

ADMINISTRATIVE FACULTY ASSEMBLY

GENERAL MEETING

Unapproved Meeting Minutes
Remote Campus, Microsoft Teams
Friday, February 21st, 2025 - 2:00 PM

- I. Called to Order at 2:00 pm by Eric Garner.
- II. Approval of January 2025 Minutes – Motioned by Aaron Hyman and seconded by Krista Corradino.
- III. Guest Speaker
 - a. Dr. William Kiebler, President
 - i. Search Processes
 1. Vice-President, Finance and Administration, Application Deadline March 1
 2. Chief Human Resource Officer, Application deadline mid-March
 3. Presidential
 - Tentative naming date mid-March.
 - Finalist candidates will be brought to campuses mid-March.
 - Transition and onboarding process submitted to Chancellor.
 - New President will meet with CSN community face-to-face and virtually prior to start date.
 - July 1 Start Date.
 4. Chancellor
 - July 1 Start Date.
 - ii. Legislative Session
 1. CSN Government Affairs team at session.
 - iii. Presidential Executive Orders
 1. Being watched closely for future and immediate impact on CSN and NSHE.
 2. Preparing for any forthcoming changes and new direction.
 - Affirmative action essentially over.
 - EEOC will be retained.
 - Reviewing offices and staff titles with regards to DEI.
 - i. Laws in NV may be in conflict with Federal law.
 3. Fluid and dynamic environment.
 - b. Dr. Lori Arnold, Manager, Counseling and Psychological Services
 - i. General Overview
 1. Free and confidential services for all students.
 2. Three full-time therapists
 - Located on each of the three campuses, Monday through Friday, 8:00am – 5:00pm.
 - NLV: E-120
 - W. Charleston, D-104
 - Henderson, C113
 3. Community Resources and Referrals
 4. Workshops and trainings
 5. Two tools: Togetherall and Mindwise (both free)

- Togetherall: A safe place, confidential for students to have peer-to-peer engagement, with resources.
 - Mindwise: Q & A, with results and recommendations.
6. Free Mental First Aid Training (free)
 - Available to students, faculty and staff.
 - Training is eight hours (one time), and participants receive a certificate and a stuffed koala bear!
 - After certification, participants can facilitate training (must facilitate three trainings in order to maintain certification).
 - Training typically held on a Friday; first training is February 28, second training March 28, and a few trainings in April.
 7. LivingWorks Start
 - One hour, asynchronous training
 - Focuses on understanding warning signs, and how to provide support and information around suicide to students.
 - Provides real-life scenarios.
 - Free!
 8. CAPS Operations
 - Open Monday through Friday, 8:00am – 5:00pm.
 - No after-hour services. If there is an emergency, call UPD.
- ii. AFA Evaluation Policy – Nancy Webb
 1. Adding NWCC verbiage – purpose of evaluation.
 2. Changing Dates and Actions timeline to allow Administrative faculty more time to complete self-evaluations and supervisors to complete evaluations.
 3. Adding NSHE code verbiage as to what actions AF can take if they disagree with a supervisor’s rating.
 4. Revised policy will be sent to General Counsel for another review.
 - c. AFA of the Month, January: Ann Thompson, Academic Advisor.
 - d. Outside Compensation Committee (Ad Hoc) – Nancy Webb – No updates
 - e. Safety and Security – Vartouhi Asherian and Carey Sedlak – Quarterly equipment training on Monday, February 24.
 - f. Website – Dana Phillips – No updates
 - g. NWCCU Recommendation 1 SubCommittee – Jane Nietz-Singleton - No updates
 - h. NWCCU Recommendation 2 SubCommittee – Janna Bernstein and Aster Yehdego
 - i. Creating a document (each advising area)
 - ii. Created an Advising Collaborative
 - iii. Collaboration among departments very positive
 - i. NWCCU Recommendation 3 – Need a new representative; Eric to investigate.
 - j. NWCCU Recommendation 4 SubCommittee – Jeff Fulmer & Meghan Ezekiel – no updates.
 - k. Policies and Procedure Committee, Natalie Lorenzo & Carey Sedlak – No updates
 - l. Elections Committee: - Vartouhi Asherian – Election planning to begin after New Year.
 - m. Recognition Committee – Meghan Ezekiel
 - n. Fundraising Committee – Natalie Lorenzo – Looking at swag items, including a tablecloth.
 - o. Student First Committee (Ad Hoc) Somer Rodgers, Kayla Buscher – No Updates
 - p. Membership Committee (Ad Hoc)- No Updates
 - q. Survey Committee (Ad Hoc) – No updates

- r. Faculty Senate Reports – Jeff Fulmer/Jacob Bakke
 - i. 4DX Discussion – Dr. Kiebler (as communicated by Patrick Villa) confirmed that not required for Academic Faculty
 - ii. Nancy Webb – K16 Archiving for outdated Canvas shells.
 - iii. Ann DeClouette – Faculty Teaching and Learning Center
 - iv. Policies needing to be signed/approved are at General Counsel
- s. Faculty Senate Environmental Committee – Tina Dobbs – No Updates
- t. Faculty Senate Exec (Nikki Buscher) – No updates

IV. Chair's Report

- a. AFA New Approved Logo
- b. Elections update at March meeting
- c. Starting work on a manual for a new AFA Chair
- d. Looking to have a stipend for AFA Chair
- e. AFA Membership and numbers will change due to reorganization.
- f. Meghan Ezekiel forming a transportation study group, first meeting to be held in late February/early March.
- g. May 1st Side Hustle Expo Event
- h. NWCCU Recommendation 4 Workgroup – Shari Peterson asked for nominations.
 - i. Group is being reformed.
 - ii. Four names will be submitted to President for consideration.
- i. Regent Heather Brown – Chair of CSN Presidential Search Ad-Hoc Committee
 - i. 57 individuals applied, with 16 former and current community college presidents in the candidate pool.
 - ii. 33 highly ranked candidates.
 - iii. Two unqualified candidates
 - iv. 20 recommended for consideration.
 - v. Diversity – 22 out of 32 respondents identified as minority and/or women.
 - vi. March 10 and 11 – CSN Presidential Candidates forums.
 - vii. March 12 – Ad Hoc CSN Presidential Search Committee will meet on Charleston to review finalists.
 - viii. March 13 – Board of Regents meet on Charleston to consider appointment of the next CSN President.
- j. Public Comment
 - i. NFA Outreach – please reach out to Jeff Fulmer or a NFA Administrative Faculty Committee member.
 - ii. Survey to be distributed within the next week or so.
 - iii. Social events – please contact Jeff Fulmer @ jeff.fulmer@csn.edu

V. Adjourn

- a. Meeting ended approximately 3:00pm. (Motion to Adjourn, Dana Philips, Second Janna Bernstein).