



NOTICE OF PUBLIC MEETING

CSN FOUNDATION Board of Trustees Meeting

Location of Meeting: **Southwest Gas Corporation
5241 Spring Mountain Rd.
Las Vegas, Nevada 89150
Room: 2nd Floor, Mini Board Room
Dial-in #: 866-252-0050 / Pin #: 2452873#**

Wednesday, September 13, 2017 @ 7:30 a.m.

Board of Trustees Members:

John Hester, Chairman of the Board
Terry Shirey, Vice-Chairman of the Board
Matthew Frazier, Secretary
Jeffrey Cooper, Treasurer
Patricia Gilliano
Ken Goodrich
Chuck Johnston
Windom Kimsey
Joanne Levy
Joe Lotito
Seth Maurer
Melissa Meacham-Grossman
Dan Minella
Paul Moffat
Edgar Patino
Reed Radosevich
Melissa Walker
James York
Melissa Young

Members of the public may attend the meeting and provide public comment at this location.

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Below is an agenda of all items scheduled to be presented and considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by visiting the College of Southern Nevada's Foundation's webpage at: <http://www.csn.edu/foundation>.

Many public libraries have publicly accessible computer terminals. Copies of the reference material and any additional support materials that are submitted to the CSN Foundation Board of Trustees staff and then distributed to the members of the CSN Foundation Board of Trustees after the mailing of this agenda but before the meeting, will be made available as follows: Copies of any such materials are available at the CSN Foundation office at 6375 W. Charleston Blvd., Las Vegas, Nevada, Building E, Office 316. A copy may be requested by calling Millie Vuksanovic (702) 651-7301; copies of any such materials will also be available at the meeting site.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call Millie Vuksanovic at the CSN Foundation Office at (702) 651-7301 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Committee Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered. In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Committee Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the CSN Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

AGENDA

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|----|---|--------------------------------|
| 1. | WELCOME, CALL TO ORDER AND ROLL CALL | <u>INFORMATION ONLY</u> |
| 2. | PUBLIC COMMENT
<i>(See foregoing notation regarding public comment)</i> | <u>INFORMATION ONLY</u> |

ESTIMATED TIME: 3 mins.

3. APPROVAL OF MINUTES FOR POSSIBLE ACTION

The Board will consider for approval the minutes of the June 14, 2017 meeting.

ESTIMATED TIME: 3 mins.

4. PRESIDENT’S REPORT INFORMATION ONLY

President Richards will update the Foundation Trustees on recent activities and topics of interest at the College of Southern Nevada.

ESTIMATED TIME: 10 mins.

5. CHAIR’S REPORT INFORMATION ONLY

Chair John Hester will provide an update on recent activities and matters of interest to the Board.

ESTIMATED TIME: 5 mins.

6. EXECUTIVE DIRECTOR REPORTS INFORMATION ONLY

Executive Director Brekken and Operations Executive Director Morris will provide updates to on-going operations and projects.

ESTIMATED TIME: 5 mins.

7. 2016-2017 AUDIT FOR POSSIBLE ACTION

Katie Hampton, CPA, Houldsworth Russo & Co, will report on the 2016-2017 CSN Foundation audit. The Board will vote on accepting the outcome of the audit.

ESTIMATED TIME: 10 mins.

8. FINANCIAL STATEMENTS FOR POSSIBLE ACTION

Tami Miramontes, CPA, Eide Bailly, will report on and present the 2016-2017 CSN Foundation audited financial statements. The Board will vote on accepting the outcome of the financial statements.

ESTIMATED TIME: 10 mins.

9. ANNUAL INVESTMENT REVIEW FOR POSSIBLE ACTION

Randall Campanale, Northern Trust, will report on and present the 2016-2017 Annual Investment Review. The Board will vote on accepting the outcome of the annual investment review.

ESTIMATED TIME: 20 mins.

10. CHECKING / INVESTMENT ACCOUNTS FOR POSSIBLE ACTION

The Board will consider and vote to add Katheryn C. Brekken as an additional signer for the checking and investment accounts held by Northern Trust.

ESTIMATED TIME: 2 mins.

11. BRAND STRATEGY UPDATE INFORMATION ONLY

Vice-Chair Shirey and Executive Director Brekken will update the Board on the brand strategy project and next steps to develop collateral materials to support fundraising activities.

ESTIMATED TIME: 5 mins.

12. 2017-2018 COMMITTEE MEMBERSHIP FOR POSSIBLE ACTION

Chair Hester will lead a discussion about Board committee assignments and may assign members and/or appoint chairs to the various committees, including Audit & Finance, Funding, Governance and Marketing & Awareness. Executive Director Brekken will recommend a process for determining the schedule for committee meetings for the 2017-2018 year.

ESTIMATED TIME: 5 mins.

13. 2017-2018 CALENDAR OF ACTIVITIES FOR POSSIBLE ACTION

Executive Director Brekken will provide an overview of proposed fundraising activities for the 2017-2018 year.

ESTIMATED TIME: 5 mins.

14. NEW BUSINESS INFORMATION ONLY

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Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.

ESTIMATED TIME: 3 mins.

15. PUBLIC COMMENT

INFORMATION ONLY

(See foregoing notation regarding public comment)

ESTIMATED TIME: 3 mins.

16. ADJOURN

This notice and agenda has been posted at or before 9:00 am on the third working day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:

- CSN Foundation’s website (<http://www.csn.edu/foundation>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- CSN, Building D, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146
- CSN, 3200 E. Cheyenne Ave., North Las Vegas, Nevada 89030
- CSN, 700 College Drive, Henderson, Nevada 89002