$545.00**
Start Date: 06/01/26 **Class Type: Self-paced**
End Date: 08/28/26

QUICKBOOKS ONLINE LEVEL 1

Get a comprehensive understanding of QuickBooks Online, one of the most popular cloud-based accounting programs and preferred choice for small business managers, owners, bookkeepers and accounting professionals. In four hands-on units you will learn how to use QuickBooks Online to enter sales, purchases, receive and make payments and add inventory.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38178 **Tuition: \$195.00**
Start Date: 04/06/26 **Class Type: Self-paced**
End Date: 05/01/26

Class ID: 38551 **Tuition: \$195.00**
Start Date: 06/01/26 **Class Type: Self-paced**
End Date: 06/26/26

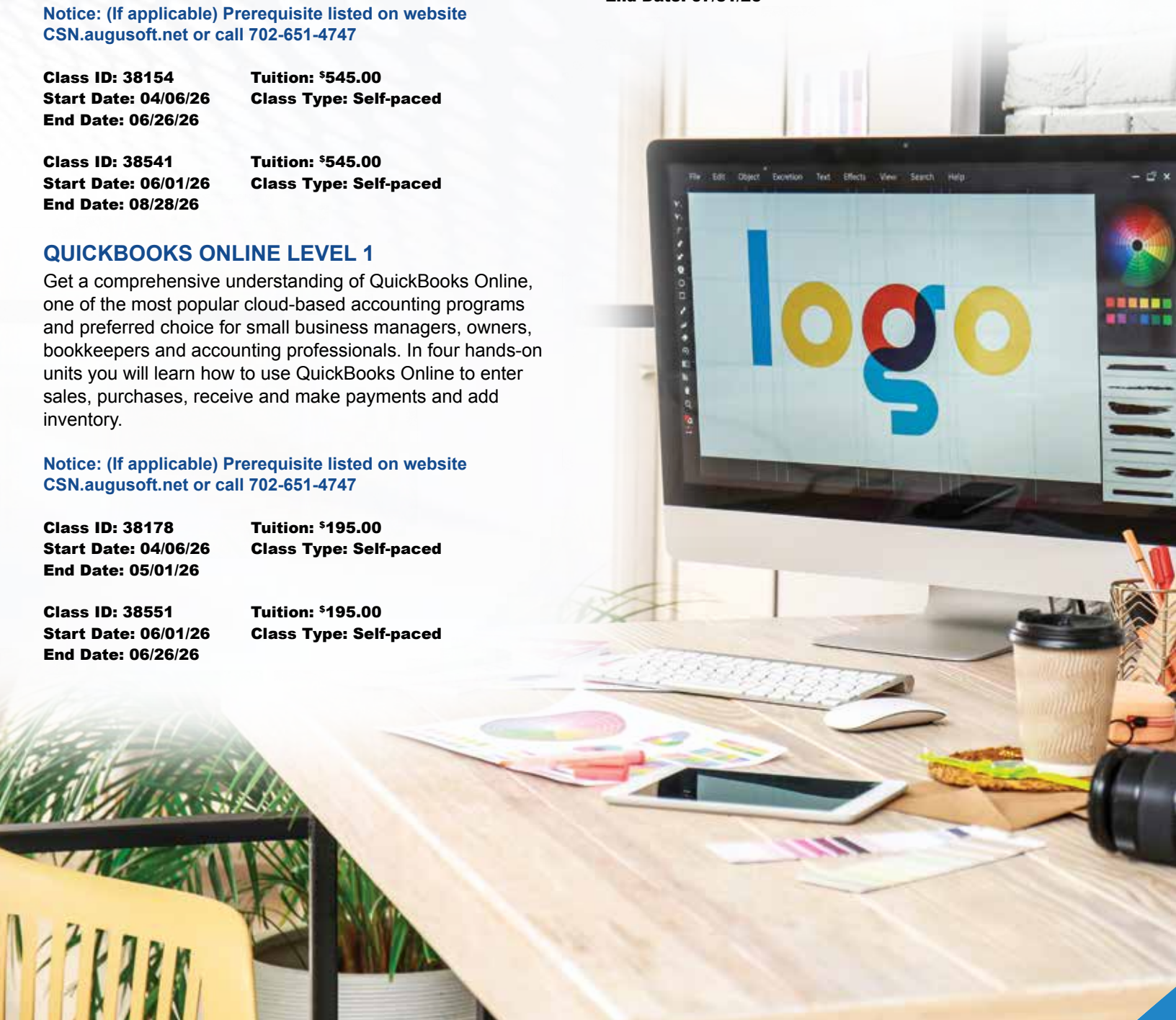
QUICKBOOKS ONLINE LEVEL 2

Now know how to work with more advanced QuickBooks Online topics. Become capable with such skills as how to customize settings, banking, credit cards, foreign currencies, statements for debts collection, using tags and projects. And come away with your Certificate in QuickBooks Online.

Notice: (If applicable) Prerequisite listed on website CSN.augusoft.net or call 702-651-4747

Class ID: 38180 **Tuition: \$195.00**
Start Date: 05/04/26 **Class Type: Self-paced**
End Date: 05/26/26

Class ID: 38541 **Tuition: \$195.00**
Start Date: 07/06/26 **Class Type: Self-paced**
End Date: 07/31/26



EXTRACURRICULAR CLASSES & COURSES

CHESS FUNDAMENTALS

This course introduces students to the fundamentals of chess, including piece movement, basic tactics, opening principles, and simple endgames. Emphasis is placed on strategic thinking, focus, problem solving, & decision-making skills. The course is designed for beginners and welcomes learners of all backgrounds & experience levels. Chessboards will be provided for the class. All worksheets and handouts will be shared digitally.

Requirements / Pre-requisites & Textbook information:
None. No prior chess experience required

Find more information on our website CSN.augusoft.net or call 702-651-4747

Class ID: 38312
Start Date: 07/08/26
End Date: 08/26/26
Tuition: \$84.00

Class Type: In-Person
Times: 6:15PM – 7:15PM
Days: Wednesdays

MANUFACTURING

CNC MILL OPERATOR CAREER TRAINING PROGRAM

This training prepares individuals to meet Nevada manufacturers' need for CNC (Computer Numerical Control) Mill Operators.

The training program consists of hands-on NCLab Automation Technician courses followed by in person hands-on courses that cover Raw Stock to Finished Part, CNC G and M Codes, and Machine Operation courses. Students also learn fundamental tool selection, safety procedures, metrology, and reading drawings.

Students also learn soft skills, including problem solving, attention to detail, critical and logical thinking, perseverance, professional communication, time management, and adaptability that employers look for in new employees. Upon completing the program, graduates have shown that they are able to learn and apply new knowledge and have the skills that their new jobs require. They are also ready to pass industry-recognized certifications that include the ACT Workkeys NCRC (National Career Readiness Certificate), TOSA spreadsheet certificate, ACT WorkKeys Workplace Documents exam, and Haas CNC Mill Certification exam. This program also includes a Career Launch module to help graduates secure great new careers.

Program Prerequisites:
A grade of A or B in the NCLab Career Readiness Assessment.

Requirements:
Trainees need access to a device larger than a phone with an up-to-date internet browser and a stable internet connection. Chromebooks are not recommended.
***Students have three months to complete the online portion starting with the date of enrollment. There is an additional in-person component that may occur after the online self-paced portion is completed. There are multiple cohort options available for this component of the course, to be scheduled independently.**

Find more information about prerequisites and more about the program on our website CSN.augusoft.net or call 702-651-4747.

Get More Information at: <https://nclab.com/CSN-mo/>

*ETPL Approved - Eligible for grant funding

If you want to speak to a specialist, click the link and schedule a call or fill out a Get-In-Touch form

Class ID: 37364
Class Type: Online/ In-person Lab
Start Date: upon registration
Length: 6-month program.
Tuition: \$5,070.00

AUTOMATION TECHNICIAN CAREER TRAINING PROGRAM

Automation is transforming industries like manufacturing, healthcare, transportation, and logistics, creating a high demand for skilled Automation Technicians. This career training program equips graduates with the critical Industry 4.0 automation skills that today's employers are seeking.

In this training program, mandatory and elective courses cover a variety of topics such as Data Handling, Machine Programming, Blueprint Basics, Electronics Fundamentals, PLC Programming, CAD Fundamentals, OSHA-10 Workplace Safety, and more.

Students also learn soft skills that include problem solving, attention to detail, critical and logical thinking, perseverance, professional communication, time management, and adaptability that will serve them well throughout their careers.

Upon completing this program, they have the competencies required to thrive as Automation Technicians and they are prepared to earn industry-recognized certifications including OSHA-10, ETA SET, ACT WorkKeys National Career Readiness Certificate (NCRC), and TOSA Spreadsheet certifications.

Find more information on our website [CSN.augusoft.net](https://www.csn.edu/softnet) or call 702-651-4747

Get More Information at: <https://nclab.com/CSN-mo/>

*ETPL Approved - Eligible for grant funding

If you want to speak to a specialist, click the link and schedule a call or fill out a [Get-In-Touch form](#)

Class ID: 37363

Class Type: Online

Start Date: Upon registration.

Tuition: \$5,070.00

Length: 6-month program

EBIKE/ESCOOTER

These courses are for people that are thinking about riding an e-bike and want to learn more about the machine and how to be safe.

These are free hybrid online/in-person courses to inform, encourage and promote road user safety, focused on e-bikes. The program is designed to engage youth, their parents, and older adults.

OFFERED AT ALL CSN MAIN CAMPUSES

- CSN WEST CHARLESTON CAMPUS
- CSN HENDERSON CAMPUS
- CSN NORTH LAS VEGAS CAMPUS

The course starts with a self-paced national safety training after which students come to an in person session, portion where ideas and concepts will be covered through facilitated discussion and fun activities designed to reinforce key points, answer questions, provide context about Nevada's road safety laws for e-bikes and discuss proper fit and selection of safety gear and where to acquire it locally.

Topics include

- e-bike class designations
- Where they can be ridden
- How to handle traffic
- Taking proper care of the machine and its batteries
 - Charging
 - Storing
 - Signs of issues with the batteries
- Proven strategies to be and stay safe while riding
 - Rules of the Road
 - Safety Equipment on the machine
 - Safety Gear on you

Please reach out to the indicated phone/email for more information or visit our website at: <https://www.csn.edu/softnet/index.cfm?fuseaction=1010> to view class listings and enroll.

BEGINNER COMPUTER SKILLS

Our Beginner Computer Skills Workshops are designed for students with limited experience using technology. These hands-on sessions provide a welcoming and supportive environment to help participants build important digital literacy skills. Students who attend all workshops in a series will receive a certificate. Available in both English and Spanish.

Find more information on our website [CSN.augusoft.net](https://www.csn.edu/ugsoft) or call 702-651-4747

INTERMEDIATE COMPUTER SKILLS

Bilingual English and Spanish workshops to help you learn about the field of IT and practice your digital skills. Join once a week or if you are interested in a specific topic, join on those specific days. These workshops are open to CSN students, staff/faculty, and the community at large so invite your friends and family to enroll! Please check under IT and Digital Skills for the best location for you!

Find more information on our website [CSN.augusoft.net](https://www.csn.edu/ugsoft) or call 702-651-4747

INTRODUCTION TO AI

Ethical Use of ChatGPT for Education and Personal Growth. Learn how to use AI to improve your skills in math, reading, writing, and more. This 6-day series will teach you to study smarter, ask better questions, and use AI responsibly.

Class ID: 38817 **Class Type: In-Person**
Start Date: 05/11/26 **Class Time: 9 AM – 11 AM**
End Date: 05/22/26 **Class Days: Mon, Wed, & Fri**
Tuition: \$0.00

Class ID: 38816 **Class Type: In-Person**
Start Date: 05/11/26 **Class Time: 6 PM – 8 PM**
End Date: 05/22/26 **Class Days: Mon, Wed, & Fri**
Tuition: \$0.00

JOB READY

Career Ready workshops are designed to help students gain the skills needed to enter and succeed in the workforce. The interactive sessions focus on practical tools and strategies to enhance job application, professional communication, and workplace technology skills. Available in both English and Spanish.

Find more information on our website [CSN.augusoft.net](https://www.csn.edu/ugsoft) or call 702-651-4747

CREATED YOUR OWN WEBSITE WITH GOOGLE SITES

Google Sites, a free, user-friendly tool for creating basic websites, is introduced to participants in this quick, practical session. While studying fundamental design concepts to guarantee readability, organization, and aesthetic appeal, learners will construct their own personal or professional website with text, images, and interactive material. Each student will have a live website that they can comfortably share at the end.

Class ID: 38802
Start Date: 05/26/26
End Date: 05/28/26
Tuition: \$0.00

Class Type: In-Person
Class Time: 9 AM – 11 AM
Class Days: Tue, Wed, & Thu

Class ID: 38803
Start Date: 05/26/26
End Date: 05/28/26
Tuition: \$0.00

Class Type: In-Person
Class Time: 6 PM – 8 PM
Class Days: Tue, Wed, & Thu

STANDOUT AND GET HIRED

Looking to land your dream job? The Standout and Get Hired workshop series will equip you with the essential skills to navigate today's job market. Whether you're perfecting your resume, mastering online job searches, or preparing for interviews, these interactive sessions will give you the tools and confidence to succeed.

1. Resume Building
2. Indeed, or Linkin Profile
3. Mock Interview

Class ID: 38804
Start Date: 06/01/26
End Date: 06/05/26
Tuition: \$0.00

Class Type: In-Person
Class Time: 9 AM – 11 AM
Class Days: Mon, Wed, & Fri

Class ID: 38805
Start Date: 06/01/26
End Date: 06/05/26
Tuition: \$0.00

Class Type: In-Person
Class Time: 6 PM – 8 PM
Class Days: Mon, Wed, & Fri

Notice: There is a \$5 registration fee for all Healthcare classes charged at the moment of registration

ACLS ADVANCED CARDIAC LIFE SUPPORT

AHA ACLS RECERTIFICATION

This 8-hour recertification course is designed for licensed healthcare providers seeking renewal of credentialed ACLS training.

Prerequisites:

- Current AHA ACLS Certification card, AHA CPR/BLS for the Healthcare Provider card and must score 84% or higher on AHA Pre-Assessment.
- CEs provided by Nevada Board of Nursing. CME's available upon request.
- Textbooks are required and can be purchased separately at Sahara West Ctr. Please call (702) 651-4495.

To find the schedule and more information, please scan the QR code or call 702-651-4747.

Please check our website for upcoming dates and any changes on days.

Class ID: 38411
One-Day Class: 05/28/26
Tuition: \$99.00

Class Type: In-Person
Class Time: 8 AM – 5 PM
Class Day: Thursday

Class ID: 38412
One-Day Class: 06/25/26
Tuition: \$99.00

Class Type: In-Person
Class Time: 8 AM – 5 PM
Class Day: Thursday

AHA ACLS CERTIFICATION

Advanced Cardiac Life Support (ACLS). This 16-hour course is designed for licensed healthcare providers who direct or participate in the resuscitation of patients both in and out of the hospital. This course enhances the skills necessary for the treatment of arrest and pre-arrest patients through active participation in simulated cases.

Prerequisites:

- AHA CPR/BLS for Healthcare Provider card and Basic EKG certificate or equivalent experience preferred.
- Must receive an 84% or higher on the AHA Preassessment.
- CEs provided by Nevada Board of Nursing.
- CMEs are available upon request.
- Textbooks are required and can be purchased separately at Sahara West Ctr. Please call (702) 651-4322. (18 hours).

To find the schedule and more information, please scan the QR code or call 702-651-4747.

Please check our website for upcoming dates and any changes on days.

Class ID: 38417
One-Day Class: 05/29/26
Tuition: \$199.00

Class Type: In-Person
Class Time: 8 AM – 5 PM
Class Day: Friday

Class ID: 38412
One-Day Class: 06/26/26
Tuition: \$199.00

Class Type: In-Person
Class Time: 8 AM – 5 PM
Class Day: Friday

CPR CARDIOPULMONARY RESUSCITATION

AHA ACLS RECERTIFICATION

The BLS for Healthcare Providers Course is designed to provide a wide variety of healthcare professionals with the ability to recognize several life-threatening emergencies, provide CPR, use an AED, and relieve choking in a safe, timely and effective manner. The course is intended for certified or noncertified, licensed, or non-licensed healthcare professionals. This course is intended for healthcare providers such as physicians, nurses, paramedics, emergency medical technicians, respiratory therapists, physical and occupational therapists, physician's assistants, residents, or fellows, or medical or nursing students in training, aides, medical or nursing assistants, police officers, and other allied health personnel.

Students will be provided with the BLS for Healthcare Providers Student Manual as an eBook before the day of class. After successful completion of the course, including both written and skills examination, students will receive a BLS Healthcare Provider Course Completion Card. This completion card is valid for two years.

To find the schedule and more information, please scan the QR code or call 702-651-4747.

Please check our website for upcoming dates.

One-Day Class

Class Type: In-Person

Class Days: Tuesday, Wednesday OR Friday

Class Time: 8 AM -12:30 PM

Tuition: \$69.00

Available Dates:

Class ID: 38356

Class ID: 38379

Class ID: 38754

Class ID: 38755

One-Day Class: 05/05/26

One-Day Class: 05/06/26

One-Day Class: 06/05/26

One-Day Class: 06/17/26

AHA CPR BLS - HCP RECERTIFICATION

This course is American Heart Association approved and designed to recertify current healthcare professionals who have already taken the BLS-HCP Certification course. This course is intended for recertification of current Healthcare Provider Card holders for licensed or non-licensed healthcare professionals such as physicians, nurses, paramedics, emergency medical technicians, respiratory therapists, physical and occupational therapists, physician assistants, and other allied health personnel.

You must bring your current AHA BLS-HCP Student Manual and your current AHA BLS-HCP Card with you to class. After successful completion of the course, including both written and skills examination, students will receive a two-year AHA-CPR Healthcare certification card. Please call (702) 651-4747.

To find the schedule and more information, please scan the QR code or call 702-651-4495 for dates and registration or check our website for upcoming dates.

One-Day Class

Class Type: In-Person

Class Days: Thursday OR Friday

Class Time: 9 AM -12:30 PM

Tuition: \$59.00

Available Dates:

Class ID: 38401

Class ID: 38750

Class ID: 38402

Class ID: 38403

Class ID: 38404

Class ID: 38405

Class ID: 38406

One-Day Class: 05/07/26

One-Day Class: 05/08/26

One-Day Class: 05/14/26

One-Day Class: 05/29/26

One-Day Class: 06/05/26

One-Day Class: 06/11/26

One-Day Class: 06/26/26

AHA CPR - HEART SAVER/AED/ 1ST AID

The American Heart Association Heart saver First Aid with CPR & AED course is designed to meet OSHA requirements. This class teaches basic First Aid, cardiopulmonary resuscitation (CPR), and automated external defibrillator (AED) skills.

This class is intended for designated non-healthcare first responders, organizational safety officers and people who needed certification for regulatory requirements in education, hospitality, food service, et cetera. This class is also for the concerned citizens who wish to be prepared to help family, friends, and neighbors in crisis.

For those who work in the medical field the AHA recommends the BLS for Healthcare Providers course which we do provide at CSN.

All students who attend class will be provided the Heart saver First Aid with CPR & AED Student Workbook which includes:

- Heart saver Student CD
- Adult CPR & AED Reminder Card
- Child & Infant CPR & AED Reminder Card
- Heart saver First Aid Quick Reference Guide

During the course, an AHA Instructor conducts video-based lessons and works with students to complete their First Aid, CPR and AED skills practice and CPR and AED skills testing. Students who successfully demonstrate skills in class will receive an American Heart Association Heart saver First Aid with CPR & AED Course Completion Card. This completion card is valid for two years.

To find the schedule and more information, please scan the QR code or call 702-651-4495 for dates and registration or check our website for upcoming dates.

One-Day Class

Class Type: In-Person

Class Days: Thursday OR Friday

Class Time: 9 AM –12:30 PM

Tuition: \$59.00

Available Dates:

Class ID: 38401

One-Day Class: 05/07/26

Class ID: 38750

One-Day Class: 05/08/26

Class ID: 38402

One-Day Class: 05/14/26

Class ID: 38403

One-Day Class: 05/29/26

Class ID: 38404

One-Day Class: 06/05/26

Class ID: 38405

One-Day Class: 06/11/26

Class ID: 38406

One-Day Class: 06/26/26

PALS PEDIATRIC ADVANCED LIFE SUPPORT

AHA PALS - CERTIFICATION

Pediatric Advanced Life Support (PALS). This 16-hour course is designed for licensed healthcare providers who initiate and direct advanced life support in pediatric emergencies. This course enhances your knowledge and skills to better recognize and treat critically ill infants and children.

Prerequisites:

- **AHA CPR/BLS for Healthcare Provider card and Basic EKG certificate or equivalent experience preferred.**
- **Must receive an 84% or higher on AHA Pre-Assessment. CEs provided by the NV Board of Nursing. CME's available upon request.**
- **Textbook is required and can be purchased separately at the Sahara West Ctr.**

If you have questions about the curriculum, please call (702) 651-4322.

To find the schedule and more information, please scan the QR code or call 702-651-4495 or please check our website for upcoming dates and any changes on days.

Class ID: 38427

Class Type: In-Person

One-Day Class: 06/05/2026

Class Time: 8 AM –5:00 PM

Tuition: \$199.00

Class Days: Friday

AHA PALS RECERTIFICATION

This 8-hour recertification course is designed for participants seeking renewal of credentialed PALS training.

Prerequisites:

- **Current AHA CPR/BLS for HCP card, current AHA PALS certification card, and receive an 84% or higher on the AHA reassessment.**
- **CEs provided by the NV Board of Nursing & CME approved in partnership with UMC Medical Education. CMEs are available upon request.**
- **The textbook is required and can be purchased separately at Sahara West Center.**

If you have questions about the curriculum, please call (702) 651-4322.

To find the schedule and more information, please scan the QR code or call 702-651-4495 or please check our website for upcoming dates and any changes on days.

One-Day Class

Class Type: In-Person

Class Days: Thursdays

Class Time: 8 AM –5:00 PM

Tuition: \$99.00

Available Dates:

Class ID: 38423

One-Day Class: 05/07/26

Class ID: 38424

One-Day Class: 06/04/26

HEALTHCARE DEVELOPMENT

HEALTH ASSISTANT RECERTIFICATION EXAM SCHOOL

Recertification for Exam for School Health Assistant active Certification holders.

Please reach out to indicated Healthcare contacts for more information and availability or visit our website to view available classes.

Class ID: 38620
Start Date Upon Registration
Tuition: \$50.00

IV CERTIFICATION FOR LPNs

Obtain the required information and practical experience for the LPN to start the IV Certification process in Nevada. An additional 10 hours of clinical experience will be provided through a simulation lab. The class will be held at Sahara West Center. CEs provided by NSBN. (40 Hours).

Please reach out to indicated Healthcare contacts for more information and availability or visit our website to view available classes.

Class ID: 39000 **Class Type: In-Person**
Start Date: 07/18/2026 **Class Time: 8 AM –7:00 PM**
End Date: 07/21/2026 **Class Days: Sat, Sun, Mon, & Tue**
Tuition: \$599.00

P.I.C.C. LINE INSERTION CLASS (PERIPHERALLY INSERTED CENTRAL CATHETERS)/MIDLINE INSERTION & ULTRASOUND GUIDED PICC)

P.I.C.C. Line Insertion Class (Peripherally Inserted Central Catheters). This two-day class will cover the correct vascular access device, the insertion of the device via ultrasound, and the management of the line once it is inserted and stabilized using the vascular access system. The instructor will provide the text and equipment. Skills checklist will be completed for PICC & Midline insertions.

Please reach out to indicated Healthcare contacts for more information and availability or visit our website to view available classes.

Two-Day Class
Class Type: In-Person
Class Days: Thursdays & Fridays
Class Time: 8 AM –6:00 PM
Tuition: \$600.00

Available Dates:
Class ID: 38442 **Class Dates: 05/28/26 - 05/29/2026**
Class ID: 38998 **Class Dates: 08/06/26 - 08/07/2026**

IV THERAPY FOR EMERGENCY ROOM TECHNICIAN/MEDICAL ASSISTANT

Students will receive a skill check list validating IV proficiency. IV Standards of Care will be presented, peripheral IV care/ maintenance: IV starts. Venous lab sampling will also be presented to include order of the draw, safety for the patient and the technician, patient education regarding venous lab sampling. Pediatric IV guidelines will also be presented, and IV skill will also be validated. The course will be approved for CSN .75 CEU's.

Please reach out to indicated Healthcare contacts for more information and availability or visit our website to view available classes.

One-Day Class
Class Type: In-Person
Class Days: Thursdays & Fridays
Class Time: 8 AM –6:00 PM
Tuition: \$200.00

Available Dates:
Class ID: 38440 **One-Day Class: 05/15/26**
Class ID: 38441 **One-Day Class: 05/30/26**
Class ID: 39002 **One-Day Class: 06/12/26**
Class ID: 39003 **One-Day Class: 06/20/26**
Class ID: 39004 **One-Day Class: 06/26/26**
Class ID: 39005 **One-Day Class: 07/11/26**
Class ID: 39006 **One-Day Class: 07/24/26**
Class ID: 39007 **One-Day Class: 08/15/26**
Class ID: 39008 **One-Day Class: 08/28/26**



BASIC EKG

This course is designed for monitor-telemetry tech positions in a hospital setting. Participants will receive theoretical and practical application time identifying normal EKG rhythms vs. lethal and potentially lethal rhythms seen in the ICU setting. Upon successful completion of this course, the student will be awarded a certificate of completion. Students must attend all four sessions to acquire the continuing education hours.

Notice: Online students can pick up the calipers at Sahara West Center.

Please reach out to indicated Healthcare contacts for more information and availability or visit our website to view available classes.

*ETPL Approved - Eligible for grant funding

4-Day Class

Class Type: In-Person

Class Days: Mon & Tue OR Wed & Thu

Class Time: 5 PM -9:00 PM

Tuition: \$230.00

Available Dates:

Class ID: 38450	Class Dates: 05/11/26 - 05/19/26
Class ID: 38455	Class Dates: 05/13/26 - 05/21/26
Class ID: 38984	Class Dates: 06/08/26 - 06/16/26
Class ID: 38985	Class Dates: 06/10/26 - 06/18/26
Class ID: 38986	Class Dates: 07/06/26 - 07/14/26
Class ID: 38992	Class Dates: 07/08/26 - 07/16/26
Class ID: 38987	Class Dates: 08/17/26 - 08/25/26
Class ID: 38993	Class Dates: 08/19/26 - 08/27/26

HEALTH CAREERS

COMMUNITY HEALTH WORKER TRAINING (CHW)

Become a frontline public health worker to make a difference in your community and facilitate access to community services in necessary resources such as housing, food, education, employment, and healthcare access.

Evaluate a client's needs and create plans to address them.

Case management with documentation and reporting requirements

Impact of culture and socio-economic status on an individual's health

Communication strategies

Navigate Nevada health care systems and reduce barriers to services.

Identify community resources.

Includes:

- Certificate of Course Completion
- Mental Health First Aid Certification
- CPR/ First Aid Certification

Please call (702) 651-4452 or (702) 651-4031 for further information. New students interested in learning more about Community Health Worker Training can call (702)651-4495 or email ahahealth@CSN.edu

DIALYSIS PATIENT CARE TECHNICIAN

This is a 15-week program that prepares students for a successful career as a Dialysis Patient Care Technician (PCT). This course will cover a minimum of 100 hours of didactic/ Lab & 210 hours of clinical experience based on the National Accreditation for Nephrology Technician (NANT) organization guidelines. Upon successful completion of this course, the student will be awarded a certificate of completion. Participants will then be eligible to apply for the national certification exam.

New students interested in learning more about Dialysis Patient Care Technician can call (702)651-4495 or email ahahealth@CSN.edu.

*ETPL Approved - Eligible for grant funding

Class ID: 38459

Start Date: 05/04/2026

End Date: 08/21/2026

Tuition: \$8,400.00

Class Type: In-Person

Class Time: 5 PM -9:00 PM

Class Days: Monday through Friday

SCHOOL HEALTH ASSISTANT TRAINING (SHA)

The School Health Assistant training course provides enhanced health care education as it relates to the duties and tasks performed by School Health Assistants in the Health Office setting at Clark County School District schools. The SHA course includes 75 hours of instruction in a 4-week course that combines online (virtual) instruction and in-person (live) skills training. Lesson quizzes and skills of pass-offs are used to ensure existing and newly hired FASAs are competent with the knowledge and skills needed to successfully fulfill the job responsibilities of a SHA at CCSD.

Please call (702) 651-4770 for further information. New students interested in learning more about School Health Assistant Training can call (702)651-4495 or email ahahealth@CSN.edu.

*ETPL Approved - Eligible for grant funding

Class ID: 38459

Start Date: 05/04/2026

End Date: 08/21/2026

Tuition: \$8,400.00

Class Type: In-Person

Class Time: 5 PM -9:00 PM

Class Days: Monday through Friday

MANUFACTURING

MANUFACTURING TECHNICIAN I

The College of Southern Nevada's (CSN) Division of Workforce & Economic Development (DWED) offers a training program that is designed to provide foundational manufacturing skills for local employers and to meet the training requirements for the manufacturing industry. Training will involve a hybrid of online, in-class and hands on experiences. Our goal is to certify those who demonstrate mastery of the core competencies as a manufacturing technician.

Manufacturing Technician I

Learning Outcomes:

- Industrial Safety and Interpersonal Skills
- Electrical Fundamentals, Control Systems, and Sensors Technology
- Motor Control and VFD Technology
- Fluid Power Fundamentals
- Hand, Power, and Measurement Tools
- Mechanical Drives Systems and Machine Operation Fundamentals

CSN Certificate: Manufacturing Technician I

*Optional Certificate: SACA- Motor Control Systems

Training details & requirements:

Duration: 156 hours

Schedule: Tue, Wed, Thu, 4hrs/day - Friday is optional
(Open lab or make up classes)

Hours: 8:30am to 12:30pm

Student Capacity: 10 max, 4 min

Location: 2409 Las Verdes St, Las Vegas, NV 89102
Building A

Training: In person / Online tasks

Prerequisite: NONE

Required material: Notebook and pen. Hands-on skills guides will be provided to students.

Dress code: Long pants and closed shoes.

To find the schedule and more information, please scan the QR code or call 702-651-4747. Please check our website for upcoming dates.

*ETPL Approved - Eligible for grant funding

Class ID: 38245 **Class Type: In-Person**
Start Date: 06/09/2026 **Class Time: 5 PM -9:00 PM**
End Date: 09/22/2026 **Class Days: Tue, Wed, & Thu**
Tuition: \$8,850.00

INDUSTRIAL SAFETY & INTERPERSONAL SKILLS

This course is designed to provide students with a thorough understanding of industrial safety practices and essential interpersonal skills. The curriculum covers key topics such as workplace organization, fire and electrical safety, work area safety, equipment safety, personal protective equipment (PPE), team concepts, communication skills, and conflict resolution. Through a blend of theoretical knowledge and practical exercises, students will be prepared to create safer work environments and foster effective teamwork.

Prerequisite: NONE

Required material: Notebook and pen. Hands-on skills guides will be provided to students.

Dress code: Long pants and closed shoes.

Topics covered in this class are:

- Organization of the Workplace using the 5S Methodology
- Safety Measures for Fire and Electrical Hazards
- Ensuring Safety in Work Areas
- Safety Protocols for Equipment Use
- Different Types of Personal Protective Equipment (PPE)
- Principles of Teamwork
- Effective Communication Abilities
- Managing and Resolving Conflicts

Objectives

After completing this class student will be able to demonstrate or perform the following:

- Apply the 5S methodology to enhance workplace organization and efficiency.
- Identify and mitigate fire and electrical hazards.
- Ensure safety in various work areas.
- Operate and maintain equipment safely.
- Select and use appropriate personal protective equipment (PPE).
- Understand and apply team concepts to improve collaboration.
- Communicate effectively with colleagues and supervisors.
- Resolve conflicts and build positive working relationships.

To find the schedule and more information, please scan the QR code or call 702-651-4747.

Class ID: 38299 **Class Type: In-Person**
Start Date: 05/05/2026 **Class Time: 8:30 AM -12:30 PM**
End Date: 05/13/2026 **Class Days: Tue, Wed, & Thu**
Tuition: \$900.00

Class ID: 38301 **Class Type: In-Person**
Start Date: 06/23/2026 **Class Time: 5 PM 9 PM**
End Date: 07/01/2026 **Class Days: Tue, Wed, & Thu**
Tuition: \$900.00

FUNDAMENTALS OF ELECTRICITY FOR YOUNG PEOPLE

Spark curiosity with a fun, hands-on introduction to electricity. Learners build mini-circuits on a reusable protoboard—like LEGO for electronics—using a safe 9V battery. Through quick experiments and creative challenges, students discover voltage, current, resistance, switches, bulbs, buzzers, motors, batteries among others, then combine parts to design their own gadget to demo on the final day

Audience: Kids & young people (recommended ages 8–14).
Format: Hands-on, after-school workshop using 9V batteries and plug-in “LEGO-style” breadboards (no soldering).
Total time: 12 hours (8 sessions × 1.5 hours).
Prerequisites: None—just curiosity!

You'll learn to:

- Use a breadboard to connect parts without soldering
- Read simple circuit diagrams (symbols for battery, lamp, resistor, switch, etc.)
- Explain voltage, current, and resistance at a beginner level (Ohm's Law lite)
- Build a basic series/parallel circuits
- Safely power a circuit with a 9V battery
- Design and present a small original project

Projects & activities:

Final mini project: student choice (decorative lamp, simple game buzzer, or creative invention)

Safety & materials:

All components are classroom-safe (9V battery power).

Goggles and battery-handling rules provided. A shared kit includes breadboard, jumper wires, bulbs, resistors, switches, small motor, and buzzer.

Certificate of Participation (CSN):

Fundamentals of Electricity for Young People

Training details & requirements:

Duration: 12 hours

Schedule: Tuesday, Thursday, 1.5 hrs./day

Hours: 3:30pm to 5:00pm

Student Capacity: 10 max, 4 min

Location: 1099 C St., Las Vegas, NV 89106

Training: In person

Prerequisite: NONE

Required material: Notebook and pen. Hands-on skills guides will be provided to students.

Dress code: Long pants and closed shoes.

To find the schedule and more information, please scan the QR code or call 702-651-4747.

Class ID: 38338 **Class Type:** In-Person
Start Date: 05/05/2026 **Class Time:** 3:30 PM –5:00 PM
End Date: 05/28/2026 **Class Days:** Tue & Thu
Tuition: \$570.00

Class ID: 38339 **Class Type:** In-Person
Start Date: 06/02/2026 **Class Time:** 3:30 PM –5:00 PM
End Date: 06/25/2026 **Class Days:** Tue & Thu
Tuition: \$570.00

ELECTRICAL FUNDAMENTALS, CONTROL SYSTEMS, & SENSORS TECHNOLOGY

This course provides a comprehensive introduction to electrical fundamentals, control systems, and sensor technology. It covers essential topics such as basic electrical circuits, electrical measurements, inductance and capacitance, power in electrical circuits, control transformers, electrical control diagrams, control logic circuits, relay control circuits, and electronic sensors. The course combines theoretical knowledge with practical applications to prepare students for careers in electrical engineering and related fields.

Prerequisite: Take an industrial safety knowledge test

Required material: Notebook and pen. Hands-on skills guides will be provided to students.

Dress code: Long pants and closed shoes

Topics covered in this class are:

- Fundamentals of AC and DC Electrical Circuits
- Techniques for Electrical Measurements
- Principles of Inductance and Capacitance
- Electrical Circuit Power Analysis
- Function and Use of Control Transformers
- Understanding Electrical Control Diagrams
- Understanding Control Logic Circuits
- Creating Relay Control Circuits
- Basics of Electronic Sensors (inductive, capacitive, magnetic, and photoelectric)
- Applications of Electronic Sensors

Objectives

After completing this class student will be able to demonstrate or perform the following:

- Understand and analyze basic AC and DC electrical circuits.
- Perform accurate electrical measurements.
- Explain the principles of inductance and capacitance.
- Calculate power, current, resistance and voltage in electrical circuits.
- Understand the function and application of control transformers.
- Interpret electrical control diagrams and basic circuits.
- Analyze control logic and relay control circuits.
- Understand the basics of electronic sensors and their applications.

To find the schedule and more information, please scan the QR code or call 702-651-4747.

*ETPL Approved - Eligible for grant funding

Class ID: 38305 **Class Type:** In-Person
Start Date: 05/14/2026 **Class Time:** 8:30 AM –12:30 PM
End Date: 06/11/2026 **Class Days:** Tue, Wed, & Thu
Tuition: \$2,100.00

MOTOR CONTROL & VFD TECHNOLOGY

This course covers the fundamentals of motor control and variable frequency drive (VFD) technology. It covers essential topics such as electric motor control, manual motor control and overload protection, control relays and motor starters, reversing motor control, automatic input devices, and AC variable frequency drives. The course combines theoretical knowledge with practical applications to prepare students for careers in industrial automation and motor control systems

Prerequisite: Take a basic electrical and safety knowledge test
Required material: Notebook and pen. Hands-on skills guides will be provided to students.
Dress code: Long pants and closed shoes.

Objectives

After completing this class student will be able to demonstrate or perform the following:

- Understand the fundamentals of electric motor control.
- Implement manual motor control and overload protection techniques.
- Utilize control relays and motor starters effectively.
- Understand and connect reversing motor control circuits.
- Integrate automatic input devices into motor control systems.
- Understand the principles and applications of AC variable frequency drives (VFDs).
- Control speed and torque using VFDs.

To find the schedule and more information, please scan the QR code or call 702-651-4747.

*ETPL Approved - Eligible for grant funding

Class ID: 38312 **Class Type: In-Person**
Start Date: 06/16/2026 **Class Time: 8:30 AM –12:30 PM**
End Date: 07/01/2026 **Class Days: Tue, Wed, & Thu**
Tuition: \$1,800.00

Class ID: 38314 **Class Type: In-Person**
Start Date: 08/04/2026 **Class Time: 5:00 PM –9:00 PM**
End Date: 08/19/2026 **Class Days: Tue, Wed, & Thu**
Tuition: \$1,800.00

FLUID POWER FUNDAMENTALS

This course provides a comprehensive introduction to fluid power systems, focusing on both pneumatic and hydraulic technologies. Students will learn about the principles, components, and applications of fluid power systems, including basic circuits and power systems. The course combines theoretical knowledge with practical exercises to prepare students for careers in industrial automation and fluid power engineering.

Prerequisite: Take an industrial safety knowledge test
Required material: Notebook and pen. Hands-on skills guides will be provided to students.
Dress code: Long pants and closed shoes.

Topics covered in this class are:

- Introduction to Fluid Power Technology
- Pneumatic Power Systems and Components
- Fundamental Pneumatic Circuit Design
- Hydraulic Power Systems and Components
- Fundamental Hydraulic Circuit Design
- Pneumatic and Hydraulic Actuators (cylinders and motors)

Objectives

After completing this class student will be able to demonstrate or perform the following:

- Define what fluid power is, and its characteristics.
- Describe the function and operation of hydraulic pumps, regulator and relief valve.
- Describe the function of the pneumatic compressor, regulator and relief valve.
- Describe the operation and function of quick couplings used in hydraulic and pneumatic systems.
- Describe the function of different directional control valves.
- Connect and operate basic cylinder circuits.
- Describe fluid power symbols and circuit diagrams.
- Describe the relationship between pressure and cylinder force.
- Connect and operate flow control valves and actuators.

To find the schedule and more information, please scan the QR code or call 702-651-4747.

*ETPL Approved - Eligible for grant funding

Class ID: 38321 **Class Type: In-Person**
Start Date: 07/02/2026 **Class Time: 8:30 AM –12:30 PM**
End Date: 07/15/2026 **Class Days: Tue, Wed, & Thu**
Tuition: \$1,300.00

HAND, POWER, & MEASUREMENT TOOLS

This course provides an understanding of various hand tools, power tools, and measurement instruments used in industrial and technical settings. Students will learn about different types of threaded fasteners, wrenches, screwdrivers, portable power tool hazards, battery-operated drill/drivers, and precision measurement tools such as calipers and micrometers. The course combines theoretical knowledge with practical exercises to ensure students can effectively and safely use these tools in real-world applications.

Prerequisite: Take an industrial safety knowledge test

Required material: Notebook and pen. Hands-on skills guides will be provided to students.

Dress code: Long pants and closed shoes.

Topics covered in this class are:

- Hand Tools and Portable Power Tools
- Dimensional Measurement Techniques
- Precision Measurement with Calipers
- Precision Measurement with Micrometer

Objectives

After completing this class student will be able to demonstrate or perform the following:

- Identify and use different types of threaded fasteners.
- Properly use combination wrenches, socket wrenches, and hex key wrenches.
- Select and use the appropriate screwdrivers for various tasks.
- Recognize and mitigate hazards associated with portable power tools.
- Operate battery-operated drill/drivers safely and efficiently.
- Perform dimensional measurements accurately.
- Use calipers and micrometers for precise measurements.

To find the schedule and more information, please scan the QR code or call 702-651-4747.

*ETPL Approved - Eligible for grant funding

Class ID: 38837 **Class Type: In-Person**
Start Date: 05/07/2026 **Class Time: 5:00 PM – 9:00 PM**
End Date: 05/14/2026 **Class Days: Tue, Wed, & Thu**
Tuition: \$950.00

MECHANICAL DRIVES SYSTEMS & MACHINE OPERATION FUNDAMENTALS

This course provides a comprehensive introduction to mechanical drive systems and the fundamentals of machine operation, with a focus on mechatronic applications. Students will learn about mechanical drive systems, blueprint reading, fasteners, power transmission systems, shaft drives, and the principles of machine operation in mechatronic systems. The course combines theoretical knowledge with practical exercises to prepare students for careers in mechanical engineering and industrial automation.

Prerequisite: Take a knowledge test

Required material: Notebook and pen. Hands-on skills guides will be provided to students.

Dress code: Long pants and closed shoes.

Topics covered in this class are:

- Basics of Print Reading
- Multiview Technical Drawings
- Blueprint Dimensions and Annotations
- Fundamentals of Mechanical Drive Systems
- Principles of Power Transmission Systems
- Fundamentals of Machine Operation

Objectives

After completing this class student will be able to demonstrate or perform the following:

- Level an Electric Motor.
- Use a Digital Tachometer to Measure Motor Speed
- Install Flexible Jaw Coupling, Shafts, and Pillow Block.
- Align shafts and couplings.
- Explain the principles of power transmission systems.
- Understand the components and operation of mechanical drive systems.
- Identify and use different types of fasteners in mechanical assemblies.
- Operate a mechatronic machine effectively.
- Identify the names of machine components such as electrical, pneumatic, and mechanical components commonly found on machines of all types.
- Operate a machine using an HMI.
- Monitor the production data recorded by the HMI on the machine.
- Perform a normal start-up and shutdown
- Read a mechanical blueprint.

To find the schedule and more information, please scan the QR code or call 702-651-4747.

*ETPL Approved - Eligible for grant funding

Class ID: 38838 **Class Type: In-Person**
Start Date: 05/19/2026 **Class Time: 5:00 PM – 9:00 PM**
End Date: 06/03/2026 **Class Days: Tue, Wed, & Thu**
Tuition: \$1,800.00

MOTORCYCLE SAFETY

COURSE(S) DETAILS:

- Courses are added monthly.
 - Wavers can be viewed on our website: CSN.augusoft.net
- The in-person riding portion of the class is conducted on 2 consecutive days. Students are required to attend both days!
- *Students under the age of 18 must have waivers signed by a parent or guardian (notarized if parent cannot attend first day classroom)
- Learning to ride a motorcycle is a strenuous physical activity. Students need to be in good physical condition. Find the definition of good condition on our website: CSN.augusoft.net
- Students needing ADA accommodation please contact the ADA Staff at the campus you choose for your class at least 3 weeks before your scheduled in person class.

Henderson 702 651-3795 or email HNDRCStaff@CSN.edu

N Las Vegas 702 651-4045 or email CYDRCStaff@CSN.edu

W Charleston 702 651-5644 or email WCDRCStaff@CSN.edu

IMPORTANT NOTICE TO PARTICIPANTS

*****Students that arrive without the required items or abilities will forfeit all tuition and/or fees.*****

REQUIREMENTS FOR BASIC RIDER I & BASIC RIDER II:

To register for any of the Motorcycle Safety courses, a student must:

- Be a Nevada Resident
- Be able to ride a bicycle
- Be at least 15 ½ years old*
- Have a current driver's license or learner's permit.

In addition, the student must have the following items and abilities:

- The e-Package 1 e Course Certificate with a completion date less than 30 days old.
- A DOT approved 3/4 or full-face helmet
- Eye protection (Glasses/Sunglasses or face shield),
- Over the ankle sturdy boots, high top athletic shoes are NOT permitted.
- Full fingered gloves,
- Long sleeved shirt or jacket and sturdy pants (jeans or similar fabric with no holes)
- Understand verbal and visual instruction in English

INTRODUCTION TO MOTORCYCLE OPERATION

This class is for individuals who have had little to no exposure to motorcycle operation but can see how much fun it could be. Participants gain experience while becoming familiar with the unique controls of a motorcycle. This class will give many, their first experience using a clutch and manual transmission. This is not a learn to ride class, but many students ride a motorcycle for the very first time! This class is a great way to see if becoming a motorcyclist is for you and your friends.

The class gives each student individualized attention when interacting with the motorcycle.

Classes last for approximately 2 to 2.5 hours.

Requirements to enroll:

- **You must be at least 15½ years of age**
- **Students under 18 years of age must have a parent or guardian sign their class waiver in person or have it notarized prior to the start of class.**
 - CSN Waiver: <https://CSN.augusoft.net/Customers/CSN/Files/CSNwaiver.pdf>
 - MSF Waiver: <https://CSN.augusoft.net/Customers/CSN/Files/MSF-ePackage-1.pdf>
- **Be able to balance/ride a two-wheeled bicycle**
- **Be in good physical condition.**
 - Physical condition pdf: <https://CSN.augusoft.net/Customers/CSN/Files/physical-condition.pdf>
- **Have a basic command of the English language**
- **Be a Nevada resident**

To find the schedule and more information please scan the QR code or call 702-651-4747.

Please check our website for upcoming dates.

Duration: 1 -days

Available Class Days: Mon, Tue, Wed, Thu, Fri, Sat, Sun

Class Type: In-Person

Class Times: 7AM to 9AM OR 1:30PM to 3:30PM

Available Locations: Henderson Campus, West Charleston Campus, North Las Vegas Campus

Tuition: \$ 75.00

BASIC RIDER COURSE I

Basic Rider Course Class Preparation.

Motorcycles are provided for this course

To attend the in-person riding days, students are required to complete the Motorcycle Safety Foundation's ePackage1 e Course.

- The cost of the e Course is included in your registration fee.
- The directions with the links imbedded will be sent with your registration conformation.
- The e Course is accessed through the MSF website, your CSN username and password will NOT work.
- The e Course takes approximately 5 hours to complete from start to finish.
- Once completed, print or save a copy of your completion certificate and bring it to the first-class session.

The completion date of the e Course must be within 30 days of the start of the in-person class.

IMPORTANT: The MSF e Courses are NOT accepted as a license waiver by any state department of motor vehicles, or as a license to ride a motorcycle or a learner's permit.

Topics covered during this course are:

- Basic fundamentals of motorcycle operation
- Physical and mental skills
- How to manage risk and develop a good mental riding strategy
- Effectively braking, swerving and cornering

To receive a completion card students must:

- Complete the e course and
- PASS a riding skills evaluation.
- Students will receive one (1) riding skill evaluation per class.

The Nevada Department of Motor Vehicles waives their testing for successful graduates of this course.

***ATTENDANCE AT ALL SESSIONS IS MANDATORY.**

***IF YOU HAVE NOT COMPLETED THE E COURSE, ARE LATE, MISS A SESSION, DO NOT ATTEND or ARE DISMISSED, YOUR COURSE FEE WILL BE FORFEITED.**

***PLEASE READ THE CSN TRANSFER POLICY PRIOR TO ENROLLING IN AN BRC.
ALL CLASSES ARE NONREFUNDABLE.**

To find the schedule and more information please scan the QR code or call 702-651-4747.

Please check our website for upcoming dates.

Duration: 2-days

Available Class Days: Mon, Tue, Wed, Thu, Fri, Sat, Sun

Class Type: In-Person

Class Times: 7:00 AM – 1 PM

Available Locations: Henderson Campus, West Charleston Campus, North Las Vegas Campus

Tuition: \$150.00



BASIC RIDER COURSE II (EXPERIENCED RIDER)

Basic Rider Course 2 Class Preparation.

***No loaner helmets, gloves, or boots are available for this course**

***This course is NOT designed for Tri-Mobiles (Trikes, Can-Am Spider or Sidecars). *The Piaggio MP3 is the ONLY three-wheeler that can be accommodated in this course.**

***ATTENTION:** This course is not intended to teach you basic riding skills.

You must already have good, basic proficiency. Students lacking basic skills will be identified early in the course and dismissed, without a refund.

If you are not sure, consider registering on the Basic Motorcycle Rider Course. Students arriving without appropriate equipment and/or clothing will be dismissed and forfeit their tuition.

To attend the in-person riding day, students are required to complete the Motorcycle Safety Foundation's ePackage2 e Course.

- The cost of the e Course is included in your registration fee.
- The directions with the links imbedded will be sent with your registration conformation.
- The e Course is accessed through the MSF web site your CSN username and password will NOT work.
- The e Course takes approximately 4 hours to complete from start to finish.
- Once completed, print or save a copy of your completion certificate and bring it to the first-class session.
- The completion date of the e Course must be within 30 days of the start of the in-person class.

IMPORTANT: *Students MUST SUBMIT the MSF's ePackage2 Completion Certificate with a completion date within 30 days of the class start date and PASS the skills evaluation.

*The MSF e Courses are NOT accepted as a license waiver by any state department of motor vehicles, or as a license to ride a motorcycle or a learner's permit.

Topics covered during this course are:

- Basic fundamentals of motorcycle operation
- Physical and mental skills
- How to manage risk and develop a good mental riding strategy
- Effectively braking, swerving and cornering

To receive a completion card students must:

- Complete the e course and
- PASS a riding skills evaluation.
- Students will receive one (1) riding skill evaluation per class.
- The Nevada Department of Motor Vehicles waives their testing for successful graduates of this course

***ATTENDANCE AT ALL SESSIONS IS MANDATORY.**

***IF YOU HAVE NOT COMPLETED THE E COURSE, ARE LATE, MISS A SESSION, DO NOT ATTEND or ARE DISMISSED, YOUR COURSE FEE WILL BE FORFEITED.**

***PLEASE READ THE CSN TRANSFER POLICY PRIOR TO ENROLLING IN AN BRC.
ALL CLASSES ARE NONREFUNDABLE.**

To find the schedule and more information please scan the QR code or call 702-651-4747.

Please check our website for upcoming dates.

Duration: 1-day

Available Class Days: Mon, Tue, Wed, Thu, Fri, Sat, Sun

Class Type: In-Person

Class Times: 7am to 1pm

Available Locations: Henderson Campus, West Charleston Campus, North Las Vegas Campus

Tuition: \$150.00

CANNABIS CAREERS

CSN DWED IN PARTNERSHIP WITH GREENFLOWER



CANNABIS CULTIVATION SPECIALIST

Master the essentials of growing cannabis in a commercial environment – indoors, outdoor, or greenhouse. Your Path to a Career in Cannabis Cultivation 16-week online certificate program that makes you job-ready for roles throughout the cannabis cultivation sector

What you'll learn

- Understand the unique dynamics of indoor, outdoor, and greenhouse cultivation environments.
- Learn how to germinate, clone, and train plants for optimal growth and yield.
- Implement irrigation, lighting, and environmental controls to maintain plant health and consistency.
- Harvest, trim, dry, and cure cannabis to meet quality and compliance standards employers expect.
- Build the professional cultivation skills that set you apart and help get you hired.

Notice: For Payment Installment options, Registration, and more information, please visit <https://cannabiseducation.dwed.CSN.edu/>

Class Type: 100% Online

Duration: 16 weeks

Tuition: \$2,200.00

Tuition: As low as \$125/mo with Affirm

CANNABIS PRODUCTION DEVELOPMENT SPECIALIST

Explore how cannabis products are created, from sourcing and formulation to testing and packaging.

Your Path to a Career in Cannabis Product Development
16-week online certificate program that makes you job-ready for roles in cannabis product development, manufacturing, and extraction

What you'll learn

- Understand how cannabis products are made from extraction to finished goods.
- Formulate edibles, beverages, topicals, concentrates, and pre-rolls with precision and consistency.
- Apply manufacturing, quality assurance, and safety protocols used in licensed cannabis facilities.
- Navigate product testing, labeling, and compliance standards required by regulators.
- Build the professional product development skills that set you apart and help you get hired.

Notice: For Payment Installment options, Registration, and more information, please visit <https://cannabiseducation.dwed.CSN.edu/>

Class Type: 100% Online

Duration: 16 weeks

Tuition: \$2,200.00

Tuition: As low as \$125/mo with Affirm

CANNABIS RETAIL & SALES SPECIALIST

Gain the expertise to succeed in cannabis retail and brand sales, from product knowledge to operations and compliance.
Your Path to a Career in Cannabis Retail & Sales

16-week online certificate program that makes you job-ready for roles in dispensaries and sales teams.

What you'll learn

- How licensed dispensaries and cannabis brands operate in regulated markets.
- The skills for selling cannabis products compliantly and effectively.
- Cannabis product knowledge that drives great customer experiences.
- Retail operations essentials like inventory management, merchandising, and point-of-sale compliance.
- The sales and service knowledge cannabis employers are hiring for right now.

Notice: For Payment Installment options, Registration, and more information, please visit <https://cannabiseducation.dwed.CSN.edu/>

Class Type: 100% Online

Duration: 16 weeks

Tuition: \$2,200.00

Tuition: As low as \$125/mo with Affirm

CANNABIS COMPLIANCE SPECIALIST

Become the compliance expert every cannabis business needs, from cultivation to retail.

Your Path to a Career in Cannabis Compliance
16-week online certificate program to become job-ready for compliance roles throughout retail, cultivation, manufacturing, and other industry sectors.

What you'll learn

- Cannabis regulations and compliance requirements across cultivation, manufacturing, retail, and distribution.
- How to build and maintain audit-ready, legally compliant operations and SOPs.
- How laws and regulations impact every corner of the industry.
- The tools and systems used for licensing, permitting, and track-and-trace.
- How to become an indispensable compliance professional in today's heavily regulated cannabis market.

Notice: For Payment Installment options, Registration, and more information, please visit <https://cannabiseducation.dwed.CSN.edu/>

Class Type: 100% Online

Duration: 16 weeks

Tuition: \$2,200.00

Tuition: As low as \$125/mo with Affirm

MEDICAL CANNABIS SPECIALIST

Become a trusted guide for patients and providers through accurate, science-backed cannabis education.

Your Path to Become a Medical Cannabis Specialist
16-week online certificate program that trains you to advise patients, educate communities, and support safe cannabis use.

What you'll learn

- How cannabis interacts with the body through the endocannabinoid system (ECS).
- How cannabinoids and terpenes influence therapeutic outcomes for specific conditions.
- How to guide patients and consumers on product selection, dosing, and methods of administration.
- Contraindications, side effects, patient assessment, and best practices for safe use.
- How to become a trusted professional in therapeutic cannabis care.

Notice: For Payment Installment options, Registration, and more information, please visit <https://cannabiseducation.dwed.CSN.edu/>

Class Type: 100% Online

Duration: 16 weeks

Tuition: \$2,200.00

Tuition: As low as \$125/mo with Affirm

CANNABIS ASSOCIATE CERTIFICATE

Learn the fundamentals of the cannabis industry and build real-world, job-ready skills in just 8 weeks.

Your Fastest Path to a Career in Cannabis

8-week online Certificate program that equips you with the knowledge and skills cannabis employers want across cultivation, manufacturing, retail, and more.

What you'll learn

- Explore the different sectors of the cannabis industry, including cultivation, manufacturing, extraction, retail and sales, and more.
- Essential knowledge of cannabis policy and compliance.
- Build a strong foundation in cannabis products and plant science.
- Understand the nuts and bolts of how licensed cannabis businesses really operate.
- Speak the language of cannabis accurately and confidently to any employer.

Notice: For Payment Installment options, Registration, and more information, please visit <https://cannabiseducation.dwed.CSN.edu/>

Class Type: 100% Online

Duration: 8 weeks

Tuition: \$850.00

Tuition: As low as \$76.72/mo with Affirm

ETPL

(Eligible Training Provider List)

Nevada's Eligible Training Provider List (ETPL) is a curated resource for job seekers looking to acquire skills in high-demand occupations. Workforce Connections, NevadaWorks, and the Nevada Department of Employment Training and Rehabilitation (DETR) collaborate to maintain this comprehensive list, ensuring quality training options across diverse fields.

Eligible participants in our One-Stop Delivery System (OSDS) may qualify for cost-free access to these valuable training programs, enhancing their employability, retention potential, and marketability to local employers. Whether seeking a career change or upskilling for advancement, the ETPL offers a valuable pathway to success.

Link to website:

<https://nvworkforceconnections.org/system-partners/eligible-training-provider-list-etpl/>

ELIGIBLE TRAINING PROVIDER LIST (ETPL) APPROVED COURSES

The purpose of the Eligible Training Provider List (ETPL) is to provide customer-focused training for eligible adults and dislocated workers through Individual Training Accounts (ITAs) and Apprenticeship Training Accounts (ATAs) through funding from state funding from Workforce Innovation and Opportunity Act (WIOA).

Noncredit bearing courses included on ETPL have been indicated under the specific courses with the label:

*Eligible for grant funding

REAL ESTATE

REAL ESTATE PRINCIPLES – RE 101 (3 CREDITS)

A course that covers most subjects required for successful passing of the state real estate exam. Satisfies requirements of the Nevada State Real Estate Commission Salesman's exam.

Student Learning Outcomes:

1. Review land economic principles as they relate to real estate values.
2. Identify all mathematical problems required to complete effective real estate transactions.
3. Discuss the aspects of city planning and zoning, and real estate values.
4. Review real estate mortgage financing and property management operations.

Find more information by contacting the Department of Business Administration at 702-651-5066.

REAL ESTATE MATH – RE 102 (3 CREDITS)

A general mathematics course designed to assist the student who wishes to pass the state exam as well as the student who wants to be more proficient and knowledgeable in the real estate professions.

Student Learning Outcomes:

1. Compute percentages, commissions, simple interest, compound interest, fixed rate mortgages, and adjustable-rate mortgages in real estate transactions.
2. Apply basic math principles to common real estate transactions.
3. Compute real estate taxes and prorations as regulated by the State of Nevada.
4. State the benefits of conducting investment analysis for present and future revenues.

Find more information by contacting the Department of Business Administration at 702-651-5066.

REAL ESTATE LAW AND PRACTICE – RE 103 (3 CREDITS)

A law course specifically designed for the field of real estate including agency, contracts, deeds, instruments, easements, estates on land, zoning, restrictions, tenancy, liens, foreclosures, transfers of title, leases, and court decisions. One of two courses required by the Nevada Real Estate Commission to take the Salesperson's License exam.

Student Learning Outcomes:

1. Review agency law as it applies to State of Nevada licenses.
2. Review contract law as it relates to real estate transactions.
3. Interpret real estate maps and legal property descriptions as required.
4. Discuss the impact of property rights and covenants on real estate transactions.

Find more information by contacting the Department of Business Administration at 702-651-5066.

REAL ESTATE CONTRACTS, TRANSACTIONS, AND ETHICS – RE 107 (2 CREDITS)

An overview of real estate contracts and real estate agencies. The course will provide lessons of not less than 15 hours of instructions in the preparation of contracts in real estate transactions to the extent allowed in the capacity of a real estate licensee and, will provide lessons of not less than 15 hours of instructions in real estate Agency affecting real estate practitioners.

Student Learning Outcomes:

1. Summarize real estate agency laws, agency relationships, common types of agency agreements, agency duties, disclosure of agency, agency contracts, and fiduciary duties of an agent towards their clients, customers, and third parties.
2. Apply to the National Association of Realtor (NAR) code of ethics.
3. Create a real estate contract.
4. Describe, interpret, and practice: Contract interpretation, contract enforcement, contract assignment, contract creation, and contract termination.
5. Explain key terms such as void, voidable, and valid contracts, rescission, novation, implied contracts, express, breach, unilateral, bilateral, enforceable, and unenforceable contracts

Find more information by contacting the Department of Business Administration at 702-651-5066.

CAPSTONE - REAL ESTATE SALESPERSON LICENSE EXAM PRACTICE AND PREPARATION – RE 110 (1 CREDIT)

This course is designed to prepare students for the Nevada Real Estate Salesperson exam.

Student Learning Outcomes:

1. Recall general Real Estate facts to pass the practice exams.
2. Identify Nevada Real Estate laws to pass the practice exams

Find more information by contacting the Department of Business Administration at 702-651-5066.

***REAL ESTATE PRE-LICENSING SKILLS CERTIFICATE: RE 101, RE 103, RE 107, RE 110 (9 CREDITS)**

POST LICENSING SALESPERSON MODULE - RE 190 (2 CREDITS)

This course is designed to satisfy the post-licensing education hours required by the Nevada Real Estate Division. This specifically focuses on real estate agencies, contracts, ethics, risk reduction, and law and legislation.

Student Learning Outcomes:

1. Explain agency and create real estate contracts.
2. Identify ethics as defined by the NAR code of ethics and risk reduction.
3. Apply real estate law & legislation

Find more information by contacting the Department of Business Administration at 702-651-5066.

SPECIAL TOPICS IN REAL ESTATE – RE 198 (1-2 CREDITS)

This course highlights trends in the real estate industry. Topics may change from semester to semester. Please note that CSN only offers this course as a 1 - 2 credit course.

Student Learning Outcomes:

1. Discuss specific topics in real estate to enhance existing knowledge of real estate.
2. Explain real estate topics and skills needed for success in the real estate industry

Find more information by contacting the Department of Business Administration at 702-651-5066.

REAL ESTATE INVESTMENTS - RE 199 (2 CREDITS)

Introduction to the mechanics of the real estate business, state, and federal regulations, management, financial statements, formulas, techniques, protection, and investment guidelines for the consumer as they relate to the real estate business.

Student Learning Outcomes:

1. Discuss the fundamentals of real estate appraising.
2. Determine appropriate financing options available in the real estate industry.
3. Identify the various ways in which leverage can be beneficial or detrimental to the soundness of an investment.
4. Review legal guidelines and documentation required for successful real estate transactions

Find more information by contacting the Department of Business Administration at 702-651-5066.

REAL ESTATE BROKERAGE - RE 201 (3 CREDITS)

Study of the factors necessary for the establishment and efficient operation of brokerage offices. Ethics, listing, office location, physical layout, budgeting, records, and procedures. One of several courses required by the Nevada Real Estate Commission to take the Broker's exam.

Student Learning Outcomes:

1. Describe the duties and responsibilities of a real estate broker.
2. Discuss the authority of the broker and potential conflict of interest problems that can arise with the broker's position.
3. Identify common ethical issues and considerations in the real estate brokerage field.
4. Explain the operation of brokerage offices, including financial and budgeting records

Find more information by contacting the Department of Business Administration at 702-651-5066.

REAL ESTATE FINANCING AND INSURANCE - RE 202 (2 CREDITS)

A study of the procedures and techniques requisite to the analysis of financial real property. The types of financing include conventional, Federal Housing Administration, Veterans' Administration, credit evaluations, interest rates, loan costs, and the availability of mortgage money and its competition in the money market. Types of insurance specifically applicable to the real estate industry covered.

Student Learning Outcomes:

1. Examine the legal instruments and documentation used in real estate finance.
2. Determine the financing of residential properties, including those classified as income - producing.
3. Discuss the institutional sources of funding and the secondary mortgage market.
4. Calculate real estate investment transactions using the Hewlett Packard 12-C.
5. Utilize the process of risk analysis when determining real estate financing.

Find more information by contacting the Department of Business Administration at 702-651-5066.

TAX ASPECTS OF REAL PROPERTY TRANSACTIONS – RE 203 (2 CREDITS)

The course covers basic tax law principles governing forms and methods of acquisition of real property. Emphasis is planning techniques to structure real property transactions to minimize tax liability.

Student Learning Outcomes:

1. Identify basic tax law principles and governing forms of acquisition of real property.
2. Discuss the aspects of like - kind exchanges, including tax free, simultaneous, and deferred exchanges.
3. Explain the various tax solutions available at purchase and during ownership.
4. Discuss the passive loss rules and how they apply to real estate professionals.

Find more information by contacting the Department of Business Administration at 702-651-5066.

REAL PROPERTY MANAGEMENT – RE 205 (2 CREDITS)

Designed to cover the fundamental principles involved in the management of real property. Topics to be covered include the role of an effective managing agent, accounting systems and financial controls, human relations in property management, leases, developing management checklists, and developing effective service techniques.

Student Learning Outcomes:

1. Discuss the basic principles of real property management.
2. Apply accounting and financial controls systems to real property management situations.
3. Determine how legal political and cultural aspects impact the effectiveness of property management operations.
4. Identify methods and analytical perspectives for problem solving within property management situations.

Find more information by contacting the Department of Business Administration at 702-651-5066.

REAL ESTATE APPRAISING – RE 206 (2 CREDITS)

The course covers basic principles and economic trends, nature of appraisal processes, neighborhood and site analysis, site evaluation, residential style, and functional utility. Use of cost, income capitalization, and market approaches to value and the correlation of the data to arrive at a value estimate. Recommended for those holding a real estate license.

Student Learning Outcomes:

1. Explain the basic principles of real estate appraising.
2. Determine the impact of neighborhoods and districts on professional appraisal.
3. Identify the diverse types of housing and the diverse types of housing available for appraisal.
4. Identify the diverse types of building classifications available for commercial and residential properties.

Find more information by contacting the Department of Business Administration at 702-651-5066.

APPLIED TECHNOLOGIES

ADVANCED MANUFACTURING, CA

The Certificate of Achievement in Advanced Manufacturing is an 18-month program that provides students with classroom and laboratory experience in electricity, mechanical power, pneumatics, and hydraulics. Ferrous and non-ferrous material properties, programmable logic controllers, and facilities of maintenance/manufacturing are offered electives. The certificate focuses on those skills used in advanced manufacturing, such as industrial and operations/maintenance settings.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

ADVANCED MANUFACTURING: AUTOMATION, SC

This certificate prepares students to take the Smart Automation Certification Alliance (SACA) exam(s) to receive certifications in:

- Electrical Systems 1.
- Electric Motor Control Systems 1.
- Process Control Systems 1.
- Programmable Controller Troubleshooting 1.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

AIR CONDITIONING TECHNOLOGY: CENTRAL PLANT, CA

This program prepares students to install, maintain, service, troubleshoot, and repair central plant industrial heating and cooling systems. The program enables students to learn how to maintain, troubleshoot, and repair boilers, central plant equipment, and other related machinery. Instruction includes classroom, laboratory, and hands-on work in the laboratory or in the field to help students prepare to meet challenges commonly found in the workplace.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

AIR CONDITIONING TECHNOLOGY: CRITICAL SYSTEMS, CA

This program prepares students to install, maintain, service, troubleshoot, and repair critical systems such as data process centers and hospitals. The program enables students to learn how to maintain, troubleshoot, and repair HVAC equipment for equipment cooling and other related machinery. Instruction includes classroom, laboratory, and hands-on work in the laboratory or in the field to help students prepare to meet challenges commonly found in the workplace.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

AIR CONDITIONING TECHNOLOGY: FOOD SERVICE REFRIGERATION, CA

This program prepares students to install, maintain, service, troubleshoot, and repair commercial refrigeration systems. This program enables students to learn how to maintain, troubleshoot, and repair walk-in freezers, ice machines, and other related machinery. Instruction includes classroom, laboratory, and hands-on work in the laboratory or in the field to help students prepare to meet challenges commonly found in the workplace.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

AUTO MAINTENANCE AND LIGHT REPAIR, CA

This program prepares students for entry level careers as maintenance and light repair technicians. Students completing this Certificate will be able to repair battery, starting, charging and electrical system malfunctions, brake, steering, suspension, and air conditioning systems, and perform engine mechanical diagnosis and maintenance related engine service. Students will be knowledgeable and proficient in safe operating procedures in the lab, in the use of hand and power tools, DVOM's scan tools, electronic service information systems, and in general knowledge of the automotive industry. Students will be knowledgeable in special maintenance techniques related to alternative fueled and hybrid electric vehicles. Students will also be qualified to obtain a Nevada Class 1G smog inspector licensure.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

AUTOMOTIVE TECHNOLOGY: DIAGNOSTIC SPECIALIST, CA

This Certificate program prepares students for entry level careers as engine performance diagnostic technicians. Completion will prepare the student to be knowledgeable and proficient in safe operational procedures, use of hand and power tools, and use of lab and advanced diagnostic equipment including DVOM's, scan tools, digital storage oscilloscopes, electronic service information, as well as having a basic knowledge of the automotive industry. Students will perform diagnosis and repair of electrical systems including battery, starting, and changing, engine related service procedures, drivability diagnosis, and diagnosis of vehicle computer network systems and body control computers. Students will be knowledgeable in alternative fueled vehicle service techniques related to the drivability area. Students will also be prepared to obtain a State of Nevada Class 1G smog inspector license.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

AUTOMOTIVE TECHNOLOGY: HEAVY-LINE SPECIALIST, CA

This program prepares students for entry level careers as heavy-line repair technicians. Students completing this Certificate will be able to diagnose, remove, disassemble, repair and/or replace and reassemble manual and automatic transmissions, transaxles, differential, clutches, transfer, and axle units. Additionally, students will be able to perform engine mechanical diagnosis, disassembly/reassembly, and other engines related to heavy service. Students will be knowledgeable and proficient in safe operating procedures in the lab, in the use of hand and power tools, DVOM's, scan tools, electronic service information systems, and in general knowledge of the automotive industry.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

COLLISION REPAIR, CA

The Collision Repair program is designed to prepare students as entry-level collision repair technicians. Students will earn I-CAR (Industry Council for Automotive Repair) certification points in 26 different areas, including customer service, estimating, welding, plastics and paint and refinishing. Successful students will become proficient in safe working procedures, structural and non-structural repairs, refinishing techniques, and estimating.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

COLLISION REPAIR: LEVEL 1, SC

Required Courses (16 Credits): ABDY 101B - Collision Repair Fundamentals and Estimating. ABDY 110B - Paint and Refinish I. ABDY 120B - Non-Structural Welding. ABDY 122B - Non-Structural Body and Panel and Trim.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

CONSTRUCTION ESTIMATING, SC

This skills certification prepares students as construction material takeoff specialists, estimators, and schedulers. The coursework in this skills certificate will contribute to certification from the American Society of Professional Estimators. For applicants with less than 5 years' experience, the Associate Estimating Professional (AEP) credential is available. For applicants with at least 5 years' experience, the Certified Professional Estimator (CPE) credential is awarded.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

CONSTRUCTION TECHNOLOGY, SC

This skills certificate prepares students for entry-level careers in the construction industry. The coursework in this skills certificate will contribute to the National Center for Construction Education and Research (NCCER) craft professional certification for NCCER completers and will be verified as Knowledge and Performance Certified.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

DIESEL HEAVY EQUIPMENT MAINTENANCE TECHNICIAN, CA

The Diesel/Heavy Equipment program prepares students to enter the workforce as technicians to maintain, diagnose, and repair heavy equipment. Students will learn about diesel engine and propulsion systems, fuel management systems, related accessory components, as well as hydraulics and HVAC. All students will be prepared to take ASE certification exams at the completion of the appropriate course.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

ENTRY-LEVEL AIR CONDITIONING TECHNICIAN, SC

A program that prepares individuals to apply technical knowledge and skills to keep a building functioning and to service a variety of structures including commercial and industrial buildings and mobile homes. Includes instruction in the basic maintenance and repair skills required to service building systems such as air conditioning heating, plumbing electrical major appliances and other mechanical systems.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

MACHINING SKILLS: LATHE (TURNING), SC

This skills certificate prepares students for certification exams from NIMS, AMATROL, and SACA covering machining skills.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

MACHINING SKILLS: MILLING, SC

A program that prepares individuals to apply technical knowledge and skills to set up, operate and repair industrial woodworking machinery and to use such machinery to design and fabricate wooden components and complete articles. CADD 140 - Technical Drafting and FMM 101B - Introduction to Workplace Safety and MTT 101 - Introduction to Machine Shop and MTT 110 - Machine Shop II and MTT 111 - Machine Shop Practice II. This skills certificate prepares students for certification exams from NIMS, AMATROL, and SACA covering machining skills.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

WELDING TECHNOLOGY: ENTRY-LEVEL MANUFACTURING, SC

Provides classroom and laboratory instruction in basic welding and cutting procedures with an introduction into each process using related lab exercises. Emphasis placed on proper set up and use of welding machines and the related tools used in industry. Introduces students to the importance and application of safety procedures in a welding environment. Students will set and adjust various machines, torches and tools as well as understand their functionality, limits, and capabilities in a safe work environment. Provides instruction in the interpretation, reading and understanding of blueprints, drawings, weld symbols, fabrication layout, and free hand sketching commonly used in the welding trade. Provides classroom and laboratory instruction in the proper techniques, skill development, and proficiency of Gas Metal Arc Welding (Mig) of mild steel in various positions. Provides classroom and laboratory instruction in the proper techniques, skill development and proficiency of FCAW-S and FCAW-G of mild steel in various positions.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

WELDING TECHNOLOGY: ENTRY-LEVEL PIPE WELDING, SC

Provides classroom and laboratory instruction in basic welding and cutting procedures with an introduction into each process using related lab exercises. Emphasis placed on proper set up and use of welding machines and the related tools used in industry. Introduces students to the importance and application of safety procedures in a welding environment. Students will set and adjust various machines, torches and tools as well as understand their functionality, limits, and capabilities in a safe work environment. Provides classroom and laboratory instruction in skill development and proficiency of Shielded Metal Arc Welding of mild steel plate in all positions. Provides classroom and laboratory instruction in the proper techniques, skill development, and proficiency of Gas Tungsten Arc Welding (Tig) of mild steel in flat positions. Provides instruction on the proper techniques, skill development and proficiency of pipe welding using Shielded Metal Arc Welding (Stick) fillet and pipe groove welds on plate/pipe in all positions.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

WELDING TECHNOLOGY: ENTRY-LEVEL STRUCTURAL WELDING, SC

Provides classroom and laboratory instruction in basic welding and cutting procedures with an introduction into each process using related lab exercises. Emphasis placed on proper set up and use of welding machines and the related tools used in industry. Introduces students to the importance and application of safety procedures in a welding environment. Students will set and adjust various machines, torches and tools as well as understand their functionality, limits, and capabilities in a safe work environment. Provides classroom and laboratory instruction in skill development and proficiency of Shielded Metal Arc Welding of mild steel plate in all positions. Provides classroom and laboratory instruction in the proper techniques, skill development and proficiency of FCAW-S and FCAW-G of mild steel in various positions. Provides extensive classroom instruction on the AWS D1.1 Structural Welding Code, covering topics such as Procedure Qualification Records, Weld Procedure Specifications, welded connections, fabrication, and inspection.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

WELDING TECHNOLOGY: GAS TUNGSTEN ARC WELDING, SC

Provides classroom and laboratory instruction in basic welding and cutting procedures with an introduction into each process using related lab exercises. Emphasis placed on proper set up and use of welding machines and the related tools used in industry. Introduces students to the importance and application of safety procedures in a welding environment. Students will set and adjust various machines, torches and tools as well as understand their functionality, limits, and capabilities in a safe work environment. Provides instruction in the interpretation, reading and understanding of blueprints, drawings, weld symbols, fabrication layout, and free hand sketching commonly used in the welding trade. Provides classroom and laboratory instruction in the proper techniques, skill development, and proficiency of Gas Tungsten Arc Welding (Tig) of mild steel in flat positions. Provides classroom and laboratory instruction on the proper techniques, skill development, and proficiency of Advanced Gas Tungsten Arc Welding of mild steel, stainless steel, and aluminum in various positions.

Find more information by contacting the Applied Technologies Department at 702-651-4198.

*Eligible for grant funding

BUSINESS ADMINISTRATION

CASINO DEALING, SC

This basic skills certificate will give the student the necessary skills in dealing with Blackjack, Craps, and Roulette to be hired as a Casino Dealer.

Find more information by contacting the Department of Business Administration at 702-651-5066.

*Eligible for grant funding

ENTRY-LEVEL TOURISM, CONVENTION AND EVENT PLANNING, SC

Upon successful completion, this skills certificate will prepare students for entry level employment within a variety of industry sectors related to tourism, convention, and event planning.

Find more information by contacting the Department of Business Administration at 702-651-5066.

*Eligible for grant funding

FUNDAMENTAL CULINARY ARTS, SC

This skills certificate in the Fundamentals of Culinary Arts provides students with Basic foundations in food service. It combines knife skills, sanitation, and basic prep work to ensure success in the kitchen.

Find more information by contacting the Department of Business Administration at 702-651-5066.

*Eligible for grant funding

COMPUTING & INFORMATION TECHNOLOGY

CISCO CERTIFIED NETWORK PROFESSIONAL, SC

A program that focuses on the design implementation and management of linked systems of computers peripherals and associated software to maximize efficiency and productivity and that prepares individuals to function as network specialists and managers at various levels. Includes instruction in operating systems and applications systems design and analysis networking theory and solution types of network management and control network and flow optimization security configuring and troubleshooting.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

CISCO CERTIFIED NETWORKING ASSOCIATE, SC

This certificate prepares students for the Cisco CCNA certification. Individuals who complete this certificate program would be prepared for a career in Information Technology working on Network Administration tasks.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

COMPTIA NETWORK+, SC

The course teaches knowledge and skills required to troubleshoot, configure, and manage common network wireless and wired devices. Major topics include establishing basic network design and connectivity, understanding, and maintaining network documentation, identifying network limitations and weaknesses, and implementing network security, standards, and protocols. Also included is understanding the purpose of network services, basic data centers, and virtual networking concepts. The course prepares students for the CompTIA Network+ certification exam. Assist student preparation for CompTIA A+ certification. Course content is a combination of content from former CIT 110 A+ Hardware and CIT 111 A+ Software courses.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

COMPTIA PROJECT+, SC

This course introduces students to the concepts of project management and project management software. Students will practice proper project management principles defined by the Project Management Institute in the PMBOK. Theory and practice in extemporaneous speaking and other prepared speaking experiences. Concepts and applications of Information Systems. Introduction to hardware, software, data, and file concepts. Microcomputer applications software including word processing, spreadsheet, database, Internet, and presentation software.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

COMPTIA SECURITY+, SC

A program that generally prepares individuals to apply mathematical and scientific principles to the design development and operational evaluation of computer hardware and software systems and related equipment and facilities and the analysis of specific problems of computer applications to various tasks.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding



ENGINEERING TECHNOLOGY: ENTERTAINMENT, CA

The Certificate of Achievement in Engineering Technology-Entertainment is a 12-month program that provides students with classroom and laboratory experience in electricity, mechanical power transmission, fluid power, and related repair activities. The emphasis focuses on those skills used in the local entertainment/theater industry or other industries.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

ENGINEERING TECHNOLOGY: MANAGEMENT, CA

The Certificate of Achievement in Engineering Technology - Management is designed for students who hold an associate degree in Engineering Technology with Emphasis in either Electronics, Telecommunications, or Slot and Self-Service Device Technology. This certificate is intended for students who wish to develop their managerial, technical, and employability skills beyond a two-year degree in Engineering Technology and fulfill the growing demand for entry-level engineering technologists. This certificate is a 12- to 18-month program. It is also used for the third year of a 3 + 1 path to a bachelor's degree (see a counselor for which associate degrees fulfill the requirements for the 3 + 1 for the programs with other schools).

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

ENGINEERING TECHNOLOGY: NETWORK ELECTRONICS, CA

Upon successful completion of this program, students will be prepared for an entry-level position in the networking/electronics industry. Students will acquire the necessary skills required by the high-tech, high-wage networking/electronics industry for entry-level positions. This program integrates classroom experience with hands-on lab exercises. Computers and networks used to support modern networking/electronics are also covered.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

ENGINEERING TECHNOLOGY: SLOT REPAIR, CA

Upon successful completion of this program, students will be prepared for an entry-level position in the gaming industry. This program integrates classroom experience with hands-on lab exercises and covers topics such as planning, design, troubleshooting, and maintenance of various slot machines and related devices. Networks used to support modern slot machine gaming are also covered.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

ENGINEERING TECHNOLOGY: UNMANNED SYSTEMS- UNMANNED AVIATION SYSTEMS TECHNOLOGY, CA

This Certificate of Achievement is designed specifically for students who have a desire to work in unmanned aviation system (UAS) related careers. This certificate provides students with classroom and laboratory experiences in Federal Aviation Administration (FAA) requirements and aviation fundamentals, electronics, microprocessors, and programming. The certificate will prepare students to enter the employment market as UAS Technicians.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

ENGINEERING TECHNOLOGY: UNMANNED SYSTEMS-UNMANNED AVIATION SYSTEMS TECHNOLOGY, SC

This Skills Certificate is designed specifically for students who have a desire to work in unmanned aviation system (UAS) related careers. This skills certificate provides students with classroom and laboratory experiences in Federal Aviation Administration (FAA) requirements and aviation fundamentals, electronics, microprocessors, and programming. The skills certificate will prepare students to take the FAA Part 107 Remote Pilot Certification exam and enter the professional employment market as UAS Pilots/Technicians.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

ENGINEERING TECHNOLOGY: UTILITIES- ELECTRICAL POWER, CA

The Certificate of Achievement in Engineering Technology, Utilities-Electrical Power is an 18-month program that provides students with classroom and laboratory experiences in electricity, mechanical power, pneumatics, hydraulics, and ferrous and non-ferrous material. This utilities certificate focuses on those skills used in operational settings. Courses include Industrial Electricity, Mechanical Power Transmission, and Fluid Power. There are also several electives that allow students to focus on electrical maintenance, mechanical maintenance, or plant/facility operation in the power utility industry.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

ENGINEERING TECHNOLOGY: UTILITY-NATURAL GAS, CA

This Certificate of Achievement prepares students for entry-level technician jobs with natural gas utility companies.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

MICROSOFT CLOUD SPECIALIST, SC

This Skills Certificate prepares a student to take the following Microsoft Certification Exams:

- Microsoft 365 Certified: Modern Desktop Administrator.
- Microsoft 365 Certified: Security Administrator Associate.
- Microsoft Certified: Azure Administrator Associate.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

RED HAT LINUX ADMINISTRATOR, SC

An introduction to the Linux Operating System. Topics include Linux origins, file system, user commands and utilities, graphical user interfaces, editors, manual pages, and shells. Students are expected to have basic computer literacy prior to enrolling in this course. This course covers a variety of topics: installing and configuring a Linux Server, managing users and groups, securing the system, and much more. Students should complete CIT 173 - Introduction to Linux or have a knowledge of Linux fundamentals before attending this course.

Find more information by contacting the Computing & Information Technology Department at 702-651-5559.

*Eligible for grant funding

CRIMINAL JUSTICE & EMERGENCY SERVICES

APPLIED PSYCHOLOGY: MENTAL HEALTH SERVICES, CA

The Applied Psychology certificate offers an introduction into general education requirements, and courses to assist with direct service provision of quality mental health and other community services. The certificate is designed to prepare students for direct service careers in a variety of public, non-profit, or private mental health or community service organizations. The certificate offers students opportunities for practical application of learning within an academic framework applying ethical standards.

Find more information by contacting the Criminal Justice & Emergency Services Department at 702-651-7542.

*Eligible for grant funding

EMT (EMERGENCY MEDICAL TECHNICIAN), SC

This skills certificate program will provide initial basic life support education in the cognitive, psychomotor, and affective behaviors required to respond to, assess, triage, and treat emergent, urgent, and non-urgent requests for medical care in an out-of-hospital setting. Completion of the skills certificate courses meets local, state, and national requirements for professional EMT certification.

Find more information by contacting the Criminal Justice & Emergency Services Department at 702-651-7542.

*Eligible for grant funding

EMT (EMERGENCY MEDICAL TECHNICIAN) ADVANCED, SC

This skills certificate program will provide initial intermediate life support education in the cognitive, psychomotor, and affective behaviors required to respond to, assess, triage, and treat emergent, urgent, and non-urgent requests for medical care in an out-of-hospital setting. Completion of the skills certificate courses meets local, state, and national requirements for professional AEMT certification.

Find more information by contacting the Criminal Justice & Emergency Services Department at 702-651-7542.

*Eligible for grant funding

STERILE PROCESSING TECHNOLOGY/ TECHNICIAN CERTIFICATION, SC

A program that prepares individuals to perform the duties of special assistants and personal secretaries for practicing physicians and nurses' health care facilities and services administrators and other health care professionals. Includes instruction in business and medical communications medical terminology principles of health care operations public relations and interpersonal communications software applications record-keeping and filing systems scheduling and meeting planning applicable policy and regulations and professional standards and ethics.

Find more information by contacting the Criminal Justice & Emergency Services Department at 702-651-7542.

*Eligible for grant funding

DENTAL SCIENCES, DIAGNOSTIC EVALUATION & REHABILITATION SERVICES

DENTAL ASSISTING

Practice current dental assistant clinical standards. Apply principles of psycho- and socio-cultural concepts, interpersonal skills, while providing supportive treatment to diverse dental client populations. Recognize and record general and oral conditions, provide preventive care, and use current dental technology as a member of the dental team. COLLEGE CREDIT COURSE.

Find more information by contacting the dental Sciences, Diagnostic Evaluation & Rehabilitation Services Department at 702-651-7577.

*Eligible for grant funding

PHLEBOTOMY, SC

Study of blood collection methods, with emphasis on patient preparation and identification, sample collection, and selected diagnostic tests performed in the clinical laboratory. Supervised practice of blood collection methods routinely used to collect patient samples for diagnostic testing. Clinical rotation in blood collection and specimen processing techniques.

Find more information by contacting the dental Sciences, Diagnostic Evaluation & Rehabilitation Services Department at 702-651-7577.

*Eligible for grant funding

PHLEBOTOMY: NATIONAL HEALTH CAREER ASSOCIATION (NHA) CERTIFICATE PREPARATION, SC

The Phlebotomy: National Health Career Association (NHA) Certificate Preparation skills certificate is a one semester program, preparing students to challenge the Certified Phlebotomy Technician exam offered through NHA. The program prepares students to work in a medical laboratory, medical office, hospital, or other medical facility. Students are trained in venipuncture and capillary puncture techniques to obtain blood samples for testing. Topics in this program include Health Care Structure; Safety in Health Care; Medical Law and Ethics; Medical Terminology; Medical Laboratory and Laboratory Tests; Venipuncture and Capillary Puncture Procedures; Specimen Processing; and Point of Care Testing. Students interested in the program must have a High School diploma, High School transcripts, or GED equivalent; OR unofficial college/university transcripts with an awarded degree. In addition, students must have completed English (ENG) 100 (or higher) with a minimum grade of a C. See the Advisement Sheet for alternative English requirement options. Accepted students must show proof of vaccination against Hepatitis B. Upon successful completion of the program and the NHA Certified Phlebotomy Technician examination, students are eligible to obtain a Laboratory Assistant License in Nevada to become employed as a phlebotomist.

Find more information by contacting the dental Sciences, Diagnostic Evaluation & Rehabilitation Services Department at 702-651-7577.

*Eligible for grant funding

EDUCATION

HIGHLY QUALIFIED SUBSTITUTE TEACHING SKILLS CERTIFICATE

The Highly Qualified Substitute Teaching (HQST) skills certificate is intended for current licensed substitute teachers, paraprofessional, support staff, and others who are interested in becoming teachers or supporting teachers. Once all courses are completed; the HQST is a stackable certificate for the following degrees: Associate of Arts Early Childhood Education, Associate of Arts Elementary Education, Associate of Arts Secondary Education, and Associate of Arts Special Education. The courses listed for the HQST skills certificate are articulated in each of Education and Early Childhood Education Associate of Arts programs which transfer seamlessly into each NSHE institution (UNLV, UNR, NSC, and WGU) through previously completed transfer and articulation agreements. Students complete a highly qualified substitute teaching certificate by completing and earning the required 18 credit hours of coursework which includes: Introduction to either Elementary, Secondary, or Early Childhood Education; Special Education; Preparing Teachers to use Technology; Classroom Management; Valuing Cultural Diversity; and Principles of Education Psychology with a score of 70% or better in each course. Students will complete and add required course artifacts to a final program portfolio for assessment purposes.

Find more information by contacting the Education Department at 702-651-4705.

*Eligible for grant funding

NURSING

NURSING ASSISTANT SKILLS CERTIFICATE COURSE (ACCELERATED TRACK)

Under the direction of a licensed nurse, nursing assistants perform basic nursing services that involve hygiene, protection of patient safety & rights, observation & reporting. Students take 180 hours of lecture, lab, & clinical coursework (Accelerated cohort - 6 wks.). Upon successful completion, students receive a Skills Certificate and are eligible to apply for state certification by examination. The successful candidate will become a Certified Nursing Assistant (CNA).

Find more information by contacting the Nursing Department at 702-651-5649.

*Eligible for grant funding

NURSING ASSISTANT, SC

Integration of knowledge and skills which focuses on the role of the nursing assistant in caring for non-critical patients. Successful completion fulfills requirements for eligibility to write the Certified Nursing Assistant examination.

Find more information by contacting the Nursing Department at 702-651-5649.

*Eligible for grant funding

***For more information on eligibility visit www.employnvcareerhub.org or reach out at 702-822-4200**



FREQUENTLY ASKED QUESTIONS ABOUT REGISTRATION FOR NONCREDIT CLASSES.

Are there any fees to register for a course?

Yes, a \$5 registration fee will be applied to all courses and will be due upon enrollment along with the tuition. Courses listed on the ETPL (Eligible Training Provider List) are exempt from the \$5 registration fee.

Can a minor attend a class?

Students under the age of 16 (unless otherwise noted) must have the approval of a parent or guardian, the instructor and CSN prior to attending any noncredit course. If the parent or guardian enrolls with the child, an exception is made.

What happens if my class is canceled?

CSN makes all reasonable attempts to notify students of changes or course cancellations. If a class is canceled, you will automatically receive a full refund according to our refund policy. CSN reserves the right to discontinue, postpone or cancel classes and to change course locations or instructors.

TRANSFERS OF FEES

As noted, all noncredit courses listed in this schedule are NONREFUNDABLE. You may, however, transfer your fee to another class by following these instructions: you must request a transfer seven (7) calendar days prior to the start date of the class in which you are currently enrolled. If you fail to request your transfer within the seven-day period, you will forfeit your tuition fee.

If you have questions about transferring your class, please call (702) 651- 4747 to request assistance or email DWED@CSN.edu. Send your transfer request at least seven (7) calendar days prior to the start of class by email, mail, or fax.

Email: DWED@CSN.edu

Fax: (702) 651-4538

Mail: CSN Transfer Requests

2409 Las Verdes Street – SAH
Las Vegas, Nevada 89102

PLEASE NOTE: The College of Southern Nevada assumes no responsibility for consequences that may arise over a student's decision to enter into a business or professional arrangement with an instructor outside of the College's scheduled activity. Fee-based, non-credit courses are presented for your information and enjoyment. The College does not endorse any person or product and reserves the right to change courses, programs, or presenters.

GENERAL INFORMATION

NOT ALL CLASSES QUALIFY FOR A REFUND. PLEASE CHOOSE YOUR CLASSES CAREFULLY.

Payment for classes must be received at the time of registration. Credit card payments are accepted when registering online, by phone and in person. Credit cards accepted are: American Express, MasterCard, Visa, and Discover Card. Be sure to provide a valid e-mail address, your class confirmation and transaction receipt will be sent to the e-mail in your student profile. If you do not have an e-mail address, no problem, you can register by phone, by mail, or in person.

QUESTIONS ABOUT REGISTRATION? PLEASE CALL (702) 651-4747.

Youth classes require a parent/guardian child enrollment form to be completed at the first class. If the form is not submitted, then the child will not be able to attend the class and payment will be forfeited. Student disruptions in the classroom shall not be condoned nor tolerated. Disruptive behavior by students will lead to immediate contact of the parent/guardian and dismissal from the program without a refund. Dismissals can also be required should a student become ill.

WAYS TO REGISTER & PAY

ONLINE

The Division of Workforce and Economic Development invites you to register with our Web Registration System.

All you will need is an e-mail address.

1. Go to CSN.augusoft.net
2. Click Login/Create Account (upper left-hand corner)
3. Login in with your username and password or create a new student profile

You are ready to select your classes. You'll find simple step-by-step instructions as you continue.

BY PHONE

(702) 651-4747 & (702) 651-4182

BY MAIL

Mail your registration form, with your check or money order (no cash mailed), made payable to the Board of Regents to:

**CSN DWED Registration,
2409 Las Verdes Street, SAH, Las Vegas, Nevada 89102**

WALK IN

You may register in person (with credit card, check, cash, or money order) at the Registration Office located at:

**Sahara West Center – Building B, 2409 Las Verdes Street,
Las Vegas, Nevada 89102, (702) 651-4747**

DIVISION OF WORKFORCE & ECONOMIC DEVELOPMENT CONTACTS

DWED

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ABE – ADULT BASIC EDUCATION

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REGISTRATION FORM

BEFORE COMPLETING THIS FORM, PLEASE REVIEW OUR REGISTRATION, CANCELLATION, AND REFUND POLICIES.

NAME: _____
Last First M. I.

ADDRESS: _____
Street Apt. # City State Zip

Phone # _____ Gender: Male Female Non-binary Date of Birth: _____

E-Mail: _____ Receive Promotions/Schedules? Y N

Business Name/Address (If Applicable)

Course Title: _____ Date of Class: _____ Fee \$ _____

Course Title: _____ Date of Class: _____ Fee \$ _____

Course Title: _____ Date of Class: _____ Fee \$ _____

TOTAL \$ _____

Payment Method:

Check Money Order Cash Visa Master Card Discover American Express

Name On Card (Print): _____ Signature: _____

Card #: _____ Exp. Date: _____ CVV: _____

Make check/money order payable to Board of Regents.



DISABILITY RESOURCE CENTER (DRC)

If you have a documented disability that may require assistance, you will need to contact the DRC for coordination of your academic accommodations.

The DRC is located in Student Services on each campus.

Charleston Campus
6375 W. Charleston Blvd.
Building D, Rm 116
Las Vegas, NV 89146
Phone: (702) 651-5644
Fax: (702) 651-5760

North Las Vegas Campus
3200 E. Cheyenne Ave.
N. Las Vegas, NV 89030
Rm. E120N
Phone: (702) 651-4045
Fax: (702) 651-4179

Henderson Campus
700 College Drive
Henderson, NV 89002
Building B,
Student Services Area
Phone: (702) 651-3795
Fax: (702) 651-3004

Deaf and Hard of Hearing Services (DHHS) DHHS Staff Interpreters/Speech-to-Text
3200 E. Cheyenne Ave.
N. Las Vegas, NV 89030
Modular 3
Phone: (702) 651-4448
Fax: (702) 475-4676
Fax: (702) 651-4583



EMPOWERING THE WESTSIDE. EXPANDING OPPORTUNITY.

A NEW SPACE BUILT FOR THE COMMUNITY, BY THE COMMUNITY.

The Westside Education and Training Center (WETC)—a collaborative initiative between the College of Southern Nevada and the City of Las Vegas—is bringing career training, workforce development, and adult education directly to Las Vegas’s historic Westside. Whether you’re ready to start a new career, earn your GED, or build skills for a brighter future, CSN and the City of Las Vegas are working together to ensure high-quality, accessible education is right where it’s needed most—in your neighborhood.

AT WETC, YOU’LL FIND:

- Free and low-cost CSN training programs
- GED prep and adult education courses
- English as a Second Language (ESL) classes
- Job readiness workshops
- Career coaching and community support
- Pathways to college degrees and industry-recognized credentials

Powered by the College of Southern Nevada, in partnership with the City of Las Vegas



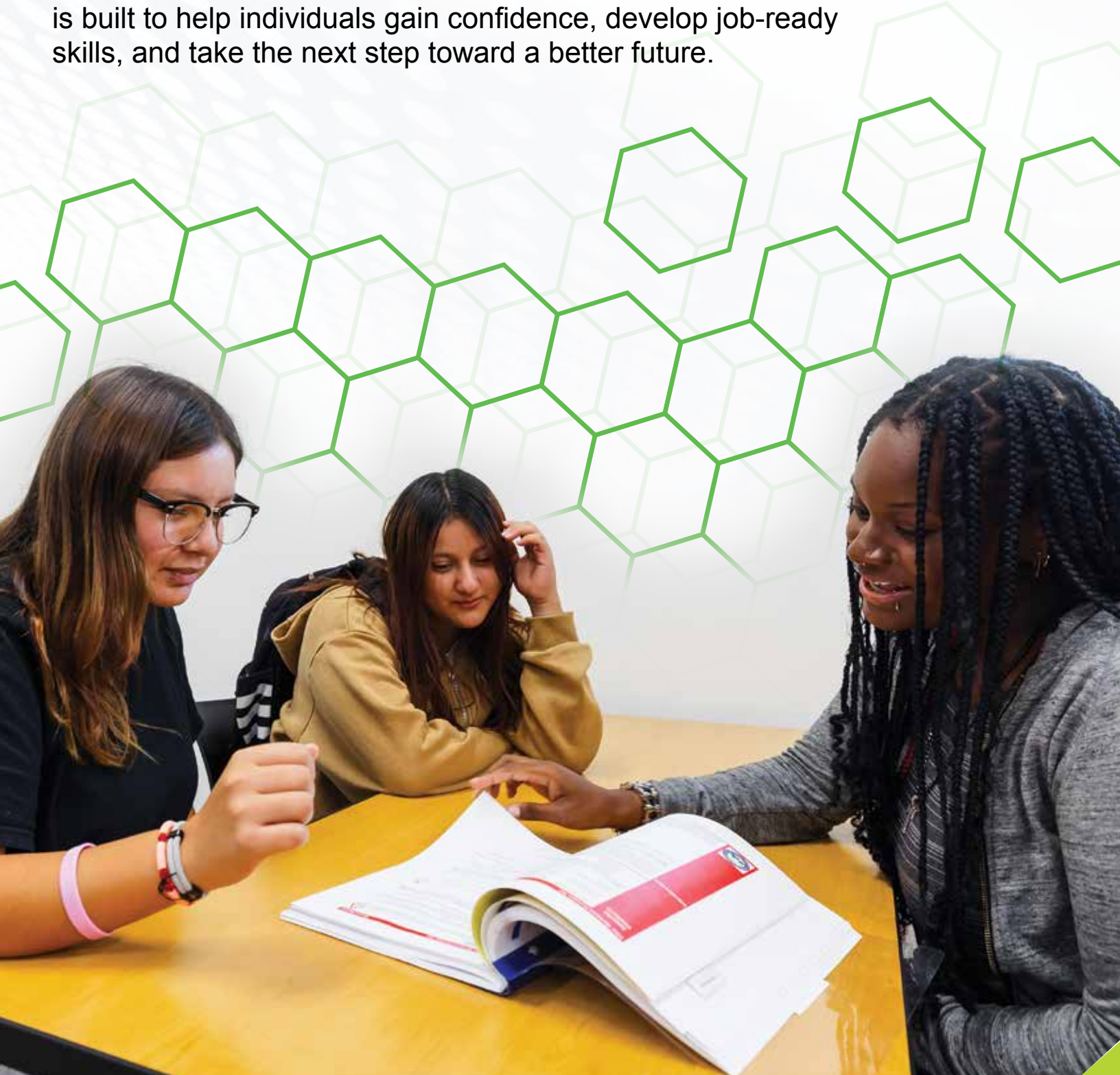


Westside Education and Training Center

Where Opportunity Takes Shape

The Westside Education and Training Center brings education, training, and support together under one roof.

From foundational skills to workforce certifications, this center is built to help individuals gain confidence, develop job-ready skills, and take the next step toward a better future.



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